

### LEXINGTON ARCHITECTURAL REVIEW BOARD

Thursday, June 1, 2023 at 5:00 P.M. Second Floor Conference Room, Lexington City Hall 300 E. Washington Street, Lexington, VA

### **AGENDA**

- 1. CALL TO ORDER
- 2. APPROVAL OF AGENDA
- 3. APPROVAL OF MINUTES: A. May 18, 2023 Minutes\*
- 4. NEW BUSINESS:
  - A. COA 2023-17: an application by Maryann Kaminsky for a Certificate of Appropriateness for a new projecting sign and sign bracket for the In Plain English business 116 North Main Street, Tax Map #17-3-B, owned by Investment, LLC.
    - 1) Staff Report\*
    - 2) Applicant Statement
    - 3) Public Comment
    - 4) Board Discussion & Decision
  - B. COA 2023-18: an application by Warren White and Elizabeth Rassiga for a Certificate of Appropriateness an exterior paint refresh at 23 W. Washington Street, Tax Map #16-1-50A, owned by Warren White and Elizabeth Rassiga.
    - 1) Staff Report\*
    - 2) Applicant Statement
    - 3) Public Comment
    - 4) Board Discussion & Decision
- 5. OTHER BUSINESS
  - A. Discussion about COA approvals and completed work at 7 N. Jefferson Street.
- 6. ADJOURN

\*indicates attachment

## Lexington Architectural Review Board Thursday, May 18, 2023 – 5:00 p.m. Second Floor Conference Room Lexington City Hall MINUTES

Architectural Review Board: City Staff:

Present: R. LeBlanc, Chair Arne Glaeser, Planning Director

C. Alexander Kate Beard, Administrative Assistant

A. Bartenstein

E. Teaff, Vice-Chair

Absent: J. Goyette

J. Taylor, Alternate A B. Crawford, Alternate B

#### **CALL TO ORDER:**

Chair LeBlanc called the meeting to order at 5:00 p.m.

### **AGENDA:**

The agenda was approved unanimously as presented. (E. Teaff / C. Alexander)

#### **MINUTES:**

The minutes from the May 4, 2023 were unanimously approved as presented. (E. Teaff / C. Alexander)

### CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA:

None

### **NEW BUSINESS:**

- A. COA 2023-14: an application by Erin Cassilly for a Certificate of Appropriateness for the installation of several replacement windows in the second story apartment at 123 S. Randolph Street, Tax Map #23-1-170, owned by 123 EC, LLC.
  - 1) Staff Report A. Glaeser reported the applicant was proposing to replace the seven windows in the rear second story apartment at 123 S. Randolph Street with white, vinyl replacement windows from Atrium series 8300, to match the windows approved for the front of the building in October of 2022. The replacement windows were chosen to match the style of each of the existing windows as follows: four double-hung, one lite over one lite windows on the side of the building facing the library, and two double-hung, 6 lite over 6 lite, and one double hung, 6 lite over 9 lite windows on the side of the building facing the County administration building.
  - 2) Applicant Statement The applicant, Erin Cassilly, confirmed the replacement windows being proposed were the same windows that had been approved previously for the apartment on the front of the building.
  - 3) Public Comment None

