

LEXINGTON ARCHITECTURAL REVIEW BOARD

Thursday, December 7, 2023 at 5:00 P.M. Second Floor Conference Room, Lexington City Hall 300 E. Washington Street, Lexington, VA

AGENDA

- 1. CALL TO ORDER
- 2. APPROVAL OF AGENDA
- 3. APPROVAL OF MINUTES:
 - A. November 16, 2023 Minutes*
- 4. NEW BUSINESS:
 - A. COA 2023-39: an application by Jeanne Hepler for a Certificate of Appropriateness for exterior improvements at 10 S. Randolph Street, Tax Map #23-12-7B, owned by Halestone Cottage, LLC.
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Board Discussion & Decision
 - B. Discussion and review of 2023 ARB Annual Report*.
- 5. OTHER BUSINESS
- 6. ADJOURN

*indicates attachment

Lexington Architectural Review Board Thursday, November 16, 2023 – 5:00 p.m. Second Floor Conference Room Lexington City Hall

MINUTES

Architectural Review Board:

City Staff:

Arne Glaeser, Planning Director

Kate Beard, Administrative Assistant

Present: Caroline Alexander, Chair

Julie Goyette Ian Small

Jessie Taylor, Alternate A

Absent: Arthur Bartenstein, Vice-Chair

Barbara Crawford, Alternate B

CALL TO ORDER:

C. Alexander called the meeting to order at 5:02 p.m.

AGENDA:

The agenda was unanimously approved as presented. (J. Goyette / I. Small)

MINUTES:

The minutes from the November 2, 2023 were unanimously approved as presented. (I. Small / J. Taylor)

CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA:

None

NEW BUSINESS:

- A. COA 2023-36: an application by Catherine McSwain for a Certificate of Appropriateness for exterior improvements and new signage for Clover Boutique Lexington at 22 W. Nelson Street, Tax Map #23-1-89, owned by 22 WN LLC.
 - 1) Staff Report This request included the installation of a new Miami Corp Tempotest awning in a Navy/Frost White striped pattern over the storefront and painting the three inset panels above the awning a navy blue color (Salty Dog HGSW9177). The signage request included a wall sign, a projecting sign, a door sign, and seven window signs. The wall sign would measure 75.5" x 23" and be located on the center inset panel above the awning. It would feature the business name/logo in metallic gold, adhesive-backed vinyl, applied to the painted surface and sealed. The projecting sign would measure 46" x 20" x 19mm and be made of double-sided, expanded PVC with laminated vinyl applied to both sides. It would feature the business logo in metallic gold on a navy blue background and be hung from the existing bracket, located above the awning, next to the leftmost inset panel. The door sign would measure 21" x 16.375" and feature the business logo, hours of operation, and address in gold vinyl text applied to the entrance door glass. The seven window signs would consist of two

- 20" x 5.5" social media graphics applied to the bottoms of the outside storefront window panels, two 12" square QR codes applied to the bottoms of the inside storefront window panels, and the words *BOUTIQUE* (29.25" X 3.25), *CLOVER* (29.25 X 8.2"), and *LEXINGTON* (29.25" X 3.25") applied to the bottoms of each of the three first floor windows facing Jefferson Street. All of the window signs would feature metallic gold vinyl text/graphics. A. Glaeser confirmed the proposed improvements met the zoning criteria and offered the paint and vinyl samples included with the application for the Board to review.
- 2) Applicant Statement Sign designer, Donelle DeWitt, confirmed the gold vinyl being proposed was the same as was used at the business's former location as well as at other locations downtown. She also confirmed the panels above the storefront were the only elements to be painted and the proposed paint color was the same as was used at the business's previous location.
- 3) Public Comment None
- 4) Board Discussion & Decision J. Taylor observed there would be plenty of stripes on this block of Nelson Street. I. Small moved to approve the application as presented. J. Goyette seconded and the motion passed unanimously. (4-0)

B. COA 2023-37: an application by Taylor Woody, Jr. for a Certificate of Appropriateness for exterior improvements and new signage at the Woody Building, Tax Map #23-1-166, owned by Taylor Woody, Jr.

