



## LEXINGTON ARCHITECTURAL REVIEW BOARD

Thursday, May 19, 2022 at 5:00 P.M.  
 Second Floor Conference Room, Lexington City Hall  
 300 E. Washington Street, Lexington, VA

### AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES:
  - A. May 5, 2022 Minutes\*
4. NEW BUSINESS:
  - A. **COA 2022-06: an application by H. E. Ravenhorst for a Certificate of Appropriateness for exterior improvements and painting at 14 West Washington Street, Tax Map # 23-1-69, owned by Schuyler H. Clark and Jane Lee Forster.**
    - 1) Staff Report – Entire project placed on hold by applicant
  - B. **COA 2022-07: an application by Crystal DeMott for a Certificate of Appropriateness for exterior improvements and new signage for the Lex Nail Bar business located at 31 W. Washington Street, Tax Map # 16-4-9, owned by Shane Gonsalves.**
    - 1) Staff Report\*
    - 2) Applicant Statement
    - 3) Public Comment
    - 4) Board Discussion & Decision
  - C. **COA 2022-08: an application by David Amory, NB+C agent for T-Mobile for a Certificate of Appropriateness to install four new Ericsson AIR6419\_B41 antennas on the roof at 30 South Main Street, Tax Map # 23-1-188, owned by Ugo Benicasa.**
    - 1) Staff Report\*
    - 2) Applicant Statement
    - 3) Public Comment
    - 4) Board Discussion & Decision

**D. COA 2022-09: an application by Taylor Woody, Jr. for a Certificate of Appropriateness for new signage, painting and exterior improvements at 20 E. Preston Street, Tax Map #23-1-166, owned by the applicant.**

- 1) Staff Report\*
- 2) Applicant Statement
- 3) Public Comment
- 4) Board Discussion & Decision

5. OTHER BUSINESS

6. ADJOURN

\*indicates attachment

**Lexington Architectural Review Board  
Thursday, May 5, 2022 – 5:00 p.m.  
Second Floor Conference Room  
Lexington City Hall  
MINUTES**

**Architectural Review Board:**

Present: C. Alexander, Chair  
A. Bartenstein  
E. Teaff  
C. Honsinger, Alternate A

**City Staff:**

Arne Glaeser, Planning Director  
Kate Beard, Administrative. Assistant

Not Present: J. Goyette  
R. LeBlanc, Vice-Chair  
B. Crawford, Alternate B

**CALL TO ORDER:**

Chair Alexander called the meeting to order at 5:00 p.m.

**AGENDA:**

The Agenda was unanimously approved as presented. (A. Bartenstein / C. Honsinger)

**MINUTES:**

Meeting minutes from April 21, 2022 were unanimously approved as presented. (A. Bartenstein / E. Teaff) Because he did not attend the meeting, C. Honsinger abstained from the vote.

**CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA:**

None

**NEW BUSINESS:**

**A. COA 2022-06: an application by H. E. Ravenhorst for a Certificate of Appropriateness for exterior improvements and painting at 14 West Washington Street, Tax Map # 23-1-69, owned by Schuyler H. Clark and Jane Lee Forster.**

- 1) Staff Report – This is an application to approve a Certificate of Appropriateness (COA) for exterior improvements and painting at 14 West Washington Street. A. Glaeser noted there are a number of requests including replacing the second story windows, the entrance door, awnings and a number of other items and he would allow the applicant to address the details of each. He said staff finds the proposals meet the Zoning Ordinance. He then provided the Board with the Historic Property Survey for the building. C. Alexander proposed the Board consider the proposals by building section and there appeared to be agreement.
- 2) Applicant Statement – Skip Ravenhorst, applicant, noted the historic survey refers to a 1945ish date for the building but he shared images of the 1949 Adair Hutton fire which he is skeptical the building survived. He suspects the building was built in

approximately 1950. C. Honsinger asked if the Board should consider the difference in date and A. Glaeser suggested the Board focus on the “non-contributing” designation provided in the survey.

Mr. Ravenhorst explained that he and his clients believe that painting the building, with its blank façade, to blend with the elegantly detailed buildings to the west was a mistake because it has only highlighted the building’s blandness. He argued that the building is a hyphen between the blank wall of the building to the east and the historic buildings to the west and it would be appropriate for it to be painted its own color. He provided the Board with color samples for the paint proposed for the front and rear of the building as well as the proposed new windows, doors and trim. The proposed colors were Gentleman’s Gray (BM 2062-20) for the front façade, Georgian Brick (BM HC-50) for the rear, and a black color for the trim to match the color of the proposed new windows and entry door. He proposed replacing the awnings on the front of the building with a small cornice above the storefront and an eyebrow awning above the door, both in black metal. He stated the windows on the second floor are extremely inefficient and unattractive and the existing front entrance door does not match the style of the building. He proposed replacing the windows with Marvin triple casement windows with divided lights and the door with a Marvin commercial entry door (rather than the Tubelite door proposed in the application) both in Ebony. When asked by C. Alexander for the rationale behind the color choice for the front of the building, Mr. Ravenhorst responded that his client likes the color and added that it is not unlike the color used for the Patton Room. He said the intent was to avoid colors that are similar to the brick buildings to the west and the beige of the side of the Grand’s building. He said the flower boxes under the storefront would remain and would be painted to match the trim color.

Addressing the roof, Mr. Ravenhorst requested the addition of a skylight and flat mounted solar panels which he said would be almost entirely invisible from the street. He also requested the replacement of two air conditioning condensing units.

Mr. Ravenhorst said the rear of the building is a block wall, the main feature of which is an assortment of utilities which he was confident they would be able to clean up considerably. The wall would be painted the Georgian Brick color. The second floor windows would be replaced with Marvin casement windows similar to those on the front of the building but which meet egress requirements. On the ground floor a new rear entrance and door would be added where there was once a window. This would allow for separate entrances for the store and upstairs dwelling. New 24” deep, black metal eyebrow awnings would be added above each of the doors.

- 3) Public Comment – Donnell DeWitt, 94 Little House Lane – said she designed the sign for the clothing store on the first floor of the building and wondered if it would look out of place with the proposed new color scheme.
- 4) Board Discussion & Decision –  
C. Honsinger observed that the buildings along this particular block are either brick or a cream/white color and that the subject building and its neighbor to the east stand out from the rest of the block. He commended the idea that the building would be fixed up



and made to look better but objected to the proposed color for the front façade. He noted the color was more blue than gray and suggested it would make the building stand out as an eyesore. He said he would find a white color to be more in keeping with other buildings on the block and noted that one of the Board's criteria is whether or not the building blends in with its historic environs. A. Bartenstein said he agreed with the applicant that colors similar to the adjoining brick or Grand's buildings should be avoided. He indicated he had initially also had concerns about the proposed color, worrying that the building would appear like a blackened tooth in a Colgate smile. However he said when he looked at the building from the street he saw that rather than appearing as a "hyphen" it actually holds its own in the streetscape which made him feel more comfortable with the use of the proposed color for the entire façade. He applauded the other proposed improvements. He noted that Washington Street is becoming more artsy, with the possibility of a mural being installed on the Washington Street side of the Grand building and a likely trend toward less brick. C. Alexander acknowledged the building is in a difficult spot and should contrast from the adjoining buildings but suggested a bright/vibrant contrast might be preferable to the proposed dark contrast which has already been done in several places downtown. She added she approved of all of the other proposals and agreed with the color proposed for the rear of the building. E. Teaff said that while she appreciated the other Board Members' opinions, she could not envision a better color for the front of the building and she appreciated the fact that it would speak to the Patton Room. A. Bartenstein agreed that finding another color would be difficult. C. Honsinger again pointed out that the rest of the block has a traditional Early American appearance and said he would like to see it preserved. Mr. Ravenhort said his client was interested in being honest about the actual age of the building and had considered a number of colors, all of which were similar to the color proposed.

- **E. Teaff moved to approve all elements proposed for the rear of the building. C. Alexander seconded and the motion passed unanimously. (4-0)**
- **E. Teaff moved to approve the proposed improvements to the roof as presented. A. Bartenstein seconded and the motion passed unanimously. (4-0)**
- **C. Alexander moved to approve the structural elements proposed for the front façade, namely the window style, door style, cornice, eyebrow awning, and window boxes. C. Honsinger seconded and the motion passed unanimously. (4-0)**

There was discussion about how the Board would formulate a decision about the proposed color for the front of the building. **C. Honsinger moved to disapprove the Gentleman's Gray color.** A. Bartenstein said he, like Board Member Teaff, was not convinced that there is a better color for that façade. **The motion died for lack of a second.** Following additional discussion about color possibilities, the relationship of the building to the streetscape, the Board's considerational factors and the incongruous design of the building, **C. Alexander moved to defer the Board's decision about the front color scheme to its May 19, 2022 meeting and to suggest the applicant provide**

**alternative color options. A. Bartenstein seconded and the motion passed with Board Member Teaff opposed. (3-1)**

**B. COA 2022-07: an application by Crystal DeMott for a Certificate of Appropriateness for exterior improvements and new signage for the Lex Nail Bar business located at 31 W. Washington Street, Tax Map # 16-4-9, owned by Shane Gonsalves.**

- 1) Staff Report – This is an application to approve a Certificate of Appropriateness (COA) for exterior improvements and new signage for the Lex Nail Bar business at 31 West Washington Street. The applicant is requesting the addition of 2 wooden window boxes to be centered below each of the front windows, a black, wall mounted mailbox below the east facing window next to the door, and a 4” dryer vent cover for the existing vent on the Jefferson St. side of the building, and to paint the window boxes, door, window trim and a portion of the Jefferson St. façade Benjamin Moore Black (HC-190). The applicant is also requesting two window signs, one wall sign, and a projecting sign and sign bracket. The first window sign, to be applied to the right hand storefront glass is 23’ by 25.5,” and the second, to be applied to the door glass is 14” by 21.” Both will be vinyl with metallic gold and black text and graphic. The wall sign, to be mounted on the Jefferson Street façade, is 39” by 50” and made of white 13mm expanded PVC with metallic gold and black vinyl text and graphic, clear sealed with a UV protectant. The projecting sign is to be a 25” by 40” double sided, expanded PVC with laminated gold and black vinyl applied to both sides and painted and sealed edges. It will be hung from a 43” long iron bracket with a ring spacing of 22.” Staff finds the proposed improvements meet the zoning criteria.