- 4) Board Discussion & Decision C. Alexander moved to approve the application as presented. E. Teaff seconded and the motion passed unanimously. (4-0)
- B. COA 2023-15: an application by John Adamson for a Certificate of Appropriateness for the demolition of exterior elements at 35 N. Main Street, Tax Map #17-1-29, owned by Annie P, LLC.
  - 1) Staff Report A. Glaeser noted this was an application to approve a COA for the demolition of exterior elements at 35 N. Main Street. The applicant was requesting to remove the green patio roof covering and the green awning structure over the side door on the south side of the building. Both elements are visible from Main Street, and the patio covering is also visible from Randolph Street. He added that the elements were non-historic and in poor repair, and the owner's intent was to replace them. Removal of the elements would aid the design process. He added the historic property survey indicated that there are non-historic additions to the building, but does not specify which sections of the building are non-historic.
  - 2) Applicant Statement Responding to a question from R. LeBlanc, the applicant, John Adamson confirmed the columns supporting the patio cover would also be removed. He indicated the intent was to save some time getting through the approval process to remove the existing structure in anticipation of the future work while the design process is underway. He said it was expected that the removal of the patio cover would reveal an all brick façade, a portion of which was painted by the former owner. He clarified that the intent in the future was to recover the patio area, so the uncovered façade would only be an exterior feature temporarily. He then shared schematics of a possible treatments of the area in question and confirmed that the eventual enclosure would be generally in the same area and generally the same size as the existing patio area.
  - 3) Public Comment None
  - 4) Board Discussion & Decision R. LeBlanc reminded the Board that it should consider the possibility, though unlikely, that should the project fail, the exterior of the building could be uncovered and left unimproved. Mr. Adamson remarked the likelihood of that scenario was very slim. E. Teaff moved to approve the application as presented. A. Bartenstein seconded and the motion passed unanimously. (4-0)
- C. COA 2023-16: an application by John Adamson for a Certificate of Appropriateness for the demolition of exterior elements at 1 & 13-17 S. Main Street, Tax Map #23-1-70 & #23-1-72A, owned by Grand Building, LLC & Rockbridge Building, LLC.
  - 1) Staff Report A. Glaeser reported this was an application to approve a COA for the demolition of exterior elements at the rear of 1 and 13-17 S. Main Street. The request was to remove a single-story cinderblock structure from the rear of the Grand Building, as well as an electrical and HVAC enclosure and single-story addition on stilts from the rear of the Rockbridge Building. These elements are on the east side of the McCrum's parking lot and visible from Jefferson Street. The owner would like to remove the elements to aid in the design process for an architecturally sensitive addition to the rear of the buildings.
  - 2) Applicant Statement Owner and applicant, John Adamson said the future addition was very much in the design phase, but removing the addition from the Rockbridge Building and uncovering the plane of the original structure would aid that process. When asked about the structure at the back

of the Grand Building, he said it housed asbestos covered, long defunct boiler type equipment but acknowledged that it likely dated back to the construction of the rest of the building. He went on to describe the structure between the cinderblock and stilted structures as an essentially chicken wire structure that holds HVAC equipment and electrical panels. There was discussion about what the exposed face of each building would look like if the proposed demolition were approved. Mr. Adamson indicated his intentions for the Rockbridge Building included a top to bottom rehab of the entire building and provided a schematic to give the Board a sense of what he was envisioning in terms of design for the rear of the building.

- 3) Public Comment None
- 4) Board Discussion & Decision R. LeBlanc again reminded the Board to keep in mind that when approving the demolition or removal of an element, it always runs the risk of being stuck with whatever is exposed, should the project go awry. She indicated she was a bit more hesitant about the Rockbridge Building as it was less clear what the rear façade would look like once the addition was removed. Mr. Adamson suggested the Board could approve the proposal with the condition that if he has not been granted approval for the design of a new rear addition within 6 months of the removal of the existing addition, he would commit to paint the back of the building. C. Alexander indicated she would be more comfortable with a shorter grace period and felt that if additional time ended up being needed to complete the design plans, any plan for reasonable aesthetic interim repairs should be approved by the Board. R. LeBlanc expressed a willingness to extend a bit more leniency, given that a requirement for interim repairs would ultimately slow the project down and increase its expense. Following additional discussion about how to fashion a conditional approval acceptable to the Board, E. Teaff moved to approve the demolition to a portion of the Grand Building at 1 S. Main as proposed by the applicant. A. Bartenstein seconded and the motion passed unanimously. (4-0) C. Alexander moved to approve the demolition of a portion of the Rockbridge Building at 13 – 17 S. Main as proposed by the applicant, with the condition that four months after the demolition the applicant will return with updated photographs of that space and any proposed alterations to bridge the gap until the rest of the project is brought forward for approval. E. Teaff seconded and the motion passed unanimously. (4-0)

#### **OTHER BUSINESS:**

Referring to the COA approved for 7 N. Jefferson Street during the last meeting, C. Alexander noted the wall had already been constructed and she was concerned that its construction did not conform to what was presented and actually approved. Chair LeBlanc suggested the Board Members visit the site to take a look at the wall and discuss whether action is needed at the next meeting. She also requested that staff forward the materials for both approved proposals for the building for the Board to review.

#### **ADJOURN:**

The meeting adjourned at 6:06 p.m. (C. Alexander / R. LeBlanc)

R. LeBlanc, Chair, Architectural Review Board

Project Name New signage for In Plain English, LLC

**Property Location** 116 North Main Street

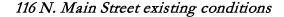
**Zoning** C-1 (Commercial District (Central Business)) and Historic Downtown

Preservation District

Owner/Applicant Investment LLC / Maryann Kaminsky

## **OVERVIEW OF REQUEST**

This is an application to approve a Certificate of Appropriateness (COA) for a new projecting sign and sign bracket for In Plain English, LLC at 116 North Main Street.