- 1) Staff Report The signage proposed was a 35" x 62" projecting, double-sided, multi-tenant sign frame, to be mounted to the brick wall to the left of the entrance at 129 S. Randolph Street, at least. The iron sign frame would be painted black and would house five 33" x 8.25" interchangeable tenant panels below a permanent 34" x 11" "Woody Office Building" panel. The main sign panel would be made of expanded PVC, painted on both sides to match the color of the building and with white PVC lettering applied. The double-sided tenant panels would be made of white, pre-painted aluminum with vinyl logo/graphics applied. The sign would be mounted at least 8 feet off the ground and would be illuminated by a pair of 120V/50W bullet lights built into the top of the frame. The proposed security lighting would consist of a total of 10 to 12 RuggedGrade 80 Watt LED Tucana Series wall pack lights. The units would be mounted to the panel between the first and second floors along the building's Preston Street and Randolph Street facades. The light units were certified dark sky compliant and would operate on a timer from dusk until approximately 9:00 p.m. A. Glaeser confirmed the proposed improvements met the zoning criteria.
- 2) Applicant Statement Responding to a question from I. Small about the security lighting, building owner Taylor Woody Jr. explained the request had come from his tenants who work in the building, sometimes until well after 5:00 p.m. They had asked for lighting along the sidewalk, which could be quite dark. He said the lights would be on a timer and would operate until 9:00 p.m. Mr. Woody added that he intended to paint the units to match the color of the band to which they would be mounted. There was discussion about the number and spacing of the light packs and concern that the area not be over-lit. I. Small supported establishing a cut-off time for the lights to protect the night sky. Sign designer Donelle DeWitt confirmed

- the sign frame would have a black, matte finish and its design would allow for easy replacement of tenant sign panels as needed.
- 3) Public Comment None
- 4) Board Discussion & Decision **J. Goyette moved to approve the application as presented and C. Alexander provided the second.** I. Small asked if the motion should include an explicit cut-off time for the light packs. Noting that the application specified a cut-off time of 9:00 p.m., Director Glaeser said an approval of the application as presented would include that time limit. I. Small found that acceptable and **the motion passed unanimously. (4-0)**

C. COA 2023-38: an application by Tim Hickman for an alteration to previously approved COA 2023-22 for the construction of a new detached garage at 313 S. Jefferson Street, Tax Map #23-1-23, owned by Tori and Joey Bates.

- 1) Staff Report This was a request to amend the COA approved by the Board on July 20, 2023 for the construction of a new detached garage. The drawings approved in July specified a front wall height of 11'-6" from grade to eave, and 19'-6" in total building height. A. Glaeser reported he had received a call voicing concern that the framing, as completed, was not in compliance with the plans approved by the Architectural Review Board. An investigation revealed that the building was approximately 18 inches taller than was approved. Therefore the subject request was to increase the front wall height to 13'-0" and the overall building height to 21'-0".
- 2) Applicant Statement Applicant and contractor Tim Hickman explained that when the Board approved the design in July, no site work had been done. Once work began, an unforeseen issue with the sewer connection added 6 inches to the level of the pad, and design changes to a floor truss and roof assembly added an additional 4 inches and 8 inches respectively. Architect Aurora Wilson, pointed out that the garage roofline was still below that of the porch of the main house and suggested the additional 18 inches was not overly impactful given the context. C. Alexander asked if any adjustments to the eyebrow awning above the garage doors had been considered. Ms. Wilson said she had adjusted the spacing and might be open to adjusting the roof pitch.
- 3) Public Comment None
- 4) Board Discussion & Decision C. Alexander said the goal should be how to get the project into compliance and consensus given the work already done. She pointed out that the Board had spent a lot of time considering multiple design iterations for this project and had come to consensus with the current design. Noting that a primary concern from the outset had been the building's size and proportion, she considered the overall size increase to be pretty considerable. J Taylor remarked that the building still had the appearance of an accessory building. J. Goyette acknowledged that the issue with the sewer connection was unanticipated and agreed with J. Taylor that the increase in size did not appear to be inappropriate. C. Alexander expressed disappointment that the changes, once known, were not brought to the Board, especially as they would be most noticeable on the side of the structure facing the street. She asked if there were any other changes for the Board to consider. Mr. Hickman said the framers had framed 9'x8' openings for the garage doors instead of the 8'x8' openings specified on the approved design. He requested approval of 9'x8' garage doors and gave assurances that

the only change to the doors would be the width. Following discussion of the eyebrow roof above the garage doors, Ms. Wilson proposed increasing the pitch of that particular roof to 6 and 12 to more closely resemble the roof above it and to foreshorten the space between the top of the garage door and the eave. I. Small moved to approve the garage doors as requested during the meeting. J. Goyette seconded and the motion passed unanimously. (4-0) Using her computer, Ms. Wilson was able to show the Board a revised front elevation with the increased pitch for the eyebrow roof. J. Goyette moved to approve COA 2023-38 as presented in the application with a 6 and 12 pitch for the eyebrow roof over the garage doors. I. Small seconded and the motion passed unanimously. (4-0)

