



Department of Public Works

**Owner Authorization Agreement
(Authorizing Tenant/ Occupant to Obtain Water/ Sewer Service)
(Return Completed form to address listed below)**

Service Address _____ Account Transfer Date _____

Owner Information

Name _____ E-Mail Address _____

Mailing Address, City, State, and Zip Code _____

Telephone Number _____ Cell Phone Number _____

Tenant Information

Name _____ E-Mail Address _____

Mailing Address, City, State, and Zip Code _____

Telephone Number _____ Cell Phone Number _____

Property Management Firm Information (If applicable)

Company Name _____ Contact _____

Mailing Address, City, State, and Zip Code _____

Telephone Number _____ Cell Phone Number _____

E-Mail Address _____

This Agreement authorizes the City of Lexington to provide water/ sewer service to the above tenant and to place the Service Address account in the tenant’s name. The City of Lexington Public Works must receive an executed Owner Authorization Agreement prior to establishing a tenant’s service. Property management firms may execute this Agreement when serving as the Owner’s agent. Service will not be established until all delinquent charges for the Service Address account are paid in full.

The Owner will be liable for all account delinquencies. The Owner will be sent a copy of the tenant’s delinquent bill(s). Failure to receive a bill does not relieve the Owner of liability for delinquent bills. A lien may be filed against the Service Address property in the amount of the past due delinquencies, including and penalties, fees, and interest, if the Owner fails to pay any delinquent water and sewer charges.

Owner/ Agent Signature

Owner/ Agent Printed Name

Date