The projecting sign will be 26" x 24.7" x 19mm and made of double-sided, expanded PVC with laminated digital decals applied to both sides. The sign's edges will be sealed and painted black. It will feature black and blue (PMS 299) lettering on a white background with black edges. The sign will be hung from a new 30" Milano Arch Hanging Blade sign bracket with a textured black powder coat. It will not be illuminated. Additional design details for the proposed projecting sign and bracket are included in the application materials, as is information about the other existing signage on the building.

### **ARB Considerations**

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

- The historical or architectural value and significance of the building or structure and its relationship
  to or congruity with the historic value of the land, place or area in the Historic Downtown
  Preservation District upon which it is proposed to be located, constructed, reconstructed, altered
  or repaired.
- 2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.
- 3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
- Any applicable provisions of the City's Design Guidelines.
   (Applicable sections of the Lexington Design Guidelines are:
   Section IX.A & B Guidelines for Signs. on page IX-1)
   <a href="https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000">https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000</a>

Section 420-8.10. (Historic Downtown Preservation District) states that the Board shall prescribe the character, type, color and materials used in the erection, posting, display or maintenance of signs permitted in the Historic Downtown Preservation District, and, in so doing, the Board shall give due consideration to the purposes of such signs and require that they be in harmony with the exterior general design, arrangement, textures, materials, color and use of the building or structure on or at which they are erected, posted, displayed or maintained and congruous with the purposes and objectives declared in 420-151, without defeating the purpose for which such signs are intended.

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

### **Staff Comment**

Staff finds the proposed improvements meet the zoning criteria.



Planning & Development Department
P.O. Box 922
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

## **SIGN PERMIT APPLICATION**

Applicant <sup>1</sup>		
Name: Maryann Kaminsky Phone: 804-539-8843		
Company: In Plain English, LLC Fax:		
Address: 116 N. Main St. Email:maryannkaminsky@mac.com		
Applicant's Signature: Mayarm Kamunsky Date: 5-10-2023		
Dramarky Overson		
Name: Jay Landman Phone: 540-460-9106		
Address: 620 Galloping Poth NB VA 24578 Email: jam laura 58 egnail.com		
Name: Tay Landman  Phone: 540-460-9706  Address: 620 Galloping Poth NB VA 24578  Email: jam laura 58 egmail.com  Owner's Signature: Ja Landman  Date: 5-10-23		
Sign Contractor		
Name: Donelle De Witt Phone: 540-460-2045		
Company: DDGA&I, LLC Fax:		
Address: 94 Little House Lane, Lexington, VA 24450 Email: donelle888@mac.com		
Proposal Information <sup>2</sup>		
Address (or location description): 116 N. Main Street, Lexington, VA 24450		
Map: Deed Book and Page #:		
Acreage:Zoning (attach any existing conditions or proffers):		
Property Doing Business As:		
Overlay District:		
Historic (requires Architectural Review Board review and approval)		
☐ Entrance Corridor (requires Planning Commission review and approval)		
☐ None (requires Planning and Development Department review and approval only)		
<ol> <li>Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.</li> <li>Any application deemed incomplete by staff will not be accepted.</li> </ol>		



## **Planning & Development Department**

P.O. Box 922 300 East Washington Street Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

## **Sign Information** Sign Type Square Feet **Width** Height Sign 1 **Projecting** 4.46 sq ft 26"W 24.7"T Sign 2 Sign 3 Street Frontage (width) of business space in feet 54' Street Frontage (width) of building in feet 54' Are other signs currently displayed on the same building? X Yes No If "Yes", please provide the size of each existing building sign that is to remain. See attachments Width Height Width \_\_\_\_\_ Height \_\_\_\_\_ If a projecting sign, clearance from sidewalk: > 8' high feet What materials will be used? Expanded PVC, digital decals with lamination, sealer, paint, bracket Will the sign be illuminated? ☐ Yes X No Please attach a sketch of sign(s) and samples showing the following: Dimensions of sign Lettering style and size How colors will be used Photo showing building and adjoining structures Exact wording layout of sign Paint samples Style of bracket, stand, and/or awning



## In Plain English, LLC

Maryann Kaminsky

Linear Frontage = 54'

**Projecting Sign: 26" x 24.7" x 19mm (4.46 sq. ft.)** double-sided, expanded PVC, laminated digital decals applied both sides, edges sealed and painted black.