OTHER BUSINESS:

- A. Discussion of Virginia Dept. of Historic Resources conference C. Alexander said she had not had an opportunity to organize her thoughts on this topic and asked that it be added as an agenda item in January.
- B. Discussion of December meeting schedule J. Goyette and I. Small indicated they would not be available for the December 7th meeting. There was general agreement to cancel the December 21st meeting.
- C. Annual Report A. Glaeser reminded the Board that the Board's Annual Report would be submitted to Council at its second meeting in January. Staff pledged to have a draft report for the Board to review at its next meeting.

ADJOURN:

The meeting adjourned	l at 5:43 p.m. ((J. Goyette /	C. Alexander)
-----------------------	------------------	---------------	---------------

C. Alexander, Chair, Architectural Review Board

Project Name Exterior improvements at 10 S. Randolph Street

Property Location 10 South Randolph Street

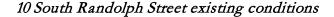
Zoning C-1 Commercial/ Historic District

Owner/Applicant Halestone Cottage LLC/Jeanne Hepler

OVERVIEW OF REQUEST

This is an application to approve a Certificate of Appropriateness (COA) for the installation of a new metal handrail along the edge of the path leading to the entrance to the rear residential apartment. The handrail is necessary for safety purposes.

This was one of several proposed improvements reviewed by the Architectural Review Board on September 7, 2023. The applicant's intent was to install a metal railing along the path that was similar to an existing railing on the adjacent Castle property. At that time, there was general agreement among the Board members that such a railing would be appropriate and that the path railing should function as a stand-alone element (separate from, and potentially in a different style than, the approved porch railing and gate). The applicant has since installed a black, metal railing in the location discussed and is requesting the Board's review and approval. According to the applicant, the railing can be removed and replaced if necessary.







ARB Considerations

Section 420-8.5.A. (Historic Downtown Preservation District) requires a Certificate of appropriateness. No improvement, structural or otherwise, in the Historic Downtown Preservation District shall be located, constructed, reconstructed, altered, repaired or demolished unless a permit therefor is issued by the Zoning Administrator. No such permit shall be issued unless a certificate of appropriateness is issued for such purpose by the Architectural Board and unless the location, construction, reconstruction, alteration, repair or demolition thereof otherwise complies with the requirements of the Building Code and other ordinances and laws applicable and relating thereto.

Section 420-8.6.B. (Historic Downtown Preservation District) directs the Architectural Review Board to consider the following factors to be evaluated before issuing a Certificate of Appropriateness (COA):

- 1. The historical or architectural value and significance of the building or structure and its relationship to or congruity with the historic value of the land, place or area in the Historic Downtown Preservation District upon which it is proposed to be located, constructed, reconstructed, altered or repaired.
- 2. The appropriateness of the exterior architectural features of such building or structure to such land, place or area and its relationship to or congruity with the exterior architectural features of

Lexington, VA Historic Downtown Preservation District COA COA 2023-39 10 S. Randolph Street Exterior Improvements

other land, places, areas, buildings or structures in the Historic Downtown Preservation District and environs.

- 3. The general exterior design, arrangement, textures, materials, planting and color proposed to be used in the location, construction, alteration or repair of the building, structure or improvement and the types of window, exterior doors, lights, landscaping and parking viewed from a public street, public way or other public place and their relationship to or congruity with the other factors to be considered by the Board under this section.
- 4. Any applicable provisions of the city's design guidelines.

 (Section IV. Site Design. beginning on page IV-1),

 https://www.lexingtonva.gov/home/showpublisheddocument/1506/637661128242230000

The Board shall take all of the above factors into consideration when considering the application. The Board shall not necessarily consider detailed designs, interior arrangement or features of a building or structure which are not subject to public view from a public street, public way or other public place and shall not impose any requirements except for the purpose of preventing developments incongruous with the historic aspects of the surroundings and the Historic Downtown Preservation District.