C. Alexander reminded the Board of its prior approval of a request to replace the roof of the rigid awning on the front of the building. Because the improvement had not yet been undertaken, staff provided the Board with the renderings submitted with the application for HD COA 2021-30 to assist in the review of the subject applications.

- 2) Applicant Statement – Crystal DeMott, applicant, was present.
- 3) Public Comment - None
- 4) Board Discussion & Decision – **E. Teaff moved to approve all signage as presented.**

**C. Alexander seconded and the motion passed unanimously. (4-0)** C. Alexander asked about the color choice for the portion of the Jefferson St. façade which is currently yellow. Ms. DeMott said she was not opposed to painting that section of the building gray to match the rest of the west facing façade, but would prefer it be black to match the proposed trim color. C. Honsinger noted there were six colors proposed for the Jefferson St. side of the building and expressed concern about how the approved awning roof would relate to the proposed improvements. In response to a question from E. Teaff, Ms. DeMott clarified the strip of trim directly beneath the awning roof would remain yellow while the rest of the trim on her portion of the storefront would be black. **E. Teaff moved to approve the improvements (window boxes, mailbox and black trim) proposed for the front of the building as presented and C. Alexander seconded.** C. Honsinger expressed concern that, as proposed, the front façade would be a hodgepodge of colors. **The motion passed with Board Member Honsinger opposed. (3-1)** C. Alexander moved to approve the dryer vent as presented. E.

**Teaff seconded and the motion passed unanimously. (4-0)** There was additional discussion of the color proposed for the Jefferson Street façade and the possibility of a window being installed there. A. Glaeser cautioned the Board to avoid making design suggestions. **E. Teaff moved to defer the Board’s decision about the side paint color until the May 19, 2022 meeting. C. Alexander seconded and the motion passed unanimously. (4-0)** A. Glaeser told the applicant that should a window be considered or requested for that side of the building, the application fee would be waived.

**OTHER BUSINESS:**

None

**ADJOURN:**

The meeting ended at 6:04 p.m.

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C. Alexander, Chair, Architectural Review Board

<b>Project Name</b>	Exterior Improvements and Signage for <i>Lex Nail Bar</i>
<b>Property Location</b>	31 West Washington Street
<b>Zoning</b>	C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
<b>Owner/Applicant</b>	Shane Gonsalves / Crystal DeMott

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### OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for exterior improvements and new signage for the Lex Nail Bar business at 31 West Washington Street.

#### *31 W. Washington Street existing conditions*



The applicant is requesting the addition of 2 wooden window planter boxes (6' wide x 10" deep x 10" tall) to be centered below each of the front windows, a black, wall mounted mailbox below the east facing window next to the door, and a 4" square dryer vent cover to the existing vent on the Jefferson Street side of the building. The applicant is also requesting to paint the window boxes, door, window trim and the non-brick section of the Jefferson St. façade that is under the awning Benjamin Moore Black HC-190.

**Lexington, VA Historic Downtown Preservation District COA  
COA 2022-07 31 W. Washington Street Exterior Improvements & Signage**

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There are two window signs and one wall sign proposed. The first window sign, to be applied to the right hand storefront glass, is 23” by 25.5” (4 square feet in area), and the second, to be applied to the door glass, is 14” by 21” (2 square feet in area). Both will be vinyl with metallic gold and black text and graphic. The wall sign, to be mounted on the Jefferson Street façade, is 39” by 50” (13.54 square feet in area) and made of white 13mm expanded PVC material with metallic gold and black vinyl text and graphic, clear sealed with UV protectant.

A new projecting sign and sign bracket are also proposed. The sign is to be a 25” by 40” double sided, expanded PVC material with laminated metallic gold and black vinyl applied to both sides and painted and sealed edges. The sign will be hung from a 43” long iron bracket with a ring spacing of 22”.

Renderings of the proposed exterior improvements, signage and bracket are included in the attached application.

### **ARB Considerations**

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the city’s design guidelines.

Section 420-8.10. (Historic Downtown Preservation District) states that the Board shall prescribe the character, type, color and materials used in the erection, posting, display or maintenance of signs

permitted in the Historic Downtown Preservation District, and, in so doing, the Board shall give due consideration to the purposes of such signs and require that they be in harmony with the exterior general design, arrangement, textures, materials, color and use of the building or structure on or at which they are erected, posted, displayed or maintained and congruous with the purposes and objectives declared in 420-151, without defeating the purpose for which such signs are intended.

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

**Staff Comment**

Staff finds the proposed improvements meet the zoning criteria.

**History of Application**

This C.O.A. application was reviewed by the A.R.B on May 5, 2022 at which time the Board approved the signage and elements on the front façade of 31 W. Washington as proposed. The Board deferred its decision about the proposed paint color for the Jefferson Street side of the building until its May 19, 2022 meeting.

## Exterior Alterations

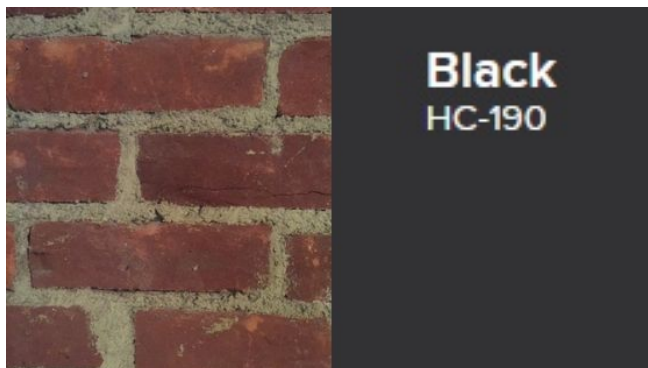
### Add Mailbox

Add next to door.



### Add Window Planter Boxes

2 wood boxes  
 6' wide x 10" deep x 10" tall  
 Centered below each of the big front windows  
 Black HC-190 from Benjamin Moore





## Exterior Alterations



### Paint Exterior

Paint door, window trim, and small section of Jefferson side wall Black HC-190 Benjamin Moore Paint





## Exterior Alterations



**Current Look of Building**





## Exterior Alterations



### Add Dryer Vent

Add a 4" square dryer vent cover into existing vent



<b>Project Name</b>	Gin Hotel Antenna Installation
<b>Property Location</b>	30 South Main Street
<b>Zoning</b>	C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
<b>Owner/Applicant</b>	Robert E. Lee Properties, LLC /David Amory

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### OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) to install four new Ericsson AIR6419\_B41 antennas on top of the Gin Hotel at 30 South Main Street.

#### *Gin Hotel existing conditions*



The applicant proposes installing 4 new T-Mobile antennas, as well as 4 new 1-1/5" hybrid cables, 8 new 3" sch. 80 mounting pipes, and 4 new standoff mounts to the existing wireless telecommunications facility on the roof of the Gin Hotel. The mounting poles above the roofline would be painted black to match the existing utility pipes. All mounting structures below would be painted to match the brick façade. The applicant also proposes removing 4 existing 2.5" sch. 40 mounting pipes from the existing facility. The attached application provides further detail of the proposal.



*Gin Hotel existing conditions*



**ARB Considerations**

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.

3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the city's design guidelines.