Colors: white, black, PMS 299 (blue)

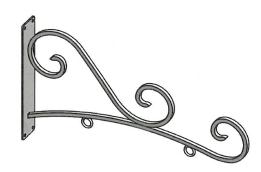
See Page 2 for armature specs

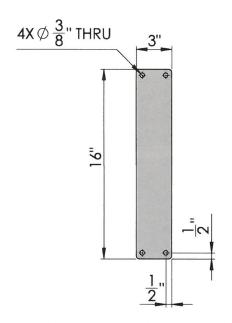


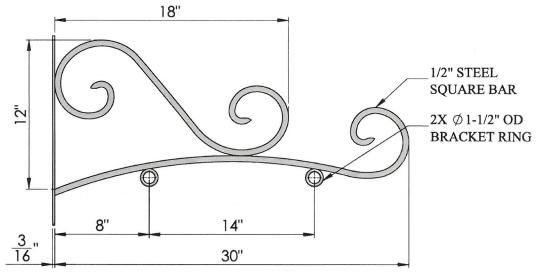


## Prepared by



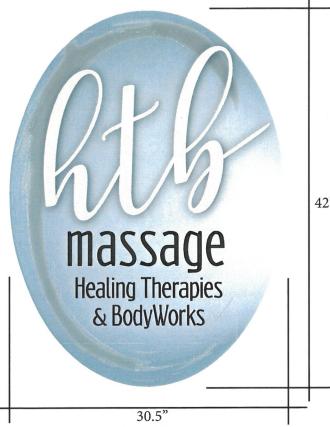






**SIDE VIEW** 

**FRONT VIEW** 



**Existing Armature** 

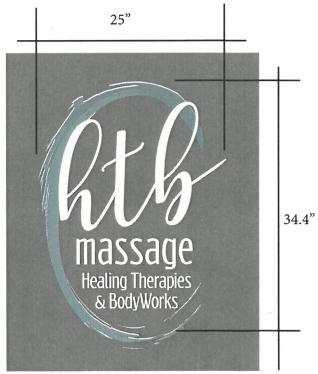


## Prepared by

Colors: white, black. PMS 4529 (blue grey), PMS 624 (green grey) and gradients between



42"





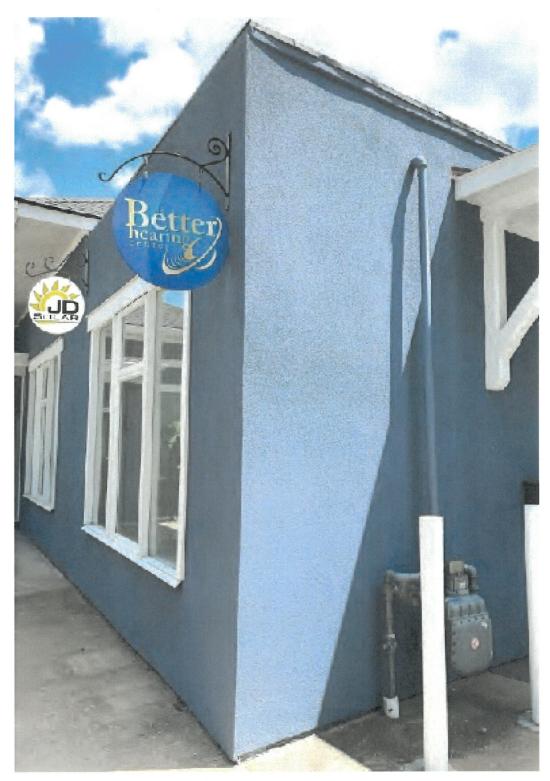




digital decals double-sided on 26" diameter PVC circle



Graphic Design & Signs of all Kinds! 540-460-2045 donelle888@mac.com



## **JDS**OLAR

## Jacob Scherff

Linear Frontage = 54'

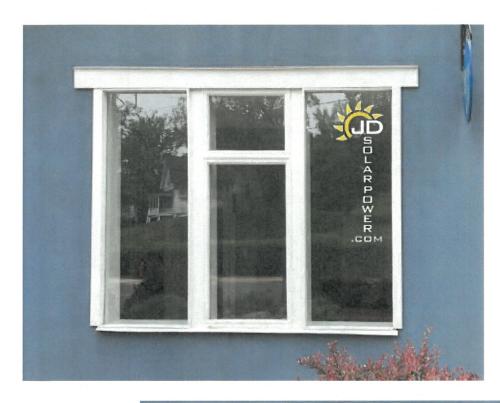
**Projecting Sign: 26" diameter x 19mm 4.7 sq. ft.)** double-sided, expanded PVC, laminated digital decals applied both sides.