Staff Recommendation

Staff finds the proposed improvements meet the zoning criteria.



Planning & Development Department

300 East Washington Street Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS – HISTORIC DISTRICT

Applicant ¹		
Name: Jeanne Hepler	Phone: 540-570-5326	
Company: Halestone Cottage, LLC	Fax:	
Address: 10 S Randolph St	Email: hepler@collinshepler.com	
Applicant's Signature:	Date: 08-23-2023	
Property Owner		
Name: same	Phone;	
Address:	Email:	
Owner's Signature:	Date: 8-23-2023	
Architect/Designer		
Name: N/A	Phone:	
Company:	Fax:	
Address:	Email:	

Administration

Application is hereby made to the Lexington Architectural Review Board for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Historic District in accordance with Chapter 28, Article XVII and Article XVIII of the Lexington City Code.

This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Architectural Review Board. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.



Planning & Development Department

300 East Washington Street Lexington, Virginia 24450

Phone: (540) 462-3704 Fax: (540) 463-5310

www.lexingtonva.gov

Address (or location description): 10 S Randolph St Tax Map:	Proposal Information ² (attach list of properties if request includes multiple properties)				
Acreage:Zoning (attach any existing conditions or proffers):	Address (or location description): 10 S Randolph St				
Property Doing Business As: Historical Name of Building: Approximate Age of Building: Application deemed incomplete by stoff will not be accepted. Alteration Description (complete a City Sign Permit Application for sign alterations) I. Please check action(s) for which this COA is requested: X. Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Doinensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Tax Map: Deed Book and Page #:				
Approximate Age of Building:Applicant seeking Federal Tax Credit: Yes No 2. Any application deemed incomplete by staff will not be accepted. Alteration Description (complete a City Sign Permit Application for sign alterations) I. Please check action(s) for which this COA is requested: X. Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of an ew building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X. Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Acreage: Zoning (attach any existing conditions or proffers):				
Applicant seeking Federal Tax Credit: Yes No 2. Any application deemed incomplete by staff will not be accepted. Alteration Description (complete a City Sign Permit Application for sign alterations) I. Please check action(s) for which this COA is requested: X Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Property Doing Business As:				
Alteration Description (complete a City Sign Permit Application for sign alterations) I. Please check action(s) for which this COA is requested: X. Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Historical Name of Building:				
Alteration Description (complete a City Sign Permit Application for sign alterations) 1. Please check action(s) for which this COA is requested: X Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Approximate Age of Building: Applicant seeking Federal Tax Credit: 🖾 Yes 🔲 No				
I. Please check action(s) for which this COA is requested: X Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	2. Any application deemed incomplete by staff will not be accepted.				
I. Please check action(s) for which this COA is requested: X Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Alteration Description (complete a City Sign Permit Application for sign alterations)				
X Remodeling or renovation of the exterior of a building Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) For ALL projects, please attach the following: Yehotographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	•				
Total restoration of the exterior of a building Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: A Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Removal of any architectural element Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Painting of any building exterior Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: Yentographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Cleaning of wall surfaces or architectural elements Repair of all surfaces or architectural elements X Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: Y Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Repair of all surfaces or architectural elements X Any removal, alternation, repair, or construction of amenities such as fences or walls Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Demolition of part or all of an existing building Moving a building (complete Part III) Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
 □ Moving a building (complete Part III) □ Construction of a new building (complete Part III) □ Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: ☑ Photographs or drawings from the site showing adjoining structures, streets, and sidewalks □ Scale drawings of the improvements □ Detailed drawings of significant decorative or architectural elements □ Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties □ Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: □ Dimensions, orientation, and acreage of each lot or plot to be built upon □ Layout of the project and its relation to surrounding structures □ Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities □ The size, shape, and location of existing and proposed construction on the parcel □ Location of walls, fences, and railings, and the indication of their height and the materials of 	x Any removal, alternation, repair, or construction of amenities such as fences or walls				
Construction of a new building (complete Part III) Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: X Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	Demolition of part or all of an existing building				
 □ Construction of any addition to an existing building (complete Part III) II. For ALL projects, please attach the following: ☑ Photographs or drawings from the site showing adjoining structures, streets, and sidewalks □ Scale drawings of the improvements □ Detailed drawings of significant decorative or architectural elements □ Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties □ Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: □ Dimensions, orientation, and acreage of each lot or plot to be built upon □ Layout of the project and its relation to surrounding structures □ Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities □ The size, shape, and location of existing and proposed construction on the parcel □ Location of walls, fences, and railings, and the indication of their height and the materials of 	Moving a building (complete Part III)				
II. For ALL projects, please attach the following: X	Construction of a new building (complete Part III)				
Photographs or drawings from the site showing adjoining structures, streets, and sidewalks Scale drawings of the improvements Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of	☐ Construction of any addition to an existing building (complete Part III)				
 □ Scale drawings of the improvements □ Detailed drawings of significant decorative or architectural elements □ Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties □ Samples of exterior materials and paint colors to be used □ For NEW CONSTRUCTION, please provide the above attachments in addition to the following: □ Dimensions, orientation, and acreage of each lot or plot to be built upon □ Layout of the project and its relation to surrounding structures □ Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities □ The size, shape, and location of existing and proposed construction on the parcel □ Location of walls, fences, and railings, and the indication of their height and the materials of 					
Detailed drawings of significant decorative or architectural elements Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
and adjoining properties Samples of exterior materials and paint colors to be used III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
 III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following: Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of 					
 Dimensions, orientation, and acreage of each lot or plot to be built upon Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of 	Samples of exterior materials and paint colors to be used				
 Layout of the project and its relation to surrounding structures Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of 	III. For NEW CONSTRUCTION , please provide the above attachments in addition to the following:				
 Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of 					
pattern and parking facilities The size, shape, and location of existing and proposed construction on the parcel Location of walls, fences, and railings, and the indication of their height and the materials of					
Location of walls, fences, and railings, and the indication of their height and the materials of					
	The size, shape, and location of existing and proposed construction on the parcel				
tneir construction	 Location of walls, fences, and railings, and the indication of their height and the materials of their construction 				