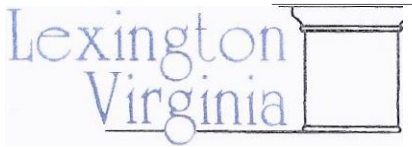
The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

(Also see Section IV. F. Site Appurtenances on page IV-8 of the Historic District Design Guidelines)

<https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000>

**Staff Comment**

Staff finds the proposed improvements meet the zoning criteria.



www.lexingtonva.gov

**Planning & Development Department**  
 300 East Washington Street  
 Lexington, Virginia 24450  
 Phone: (540) 462-3704 Fax: (540) 463-5310

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS – HISTORIC DISTRICT

### Applicant<sup>1</sup>

Name: David Amory, NB+C agent for T-Mobile Phone: 704-517-1980

Company: T-Mobile Northeast LLC Fax: \_\_\_\_\_

Address: 120 Eastshore Drive, Suite 300, Glen Allen, VA 23059 Email: damory@chasevision.com

Applicant's Signature: David Amory Date: 4/25/2022

### Property Owner

Name: Robert E. Lee Properties, LLC - Ugo Benincasa Phone: 540-460-0375

Address: 30 South Main Street, Lexington, NC 24450 Email: Lee Taylor (attorney for Ugo)  
lee@spencerand taylor.com

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Architect/Designer

Name: John Wood Phone: 919-610-8489

Company: NB+C Fax: \_\_\_\_\_

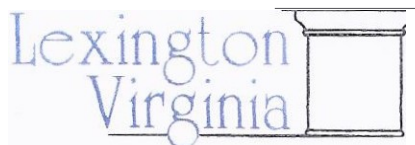
Address: 120 Eastshore Drive, Suite 300, Glen Allen, VA 23059 Email: jwood@nbcllc.com

### Administration

Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.



www.lexingtonva.gov

## Planning & Development Department

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

### Proposal Information<sup>2</sup> (attach list of properties if request includes multiple properties)

Address (or location description): 30 South Main Street, Lexington, NC 24450

Tax Map: 23 1 188

Deed Book and Page #: \_\_\_\_\_

Acreage: .261

Zoning (attach any existing conditions or proffers): \_\_\_\_\_

Property Doing Business As: Hotel

Historical Name of Building: The Gin Hotel

Approximate Age of Building: 1926

Applicant seeking Federal Tax Credit: ☐ Yes ☒ No

**2. Any application deemed incomplete by staff will not be accepted.**

### Alteration Description (complete a City Sign Permit Application for sign alterations)

I. Please check action(s) for which this COA is requested:

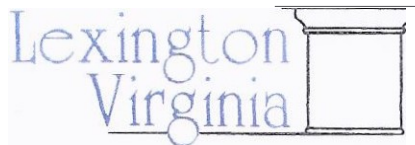
- ☒ Remodeling or renovation of the exterior of a building
- ☐ Total restoration of the exterior of a building
- ☐ Removal of any architectural element
- ☐ Painting of any building exterior
- ☐ Cleaning of wall surfaces or architectural elements
- ☐ Repair of all surfaces or architectural elements
- ☐ Any removal, alternation, repair, or construction of amenities such as fences or walls
- ☐ Demolition of part or all of an existing building
- ☐ Moving a building (complete Part III)
- ☐ Construction of a new building (complete Part III)
- ☐ Construction of any addition to an existing building (complete Part III)

II. For **ALL** projects, please attach the following:

- ☐ Photographs or drawings from the site showing adjoining structures, streets, and sidewalks
- ☐ Scale drawings of the improvements
- ☐ Detailed drawings of significant decorative or architectural elements
- ☐ Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties
- ☐ Samples of exterior materials and paint colors to be used

III. For **NEW CONSTRUCTION**, please provide the above attachments in addition to the following:

- ☐ Dimensions, orientation, and acreage of each lot or plot to be built upon
- ☐ Layout of the project and its relation to surrounding structures
- ☐ Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities
- ☐ The size, shape, and location of existing and proposed construction on the parcel
- ☐ Location of walls, fences, and railings, and the indication of their height and the materials of their construction



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**Planning & Development Department**  
 300 East Washington Street  
 Lexington, Virginia 24450  
 Phone: (540) 462-3704 Fax: (540) 463-5310

## THIS SECTION TO BE COMPLETED BY STAFF ONLY

**Application Fee: \$100 – Sign Permit Application Fee: \$50** Amount Paid: \_\_\_\_\_

Case Number: ARB-COA-\_\_\_\_\_ - \_\_\_\_\_

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

### Staff Review

☐ Applicant's project would meet all district requirements.

☐ Applicant fails to meet the district requirements.

Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Planning and Development Director

\_\_\_\_\_  
 Date

### Action by Architectural Review Board

☐ Approved

☐ Denied

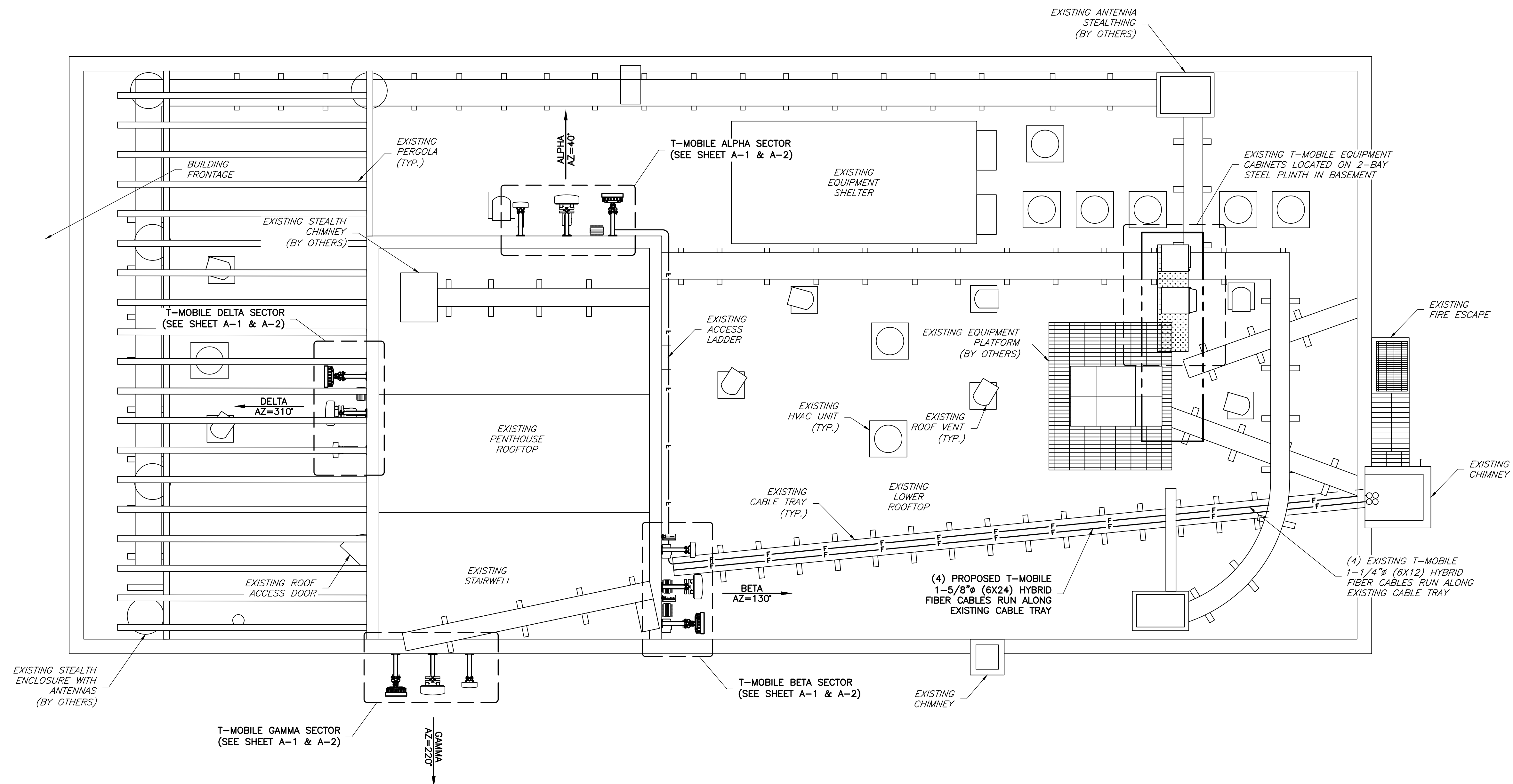
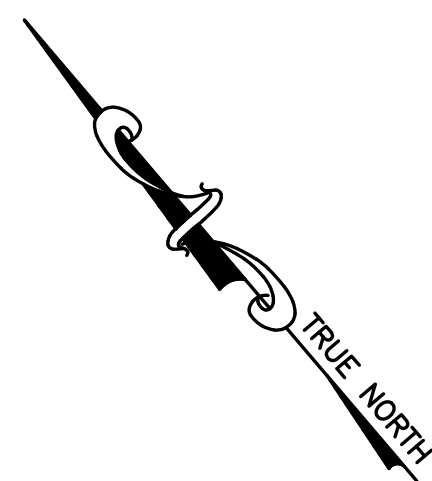
Comments: \_\_\_\_\_

\_\_\_\_\_  
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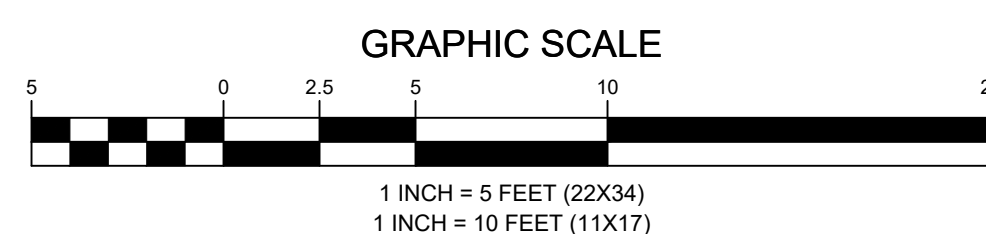
\_\_\_\_\_  
 Chairperson, Architectural Review Board

\_\_\_\_\_  
 Date





1  
C-1



Know what's **below**.  
**Call** before you dig.