See Page 3 for armature specs

## Prepared by







## RIGHT WINDOW GROUPING:

(Gray is tinted glass. Yellow and white are vinyl graphics.)

## Graphics per pane -

Left: 13.7 sq.ft.

Center Top: 1.5 sq. ft.

Center Bottom: 4.5 sq.ft.

Right: 17.5" x 49"

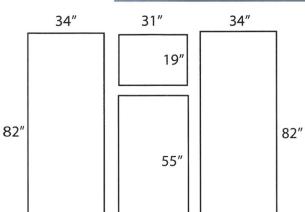
TOTAL JDSolar WINDOW GRAPHICS FOR ALL WINDOWS: 6 sq. ft.

Logo Graphic: 30" x 13.5" (2.8 sq. ft.)



# LEFT WINDOW GROUPING:

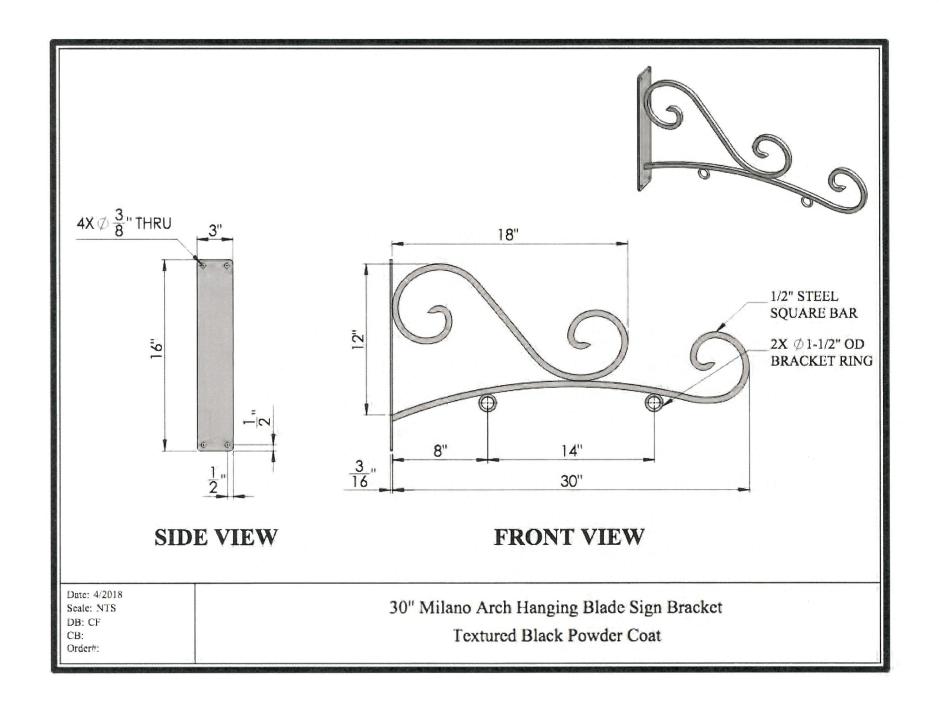
Existing sign: white vinyl on tinted glass window: 24" x 17"



### **WINDOWS**

Two groupings of the same size four panes on the same wall.

1098.4 sq ft of window area total



## Lexington, VA Historic Downtown Preservation District COA COA 2023-18 23 W. Washington Street Exterior Improvements

**Project Name** Exterior Improvements for 23 W. Washington Street

**Property Location** 23 West Washington Street

**Zoning** C-1 (Commercial District (Central Business)) and Historic

Downtown Preservation District

Owner/Applicant Warren White & Elizabeth Rassiga / Warren White & Elizabeth Rassiga

## **OVERVIEW OF REQUEST**

This is an application to approve a Certificate of Appropriateness (COA) for exterior improvements at 23 W. Washington Street.