Here is a picture of the handrail we installed for safety purposes on the path to the apartment door.

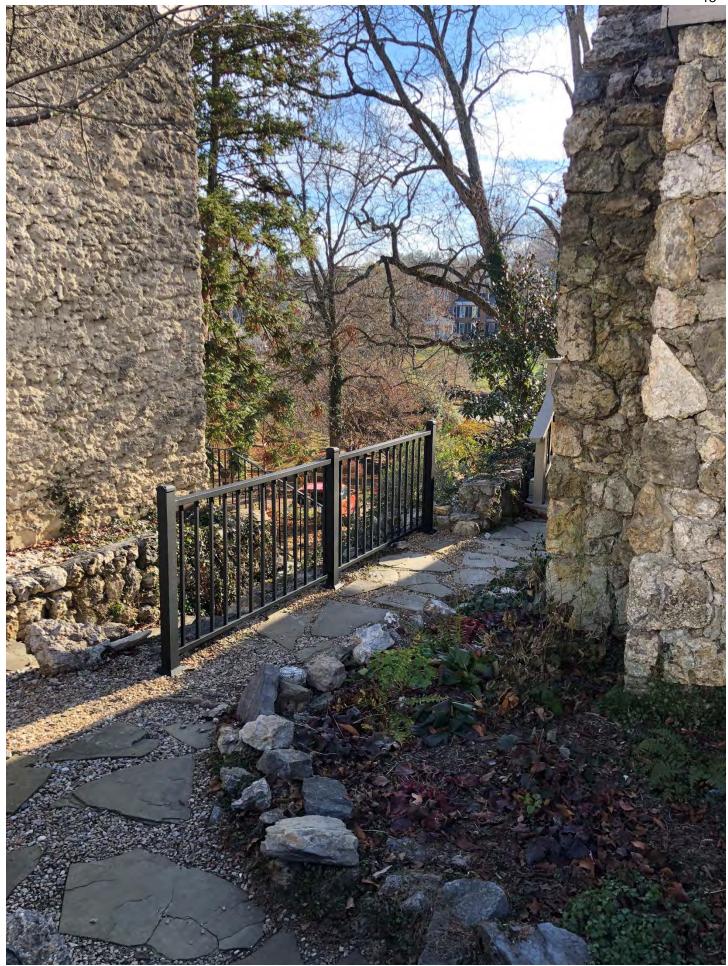
It is in place now. My builder says it can be removed and replaced if necessary, but this was the only option at Lowe's and I think it is what we discussed doing at the last meeting I attended. You can see in the pictures that it pretty well matches the railing next door.