VIRGINIA LAW REQUIRES  
THREE WORKING DAYS NOTICE PRIOR TO  
ANY EARTH MOVING ACTIVITIES

ENGINEERING FIRM



**NB+C ENGINEERING SERVICES, LLC.**  
120 EASTSHORE DRIVE, SUITE 300  
GLEN ALLEN, VA 23059  
(804) 548-4079

APPLICANT



T-MOBILE NORTHEAST LLC

324 MADISON MEWS  
NORFOLK, VA 23510  
OFFICE: (757) 453-6907  
FAX: (757) 589-0904

## SITE INFORMATION

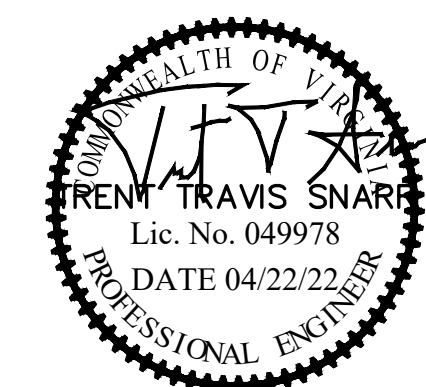
VA74101B  
ROBERT E. LEE HOTEL  
NB+C PROJECT: 100592  
30 S MAIN STREET  
LEXINGTON, VA 24450  
CITY OF LEXINGTON

DESIGN RECORD

## REVISIONS

2	04/22/22	FINAL	JQC
1	02/22/22	FINAL	LTA
0	01/17/22	PRELIMINARY	KG
REV	DATE	DESCRIPTION	BY

PROFESSIONAL STAMP



ENGINEER

TRENT T. SNARR, P.E.  
VA PROFESSIONAL ENGINEER LIC. #49978

SHEET TITLE

# COMPOUND PLAN

SHEET NUMBER

C-

**NB+C**  
TOTALLY COMMITTED.

**NB+C ENGINEERING SERVICES, LLC.**  
120 EASTSHORE DRIVE, SUITE 300  
GLEN ALLEN, VA 23059  
(804) 548-4079

**T-Mobile**

T-MOBILE NORTHEAST LLC

324 MADISON MEWS  
NORFOLK, VA 23510  
OFFICE: (757) 453-6907  
FAX: (757) 589-0904

VA74101B

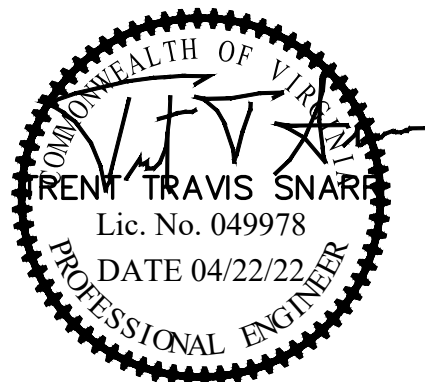
ROBERT E. LEE HOTEL  
NB+C PROJECT: 100592  
30 S MAIN STREET  
LEXINGTON, VA 24450  
CITY OF LEXINGTON

## REVISIONS

REV	DATE	DESCRIPTION	BY
2	04/22/22	FINAL	JQG
1	02/22/22	FINAL	LTA
0	01/17/22	PRELIMINARY	KG

DESIGN RECORD

PROFESSIONAL STAMP



ENGINEER

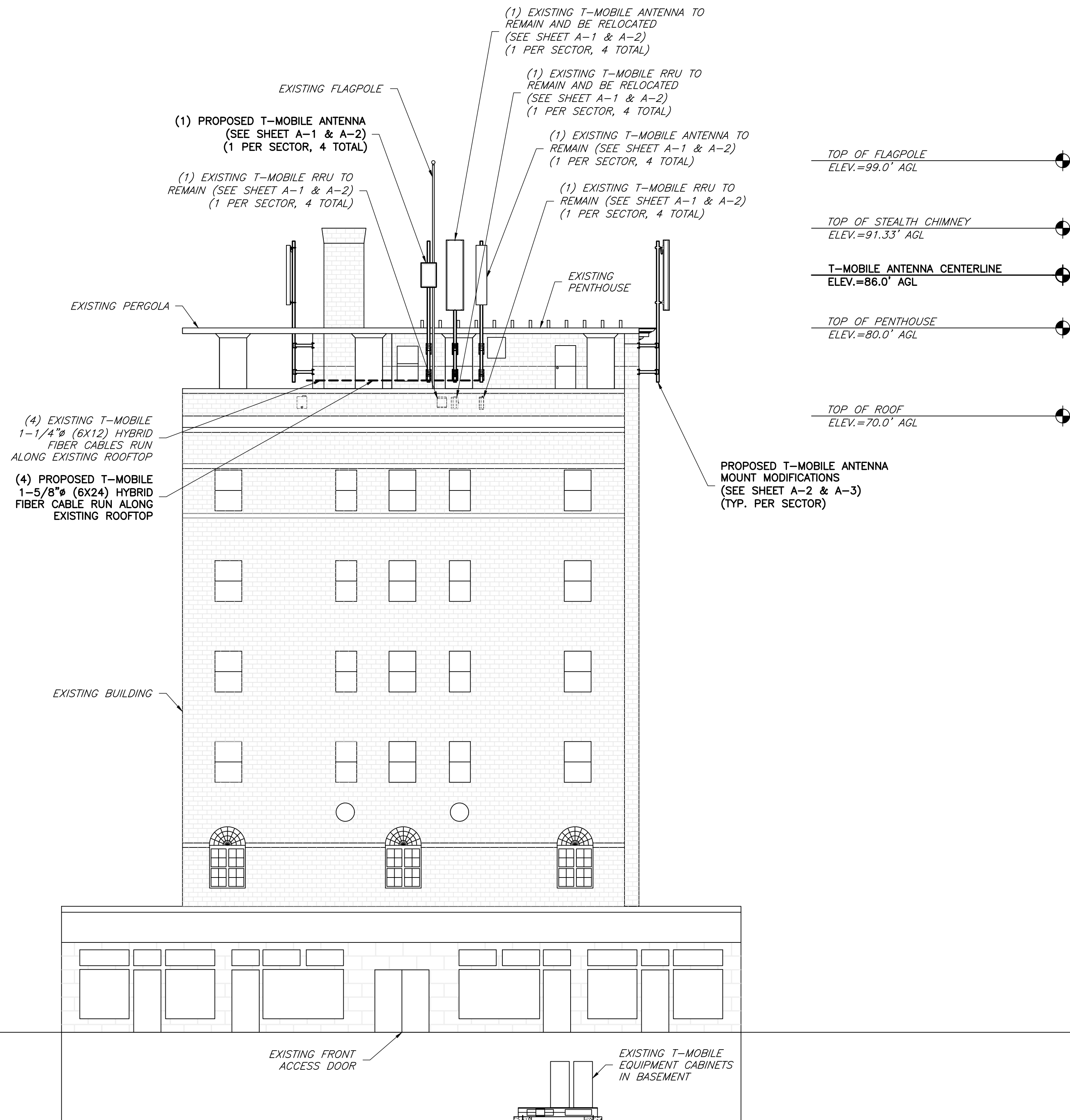
TRENT T. SNARR, P.E.  
VA PROFESSIONAL ENGINEER LIC. #49978