The improvements proposed consist of refreshing the exterior painted elements of the building. The applicants wish to repaint the trim details on the front of the building, specifically the trim around the storefront window and above the entrance, the trim around the two front entry doors, and the trim on the overhang between the first and second story. The applicants also wish to repaint the rear façade of the building, facing the alley. They propose to use the same paint color for all of the elements listed above and have submitted three paint colors for consideration. In order of the applicants' preference, the paint choices are Bunglehouse Blue (SW 0048), Refuge, (SW 6228) and Rookwood Sash Green (SW 2810). The applicants were pleased to be able to consult the recently compiled library of approved Downtown Historic District paint colors when making their color selection.



23 W. Washington Street existing conditions



## **ARB Considerations**

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of Appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

- 1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
- 2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.

- 3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
- 4. Any applicable provisions of the city's design guidelines.

(Section X.C. Guidelines for Painting. Color & Placement. on pages X-4 & X-5) https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000

### **Staff Comment**

Staff finds the proposed improvements meet the zoning criteria.



Planning & Development Department

300 East Washington Street Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS -HISTORIC DISTRICT

Applicant <sup>1</sup>		
Name: WARREN WHITE &ELIZABETH RASSIGAPhone: 775-770-4384		
Company: Afore Times Publishing	Fax: Lexington, UA	
Address: 3487 San MATEOlin	Email: WRW RENO@GMAIL. Com	
Reno, nu 89509		
Applicant's Signature: Mank & LT	Date: 5/18/2023	
Property Owner		
Name: SAME AS ABOJE	Phone:	
Address:	Email:	
Owner's Signature: Man R Whit	Date: 5/18/2023	
Architect/Designer		
Name: DRACE CIEVENGER	Phone: <u>540-464-1008</u>	
Company: WELSH CONSTRUCTION	Fax:	
Address: 15 N. RANDOLPHST LEXINGTON VA	_ Email: drace@ Welsh construction	on, con
Administration		

Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.



**Planning & Development Department** 

300 East Washington Street

Lexington, Virginia 24450 Phone: (540) 462-3704 Fax: (540) 463-5310

## www.lexingtonva.gov

Proposal Information <sup>2</sup> (attach list of properties if request includes multiple properties)			
Address (or location description): 23 W. WAKshington St. Lexington V			
Tax Map: Deed Book and Page #:			
Acreage: Zoning (attach any existing conditions or proffers):			
Property Doing Business As: Research - publishing			
Historical Name of Building:			
Approximate Age of Building: 1950's Applicant seeking Federal Tax Credit: Yes No			
2. Any application deemed incomplete by staff will not be accepted.			
Alteration Description (complete a City Sign Permit Application for sign alterations)			
I. Please check action(s) for which this COA is requested:			
☐ Remodeling or renovation of the exterior of a building			
☐ Total restoration of the exterior of a building			
Removal of any architectural element			
Painting of any building exterior			
☐ Cleaning of wall surfaces or architectural elements			
Repair of all surfaces or architectural elements			
Any removal, alternation, repair, or construction of amenities such as fences or walls			
Demolition of part or all of an existing building			
Moving a building (complete Part III)			
Construction of a new building (complete Part III)			
<ul><li>Construction of any addition to an existing building (complete Part III)</li><li>II. For ALL projects, please attach the following:</li></ul>			
Photographs or drawings from the site showing adjoining structures, streets, and sidewalks			
Scale drawings of the improvements			
☐ Detailed drawings of significant decorative or architectural elements			
<ul> <li>Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties</li> </ul>			
Samples of exterior materials and paint colors to be used			
III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following:			
Dimensions, orientation, and acreage of each lot or plot to be built upon			
☐ Layout of the project and its relation to surrounding structures			
<ul> <li>Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities</li> </ul>			
☐ The size, shape, and location of existing and proposed construction on the parcel			
<ul> <li>Location of walls, fences, and railings, and the indication of their height and the materials of their construction</li> </ul>			



123 W. WASHINGTON

## PAINT:

- 1. TRIM AROUND SHOW WINDOW & ABOVE ENTRANCE
- 2. TRIM ON 2 FRONT DOORS.
- 3. HORIZONTAL BOARD BETWEEN 1 ST & 2nd FLOOR.
- 4. BACK OF BUILDING FACING ALLEY.

#1 Bunglehouse Blue



#2 Refuge



#3 Rookwood Sash Green