2023 Architectural Review Board Annual Report

Message from the Chair Caroline Alexander

This report contains a summary of the accomplishments of the Lexington Architectural Review Board in 2023, including a listing of the Board's actions.

Reflecting back on 2023, the Architectural Review Board (ARB) held 18 regular meetings and reviewed 39 Certificates of Appropriateness. Those applications and the Board's decisions are listed in the attached table.

The Board is very proud of the Lexington, Virginia Historic District Design Guidelines and encourages the public to view this important resource at https://www.lexingtonva.gov/home/showpublisheddocument/2534/638066 <a href="https://www.lexingtonva.gov/home/showpublisheddocument/2534/638066] https://www.lexingtonva.gov/home/showpublisheddocument/2534/63806 <a href="https://www.lexingtonva.gov/home/

The Architectural Review Board is very appreciative of the considerable effort made by all businesses to meet the Historic District Design Guidelines during the application process. It is these efforts that help preserve the historic fabric of our community while also improving the economic success of Downtown Lexington.

The Board would like to thank Robin LeBlanc and Elizabeth Teaff for their years of service. The Board welcomes new member Ian Small, and looks forward to filling the remaining Board position.

The Board would also like to thank the City Council and the citizens of Lexington for allocating time and resources to the ARB. The community is always welcome to attend Architectural Review Board meetings; as everyone's participation enables us to represent the collective vision of the City's residents more accurately for our historic district. We would also like to thank the City's Planning Staff for their professional assistance.

Board Members

Caroline Alexander (Chair) Term: 2023-2027

Arthur Bartenstein

(Vice Chair) Term: 2020-2024

Julie Goyette

Term: 2022-2026

Ian Small

Term: 2023-2024

Vacancy

Term: 2023-2027

Jessie Taylor

(*Alternate A*) *Term*: 2022-2024

Barbara Crawford

(Alternate B) Term: 2022-2026

Planning Staff

Arne Glaeser Zoning Administrator

Kate Beard Administrative Assistant



Architectural Review Board Responsibilities

As provided in Sec. 28-88 of the City Code, the purposes and objectives of maintaining the historic district are:

- 1) To bring attention to the architectural excellence and historic importance of certain buildings, structures, places and areas in the City;
- 2) To improve the land values, business climate, environmental quality, facilities and services of the City, while keeping the unique and distinctive character of certain sections;
- 3) To foster a more favorable climate in the City, especially in the central business district, for the development of tourism as a basic and vital industry in the community;
- 4) To encourage the development of off-street parking in the central business district for the convenience of shoppers, City and County employees and tourists;
- 5) To assist private organizations within the City in furthering a deeper appreciation of the rich cultural heritage of the community;
- 6) To promote a broad program, within the scope of this article, for preserving, rehabilitation and maintaining architecturally fine structures, monuments, walkways, places and areas within the entire City; and
- 7) To bring attention to the architectural excellence and historic importance.