SHEET TITLE

**ELEVATION**

SHEET NUMBER

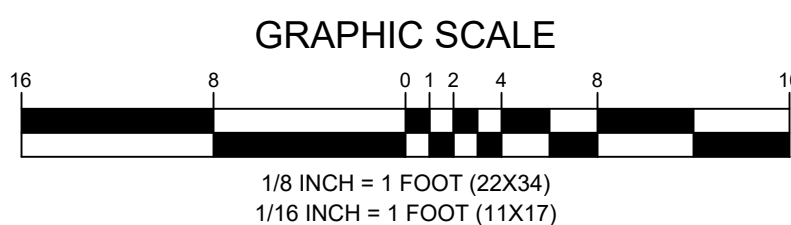
**C-2**



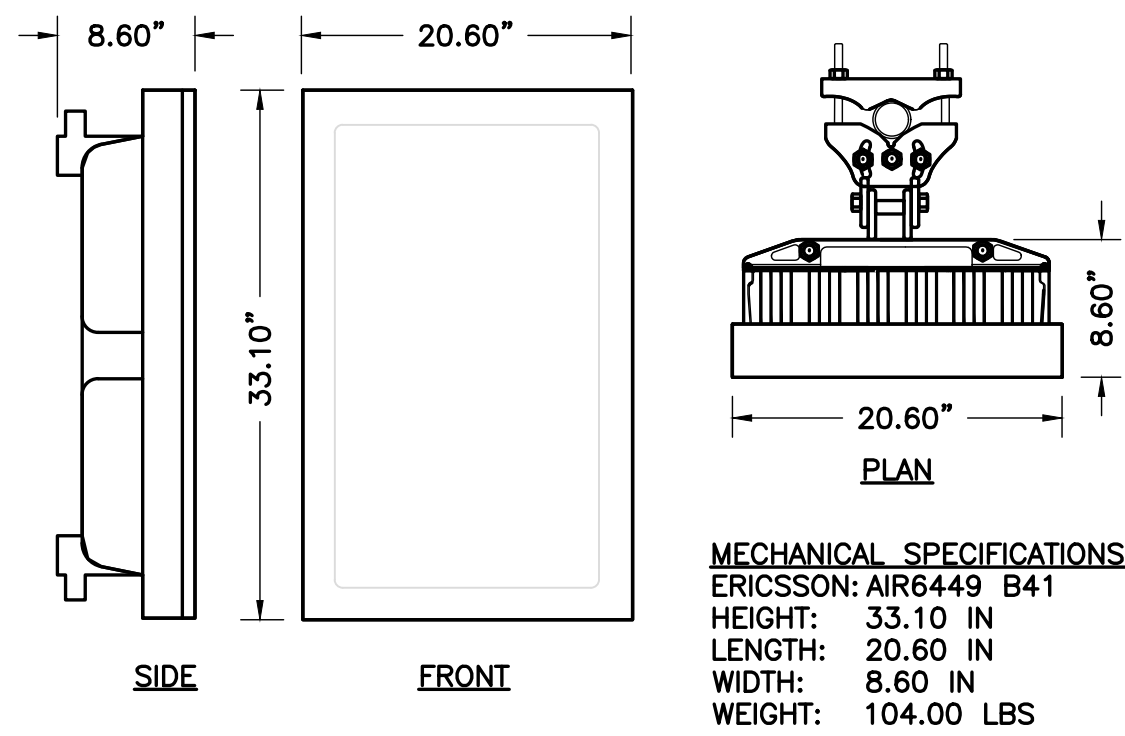
## GENERAL ANTENNA NOTES

- ALL ANTENNAS TO BE FURNISHED WITH DOWNTILT BRACKETS. CONTRACTOR IS TO COORDINATE AND VERIFY THE PROPOSED DOWNTILTS WITH T-MOBILE MANAGER PRIOR TO CONSTRUCTION.
- ANTENNA CENTERLINE HEIGHT IS IN REFERENCE TO ELEVATION 0.0'. (EXISTING GRADE)
- CHECK WITH RF ENGINEER FOR LATEST ANTENNA TYPE & AZIMUTH.
- CONTRACTOR SHALL VERIFY ANTENNA TYPE AND AZIMUTH WITH CONSTRUCTION MANAGER PRIOR TO CONSTRUCTION.
- ALL CABLE LENGTHS ARE ESTIMATED AND SHALL BE FIELD VERIFIED BY THE CONTRACTOR.
- COLOR TAPE MARKINGS MUST BE 3/4" WIDE AND UV RESISTANT, SUCH AS SCOTCH 35 VINYL ELECTRICAL COLOR CODING TAPE.
- CONTRACTOR SHALL COORDINATE COLOR CODINGS IN THE FIELD WITH T-MOBILE REPRESENTATIVE.
- PRIOR TO THE INSTALLATION OF THE PROPOSED EQUIPMENT OR MODIFICATION OF THE EXISTING STRUCTURE, A STRUCTURAL & MOUNT ANALYSIS SHALL BE PERFORMED BY THE OWNER'S AGENT TO CERTIFY THAT THE EXISTING/PROPOSED COMMUNICATION STRUCTURE AND COMPONENTS ARE STRUCTURALLY ADEQUATE TO SUPPORT ALL EXISTING AND PROPOSED ANTENNAS, COAXIAL CABLES AND OTHER APPURTENANCES. THE OWNER'S AGENT SHALL FURNISH A CERTIFICATION LETTER SEALED BY A REGISTERED PROFESSIONAL ENGINEER STATING THAT THIS STRUCTURAL ANALYSIS WAS PREPARED IN ACCORDANCE WITH ALL APPLICABLE CODES AND STANDARDS.

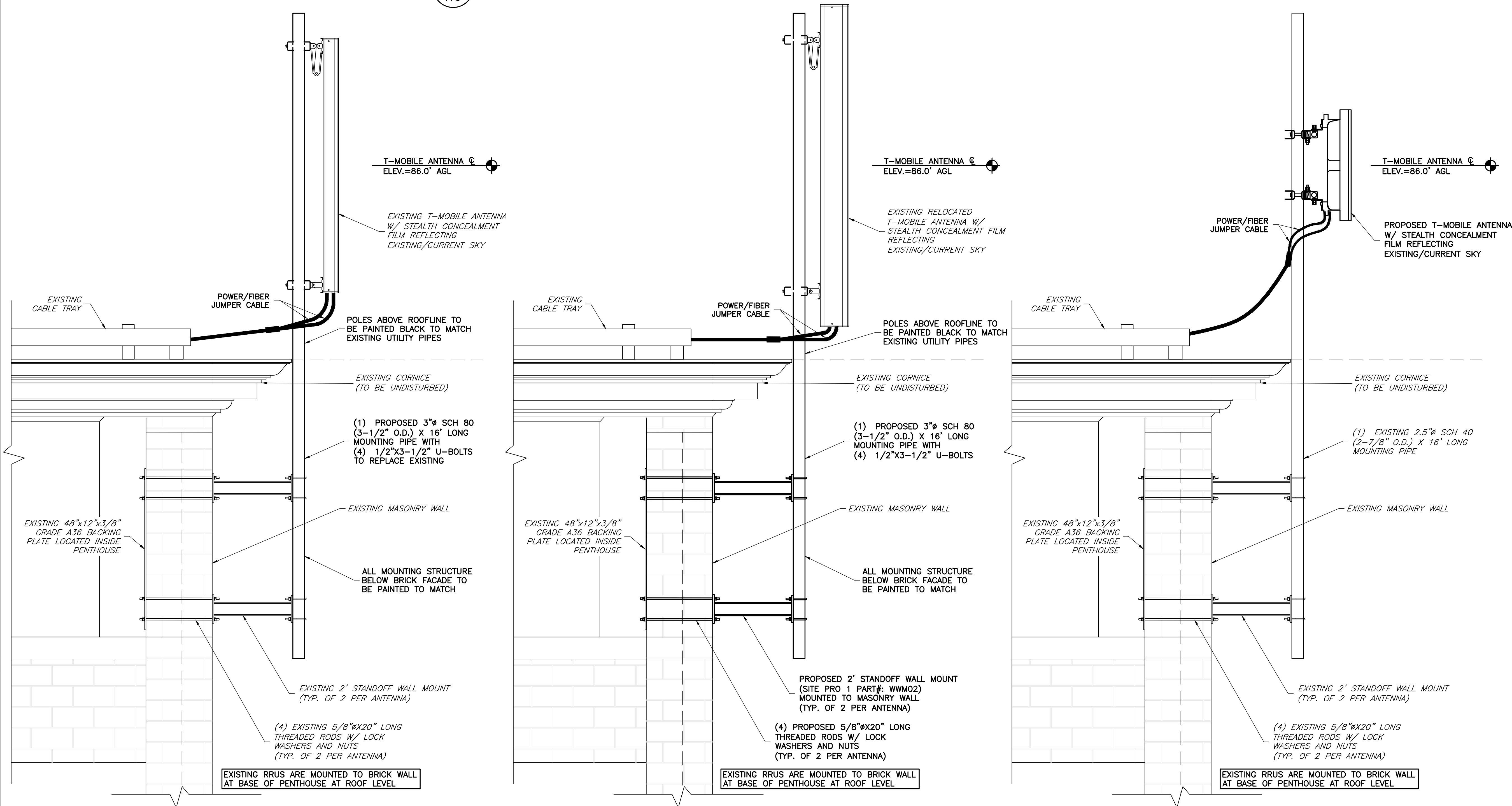
**ELEVATION**  
SCALE: 1/8" = 1' (22X34)  
SCALE: 1/16" = 1' (11X17)







1 ERICSSON PANEL ANTENNA  
A-3 NOT TO SCALE



2 POSITION 1 ANTENNA MOUNTING DETAIL  
A-3 NOT TO SCALE

3 POSITION 2 ANTENNA MOUNTING DETAIL  
A-3 NOT TO SCALE

4 POSITION 3 ANTENNA MOUNTING DETAIL  
A-3 NOT TO SCALE

ENGINEERING FIRM

**NB+C**  
TOTALLY COMMITTED.

NB+C ENGINEERING SERVICES, LLC.  
120 EASTSHORE DRIVE, SUITE 300  
GLEN ALLEN, VA 23059  
(804) 548-4079

APPLICANT

**T-Mobile**

T-MOBILE NORTHEAST LLC

324 MADISON MEWS  
NORFOLK, VA 23510  
OFFICE: (757) 453-6907  
FAX: (757) 589-0904

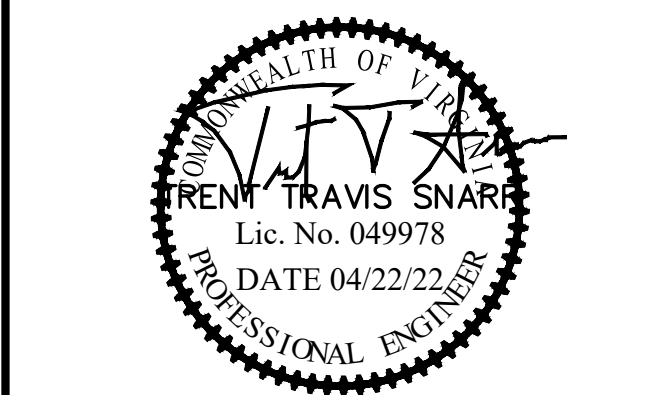
SITE INFORMATION

VA74101B  
ROBERT E. LEE HOTEL  
NB+C PROJECT: 100592  
30 S MAIN STREET  
LEXINGTON, VA 24450  
CITY OF LEXINGTON

DESIGN RECORD

REVISIONS				
REV	DATE	DESCRIPTION	BY	
2	04/22/22	FINAL	JOG	
1	02/22/22	FINAL	LTA	
0	01/17/22	PRELIMINARY	KG	

PROFESSIONAL STAMP



ENGINEER

TRENT T. SNARR, P.E.  
VA PROFESSIONAL ENGINEER LIC. #49978

SHEET TITLE

**ANTENNA  
SPECIFICATIONS  
& DETAILS**

SHEET NUMBER

**A-3**

**From:** [David Amory](#)  
**To:** [Arne Glaeser](#)  
**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel  
**Date:** Wednesday, April 27, 2022 11:30:47 AM  
**Attachments:** [image001.png](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[T-Mobile VA74101B CDs for ARB Application The Gin Hotel.pdf](#)  
[T-Mobile VA74101B ARB Application The Gin Hotel.pdf](#)

---

Arne,

Good morning. I have attached revised CDs and an application for your review. Our design engineer had one comment related to the antenna allocation on the pole. He did not make the change because the rad center will differ from what T-Mobile wants if we move all the antennas to be flush at the bottom. Also, the extra pole height is there to match the existing heights and to provide enough length for future antennas that may be larger than the current one being installed on that pipe.

Please note a check will be delivered later this week.

We are heading out of town and will have access to e-mails but may be delayed in responding.

Thanks again for your time related to the application.

**David Amory**

**NETWORK BUILDING + CONSULTING**

Local: 1310 Iris Drive, Suite 1123, Charlotte, NC 28205  
 Corporate: 120 Eastshore Drive | Suite 300 | Glen Allen VA | 23059  
 M 704.517.1980

NB&C\_large\_tag



*Emails sent or received shall neither constitute acceptance of conducting transactions via electronic means nor shall create a binding contract in the absence of a fully signed written agreement.*

---

**From:** Arne Glaeser <aglaeser@lexingtonva.gov>  
**Sent:** Tuesday, April 19, 2022 4:45 PM  
**To:** David Amory <damory@nbcllc.com>  
**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

David,

Attached is a photo when the antennas were being installed. Since the third attachment pole was not being utilized, we required that they be removed.

Your elevation drawing on page C-2 show an "existing RRU to remain" but the RRUs were not allowed to be

pole mounted, but rather hidden. Additionally A-3 does not show RRUs at all. Please update your drawings to reflect the requirement to hide some of the excessive wiring.

What is the new antenna proposed to do and in layman's terms why is it not the same style of antenna as the existing antennas? You can add a narrative to your application explaining the need for the additional antennae if needed to provide your explanation.

Can the new antenna be located in a lower position on the pole and can the extra pole height be trimmed off? It may be a neater installation if the bottoms of the antennas align in each grouping of three and to have the extra height above the proposed antennas removed.

You should also offer to paint the lower portion of the mounts and poles a color to match the brick and paint the upper portion of the poles black as was required for the first approval.

We can schedule your application once we received a completed application (with the above items addressed) and once the application fee is received. Staff is not allowed to administratively approve applications and you requested amendments must be reviewed and approved by the ARB. For what it is worth, a number of citizens were shocked the ARB approved the antennas in 2019 and most opined the antenna are not stealthy at all. I only mention this because you may receive a lot of questions when you are presenting your request to the ARB.

Please let me know if you have any further questions.

Thanks,

Arne

540.462.3730

---

**From:** David Amory [<mailto:damory@nbcllc.com>]

**Sent:** Monday, April 18, 2022 12:00 PM

**To:** Arne Glaeser <[aglaeser@lexingtonva.gov](mailto:aglaeser@lexingtonva.gov)>

**Cc:** Kate Beard <[kbeard@lexingtonva.gov](mailto:kbeard@lexingtonva.gov)>

**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

Arne,

Sorry for the back and forth. The reason for the differences between the two sets of CDs is that the current (2022) CDs show the actual installation of those mounts/rods. Evidently we had to meet the contractor in the field and adjust anchor bolt length. All 12 antennas will have the same mounting system.

I have attached the application with a brief description of what we are proposing. Do you think we could get approval without going to the ARB?

Thanks again for your time and consideration.

**David Amory**

**NETWORK BUILDING + CONSULTING**

Local: 1310 Iris Drive, Suite 1123, Charlotte, NC 28205

Corporate: 120 Eastshore Drive | Suite 300 | Glen Allen VA | 23059

M 704.517.1980

NB&C\_large\_tag



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---

**From:** Arne Glaeser <[aglaeser@lexingtonva.gov](mailto:aglaeser@lexingtonva.gov)>  
**Sent:** Monday, April 11, 2022 4:59 PM  
**To:** David Amory <[damory@nbcllc.com](mailto:damory@nbcllc.com)>  
**Cc:** Kate Beard <[kbeard@lexingtonva.gov](mailto:kbeard@lexingtonva.gov)>  
**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

David,  
 Any change in material, colors, or methods of attachment from the original approval require new review and approval by the Lexington Architectural Review Board. Attached is the historic district certificate of appropriateness application.

For my understanding, can you clarify whether all of the 12 antenna will have the new mounting system or just the 4 new antenna?

Thanks,

Arne

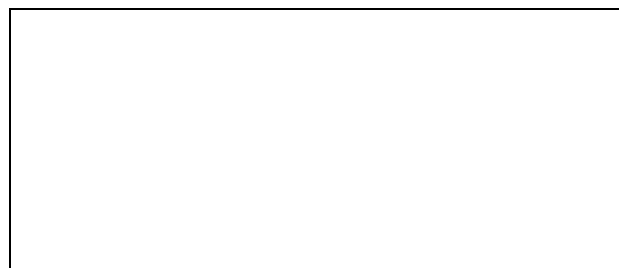
540.462.3730

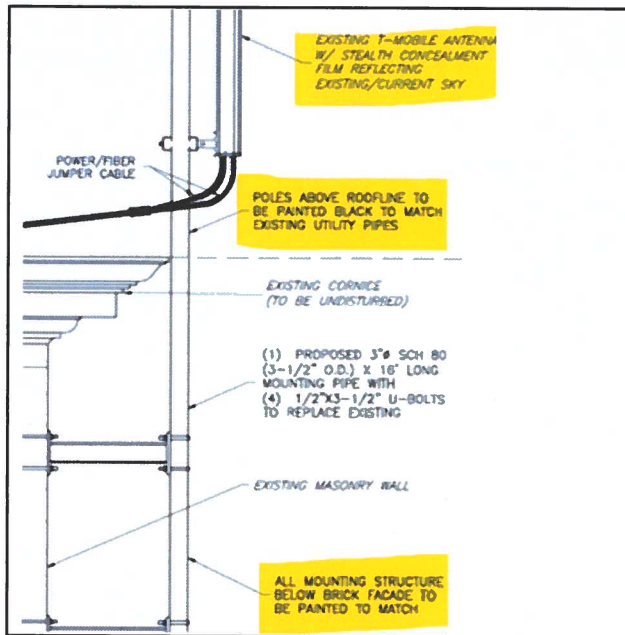
---

**From:** David Amory [<mailto:damory@nbcllc.com>]  
**Sent:** Monday, April 11, 2022 4:33 PM  
**To:** Arne Glaeser <[aglaeser@lexingtonva.gov](mailto:aglaeser@lexingtonva.gov)>  
**Cc:** Kate Beard <[kbeard@lexingtonva.gov](mailto:kbeard@lexingtonva.gov)>  
**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

Arne,

Thanks for the response. I realize it is in the Historic District building and apologize for not referencing the 2019 ARB approval. I had missed it in our files so I appreciate the heads up. I did not see any real changes. The number of antennas and the stealth conditions are consistent with the approval and are detailed on sheet A-3 of the new plans.

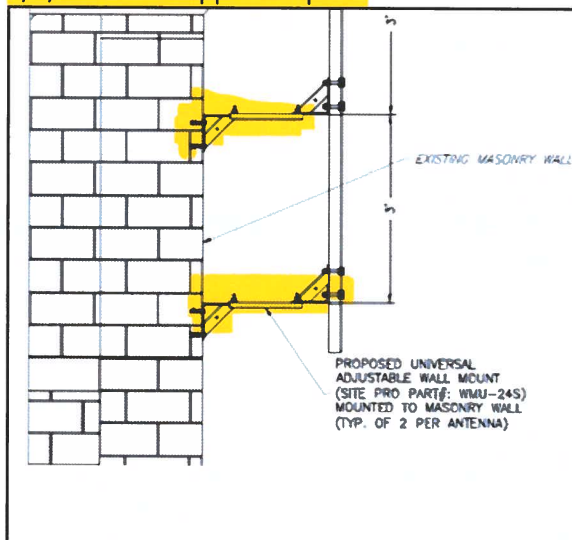




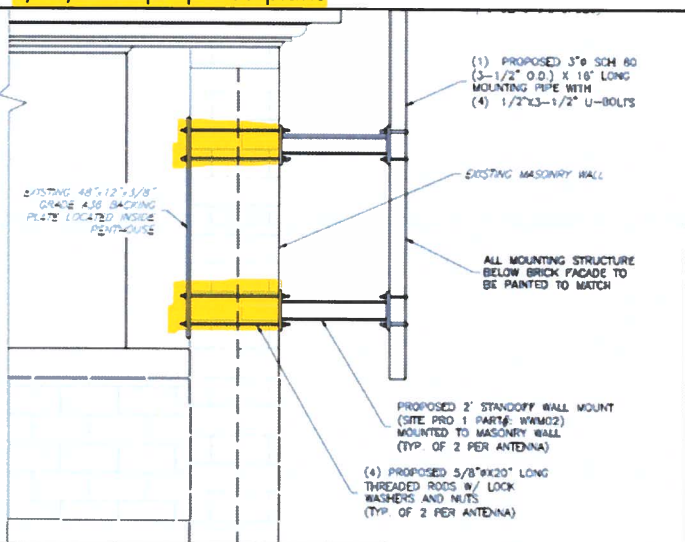
Please note the following difference

The antenna mounting method has changed to provides additional support. Note the longer anchor bolts and a backing plate.

#### 8/2/2019 ARB Approved plans



#### 2/22/2022 proposed plans



Please also let me know if we need a building permit and if so then do you need anything else to issue it?

Hope this makes sense and feel free to call to discuss.

David Amory

#### NETWORK BUILDING + CONSULTING

Local: 1310 Iris Drive, Suite 1123, Charlotte, NC 28205  
Corporate: 120 Eastshore Drive | Suite 300 | Glen Allen VA | 23059  
M 704.517.1980

NB&C\_large\_tag



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---

**From:** Arne Glaeser <[aglaeser@lexingtonva.gov](mailto:aglaeser@lexingtonva.gov)>

**Sent:** Thursday, April 7, 2022 5:10 PM

**To:** David Amory <[damory@nbcllc.com](mailto:damory@nbcllc.com)>

**Cc:** Kate Beard <[kbeard@lexingtonva.gov](mailto:kbeard@lexingtonva.gov)>

**Subject:** RE: T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

David,

The Gin Hotel is located in the Downtown Historic Preservation District and any improvements require review and approval by the Lexington Architectural Review Board. Attached are the applications and approval letter for the last T-Mobile proposal. Please let me know what is different from the approval and what you are now proposing.

Thanks,

Arne

540.462.3730

---

**From:** David Amory [<mailto:damory@nbcllc.com>]

**Sent:** Wednesday, April 6, 2022 3:36 PM

**To:** Arne Glaeser <[aglaeser@lexingtonva.gov](mailto:aglaeser@lexingtonva.gov)>

**Subject:** T-Mobile equipment modification / 30 South Main Street / The Gin Hotel

Arne,

Thanks in advance for your time. I am working with T-Mobile to upgrade their network and enhance communications throughout the Lexington market. T-Mobile has (8) antennas on The Gin Hotel and they are proposing to add (4) antennas to the existing configuration. I spoke with building inspections and they suggested I send the attached application, plans and passing structural to your attention.

Please let me know if you have any questions or need additional information to process our request.

Thanks again.

**David Amory**

**NETWORK BUILDING + CONSULTING**

Local: 1310 Iris Drive, Suite 1123, Charlotte, NC 28205

Corporate: 120 Eastshore Drive | Suite 300 | Glen Allen VA | 23059

M 704.517.1980



Lexington, VA Historic Downtown Preservation District COA  
COA 2022-09 20 E. Preston Street Exterior Improvements & Signage

---

<b>Project Name</b>	Dept. of Social Services Exterior Improvements and Signage
<b>Property Location</b>	20 & 30 E. Preston, 158 S. Main, and 129 S. Randolph Streets
<b>Zoning</b>	C-1 (Commercial District (Central Business)) and Historic Downtown Preservation District
<b>Owner/Applicant</b>	Taylor Woody, Jr. / Taylor Woody, Jr.

---

### OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for two new exterior door units, a new projecting sign and sign bracket for the Department of Social Services at 20 East Preston Street, and for exterior painting of the entire building.

#### *158 S. Main Street existing conditions*





Lexington, VA Historic Downtown Preservation District COA  
COA 2022-09 20 E. Preston Street Exterior Improvements & Signage

---

*129 S. Randolph and E. Preston Street existing conditions*



*Requested new doors*





Lexington, VA Historic Downtown Preservation District COA  
COA 2022-09 20 E. Preston Street Exterior Improvements & Signage

---

*Other existing doors*



**Lexington, VA Historic Downtown Preservation District COA  
COA 2022-09 20 E. Preston Street Exterior Improvements & Signage**

---

The exterior improvements being requested are the installation of two new, already installed, recessed security door units on the Preston Street side of the building and repainting the back half of the building Benjamin Moore “Philipsburg Blue” (HC-159) to match the front. The applicant is also requesting a new 20” x 22” x 19mm (3 sq. ft.) projecting sign made of double-sided, expanded PVC with laminated vinyl applied to both sides and sealed edges. The Rockbridge Area Social Services logo will be in red, gold and black on a white background. The sign will hang from a new 30” steel triangle ball sign bracket with a textured black powder coat. Sign details are included in the application.

### **ARB Considerations**

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
4. Any applicable provisions of the City’s Design Guidelines.

(Applicable sections of the Lexington Design Guidelines are:

Section II.D.3 Choose an Appropriate Treatment for the Historic Building on page II-7,

Section VI.B. Guidelines for Existing Buildings. Masonry on page VI-4, and

Section X.B Guidelines for Painting of the Historic District Design Guidelines page X-2.)

<https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000>

Section 420-8.10. (Historic Downtown Preservation District) states that the Board shall prescribe the character, type, color and materials used in the erection, posting, display or maintenance of signs permitted in the Historic Downtown Preservation District, and, in so doing, the Board shall give due

**Lexington, VA Historic Downtown Preservation District COA  
COA 2022-09 20 E. Preston Street Exterior Improvements & Signage**

---

consideration to the purposes of such signs and require that they be in harmony with the exterior general design, arrangement, textures, materials, color and use of the building or structure on or at which they are erected, posted, displayed or maintained and congruous with the purposes and objectives declared in 420-151, without defeating the purpose for which such signs are intended.

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

**Staff Comment**

Staff finds the proposed improvements meet the zoning criteria.



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34  
Planning & Development Department  
P.O. Box 922  
300 East Washington Street  
Lexington, Virginia 24450  
Phone: (540) 462-3704 Fax: (540) 463-5310

## SIGN PERMIT APPLICATION

### Applicant<sup>1</sup>

Name: Taylor Woody Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Property Owner

Name: Taylor Woody Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Sign Contractor

Name: Donelle DeWitt Phone: 540-460-2045

Company: DDGA&I, LLC Fax: \_\_\_\_\_

Address: 94 Little House, Lex Email: donelle888@mac.com

### Proposal Information<sup>2</sup>

Address (or location description): Preston St., Lex.

Tax Map: \_\_\_\_\_ Deed Book and Page #: \_\_\_\_\_

Acreage: \_\_\_\_\_ Zoning (attach any existing conditions or proffers): \_\_\_\_\_

Property Doing Business As: \_\_\_\_\_

Overlay District:

- ☐ Historic (requires Architectural Review Board review and approval)
- ☐ Entrance Corridor (requires Planning Commission review and approval)
- ☐ None (requires Planning and Development Department review and approval only)

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.
2. Any application deemed incomplete by staff will not be accepted.



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Planning & Development Department

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

## Sign Information

	<u>Sign Type</u>	<u>Square Feet</u>	<u>Width</u>	<u>Height</u>
Sign 1	<u>Projecting</u>	<u>3<sup>ft</sup></u>	<u>20"</u>	<u>22"</u>
Sign 2	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Sign 3	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

Street Frontage (width) of business space in feet                     

Street Frontage (width) of building in feet                     

Are other signs currently displayed on the same building? ☐ Yes ☐ No

If "Yes", please provide the size of each existing building sign that is to remain.

Width                      Height                     

Width                      Height                     

If a projecting sign, clearance from sidewalk: 8 feet

What materials will be used? PVC, digital decals, new iron  
armature

Will the sign be illuminated? ☐ Yes ☒ No

Please attach a sketch of sign(s) and samples showing the following:

- Dimensions of sign
- Lettering style and size
- How colors will be used
- Photo showing building and adjoining structures
- Exact wording layout of sign
- Paint samples
- Style of bracket, stand, and/or awning





20

22"

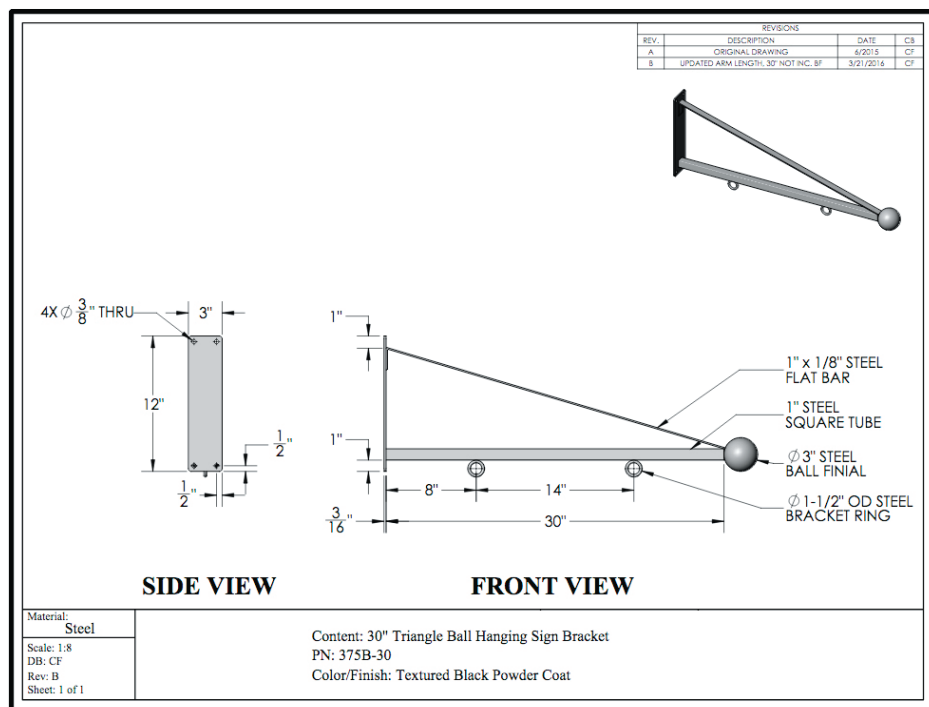
# ROCKBRIDGE AREA SOCIAL SERVICES

Taylor Woody

## PROJECTING SIGN:

**20" x 22" x 19mm (3 sq. ft.)** double-sided, expanded PVC,  
laminated vinyl applied both sides, edges sealed. Red, Gold, Black

## New Bracket



Prepared by

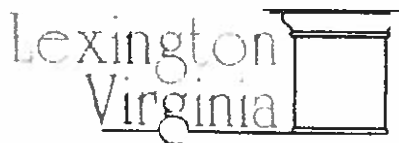


**Donelle DeWitt  
Graphic Arts &  
Illustration, LLC**  
A Local Professional  
Design Studio

*Logo Design, Desktop Publishing,  
Signs, Banners & more*

**Cell: 540-460-2045  
donelle888@mac.com**





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Planning & Development Department

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS – HISTORIC DISTRICT

### Applicant<sup>1</sup>

Name: Taylor Woody Jr Phone: 540-817-5981

Company: \_\_\_\_\_ Fax: N/A

Address: 927 Shenandoah Rd. Email: tgwoody2@gmail.com  
Lexington, VA

Applicant's Signature: [Signature] Date: 3-30-22

### Property Owner

Name: Taylor Woody Jr Phone: 540-817-5981

Address: 927 Shenandoah Rd Lexington VA Email: tgwoody2@gmail.com

Owner's Signature: [Signature] Date: 3-30-22

### Architect/Designer

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

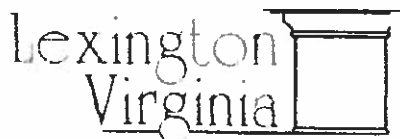
### Administration

Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.

NON  
REFUNDABLE



www.lexingtonva.gov

**Planning & Development Department**

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

**Proposal Information<sup>2</sup>** (attach list of properties if request includes multiple properties)

Address (or location description): 158 S. Main - 20 + 30 E. Preston - 129 S. Randolph ph 51

Tax Map: 23-1-166 Deed Book and Page #: \_\_\_\_\_

Acreage: \_\_\_\_\_ Zoning (attach any existing conditions or proffers): \_\_\_\_\_

Property Doing Business As: Office Rental

Historical Name of Building: \_\_\_\_\_

Approximate Age of Building: 103 yrs Applicant seeking Federal Tax Credit: ☐ Yes ☒ No

**2. Any application deemed incomplete by staff will not be accepted.**

**Alteration Description** (complete a City Sign Permit Application for sign alterations)

**I. Please check action(s) for which this COA is requested:**

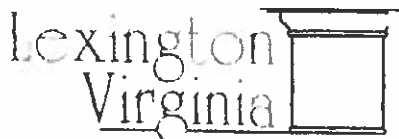
- ☒ Remodeling or renovation of the exterior of a building
- ☐ Total restoration of the exterior of a building
- ☐ Removal of any architectural element
- ☒ Painting of any building exterior
- ☐ Cleaning of wall surfaces or architectural elements
- ☐ Repair of all surfaces or architectural elements
- ☐ Any removal, alternation, repair, or construction of amenities such as fences or walls
- ☐ Demolition of part or all of an existing building
- ☐ Moving a building (complete Part III)
- ☐ Construction of a new building (complete Part III)
- ☐ Construction of any addition to an existing building (complete Part III)

**II. For ALL projects, please attach the following:**

- ☒ Photographs or drawings from the site showing adjoining structures, streets, and sidewalks
- ☐ Scale drawings of the improvements
- ☐ Detailed drawings of significant decorative or architectural elements
- ☐ Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties
- ☒ Samples of exterior materials and paint colors (including paint chips and/or color codes)

**III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following:**

- ☐ Dimensions, orientation, and acreage of each lot or plot to be built upon
- ☐ Layout of the project and its relation to surrounding structures
- ☐ Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities
- ☐ The size, shape, and location of existing and proposed construction on the parcel
- ☐ Location of walls, fences, and railings, and the indication of their height and the materials of their construction



www.lexingtonva.gov

**Planning & Development Department**

P.O. Box 922

300 East Washington Street

Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

**THIS SECTION TO BE COMPLETED BY STAFF ONLY**

**Application Fee: \$100 – Sign Permit Application Fee: \$50** Amount Paid: \_\_\_\_\_

Case Number: ARB-COA-\_\_\_\_\_ - \_\_\_\_\_

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

**Staff Review**

☐ Applicant's project would meet all district requirements.

☐ Applicant fails to meet the district requirements.

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Planning and Development Director \_\_\_\_\_ Date

**Action by Architectural Review Board**

☐ Approved

☐ Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Chairperson, Architectural Review Board \_\_\_\_\_ Date

# Woody Building



Spencer Home Center  
1398 N. Lee Highway  
PO Box 1307  
Lexington, VA 24450  
540-463-7393  
Fax: 540-463-4826

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## QUOTE

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SOLD TO
TED HICKMAN AND TIM HICKMAN 240 SHEPHERD DRIVE LEXINGTON VA 24450

JOB ADDRESS
9 COURTHOUSE SQUARE JOB 9 COURTHOUSE SQUARE LEXINGTON VA 24450 540-570-1601

ACCOUNT	JOB
543	0
CREATED ON	12/12/2019
EXPIRES ON	01/11/2020
BRANCH	1000
CUSTOMER PO#	WOODY BLDG/DOORS
STATION	T47
CASHIER	03
SALESPERSON	03
ORDER ENTRY	03
MODIFIED BY	03

Returns: 45 days from receipt;  
original packaging; subject to  
30% restock fee.

Item	Description	D	Quantity	U/M	Price	Per	Amount
SOEXTERIORDOOR	EXTERIOR DOOR UNIT SGL, 3/0, 7/0, RH, OUTSWING, MHD - STEEL, -X FLUSH, 24X30" 24X30 WIRE GLASS INSTALLED "NOT RATED", 2-3/4 SGL BORE, 4" RAD/SQ NRP STEEL HINGE, SATIN NICKEL US15, 3 NRP, PRIMED, ***7-1/4" *** HANDICAPPED ALUMINUM, PRIMED 180 BRICK		1	EACH	1235.0000	EACH	1235.00
SOEXTERIORDOOR	EXTERIOR DOOR UNIT SGL, 3/0, 6/8, RH, OUTSWING, MHD - WD EDGE, -X FLUSH, 24X30" 24X30 WIRE GLASS INSTALLED "NOT RATED", 2-3/4 SGL BORE, 4" RAD/SQ NRP STEEL HINGE, SATIN NICKEL US15, 3 NRP, PRIMED, 4-5/8", HANDICAPPED ALUMINUM, PRIMED 180 BRICK		1	EACH	1049.0000	EACH	1049.00
SOEXTERIORDOOR	BIRCH DOOR SLAB W/WIRE GLASS INSTALLED SGL DR ONLY, 3/0, 6/8, LH, IN SWING, SC BIRCH FLUSH, STOCK LITE INSTALLED, 24X30 WIRE "NOT RATED", STD POSTION, NO BORE, NO HINGE PREP		1	EACH	798.0000	EACH	798.00
MISC	DOOR CLOSER/ALUM-FINISH		3	EACH	90.0000	EACH	270.00
MISC	ALUM/BRUSHED-FINISH PUSH/PULL/PLATE SET WITH SCREWS		3	EACH	25.0000	EACH	75.00
QUOTES ARE GOOD FOR 7 DAYS FROM CREATION DATE. ESTIMATES OF MATERIALS REPRESENT NO GUARANTEE OF ACTUAL AMOUNT OF MATERIAL NEEDED.					Subtotal		
					Sales Tax		
					Total		

Buyer:

Signature