Owner/Applicant Name/Address	Type of Request	Request	Application #	Approval Yes/No
Don Hasfurther 15 S. Jefferson Street	New Signage	New wall sign for Historic Lexington Foundation	HD COA 2023-01	Yes
Amber Johnston 156 S. Main Street	New Signage	New signs for Rockbridge Mutual Fire Insurance Co.	HD COA 2023-02	Yes
Lee Merrill 10 S. Randolph Street	Exterior Improvements	Wooden framed enclosure for a wood stove chimney	HD COA 2023-03	Yes
John Adamson 115 W. Nelson Street	Exterior Improvements	New stair and walkway from Lee Avenue to the rear of the building	HD COA 2023-04	Partially
John Adamson 35 N. Main Street	Exterior Improvements & Signage	New signs, multiple exterior improvements, and paint refresh for The Georges at the Livery	HD COA 2023-05	Yes
Koubun Matsumoto 159 S. Main Street	New Signage	New projecting sign for Sushi Matsumoto	HD COA 2023-06	Yes
Ugo Benincasa 30 S. Main Street	Exterior Improvements	New awning cover for the Juniper Lounge	HD COA 2023-07	Yes
Stevie Bond 4 N. Randolph Street	Exterior Improvements	Paint refresh	HD COA 2023-08	Yes
Tim Hickman 313 S. Jefferson Street	Exterior Improvements & New Accessory Structure	Replacement of a second story balcony door and construction of a new detached garage	HD COA 2023-09	Partially approved
Paige Williams 34 S. Main Street	New Signage	New projecting sign and door sign for Downtown Books	HD COA 2023-10	Yes
Pat Hennis 7 N. Jefferson Street	Exterior Improvements	Construction of a gated patio enclosure at the residential entrance	HD COA 2023-11	No
Tim Hickman 313 S. Jefferson Street	New Accessory Structure	Construction of new detached garage	HD COA 2023-12	No
Pat Hennis 7 N. Jefferson Street	Exterior Improvements	Construction of a gated patio enclosure at the residential entrance	HD COA 2023-13	Partially
Erin Cassilly 123 S. Randolph Street	Exterior Improvements	New replacement windows	HD COA 2023-14	Yes
John Adamson 35 N. Main Street	Exterior Improvements	Demolition of patio roof cover and side door awning	HD COA 2023-15	Yes
John Adamson 1 & 13-17 S. Main Street	Exterior Improvements	Demolition of additions at the rear of buildings	HD COA 2023-16	Yes
Maryann Kaminsky 116 N. Main Street	New Signage	New projecting sign for In Plain English, LLC	HD COA 2023-17	Yes
Warren & Elizabeth Rassiga 23 W. Washington Street	Exterior Improvements	Paint refresh	HD COA 2023-18	Yes
Mavlud Tashtan 106 E. Washington Street	New Signage	Replace all CenturyLink signage with Brightspeed branded signs	HD COA 2023-19	Yes

				10
Laura Mulitalo 20 W. Washington Street	Exterior Improvements & New Signage	New storefront window and awning, new awning above rear door, paint refresh for trim detail, and new signs for Cupcake Heaven	HD COA 2023-20	Yes
Pat Hennis 7 N. Jefferson Street	Exterior Improvements	Additional exterior improvements	HD COA 2023-21	Yes
Tim Hickman 313 S. Jefferson Street	New Accessory Structure	Construction of new detached garage	HD COA 2023-22	Yes
Scott Crumley 35 N. Main Street	Exterior Improvements	Multiple improvements to the exterior of the one story addition at the rear of the building	HD COA 2023-23	Yes
Chy Clark 201 N. Randolph Street	Demolition of Primary Structure	Demolition of the burned structure	HD COA 2023-24	Yes
Hugh Latimer 4 Henry Street	Exterior Improvements	Installation of temporary window A/C units	HD COA 2023-25	Yes
Sara Moore 121 S. Main Street	New Signage	New signs for Cobblestone Shoppes' new location	HD COA 2023-26	Yes
Sarah Hagenbuch 129 S. Randolph Street	New Signage	New wall sign for well + being counseling	HD COA 2023-27	Yes
Jeanne Hepler 10 S. Randolph Street	New Signage	New projecting sign for Collins & Hepler	HD COA 2023-28	Yes
Sheila Glaeser 13 W. Nelson Street	New Signage	New projecting sign for Violett Consignment	HD COA 2023-29	Yes
Debbie Darlington 1 S. Main Street	New Signage	New wall sign for Victorian Antiques	HD COA 2023-30	Yes
Jeanne Hepler 10 S. Randolph Street	Exterior Improvements	Alterations to existing COA and additional exterior improvements	HD COA 2023-31	Yes
Elizabeth O'Byrne 17 S. Jefferson Street	Exterior Improvements	Repair and alteration of side porch at Salon DC	HD COA 2023-32	Yes
Jamie Schankweiler 9 W. Nelson Street	Exterior Improvements & New Signage	New signs, new awning cover and paint refresh for Hatterwick business	HD COA 2023-33	Yes
Justin Smith 121 W. Nelson Street	New Signage	New signs for Bigger Chicken Apparel	HD COA 2023-34	Yes
Elizabeth Raetz 23-25 N. Main Street	Exterior Improvements	Replacement of an existing small door and installation of a wooden gate and post finials	HD COA 2023-35	Yes
Catherine McSwain 22 W. Nelson Street	Exterior Improvements & New Signage	New signs and painting for Clover Boutique Lexington	HD COA 2023-36	Yes
Taylor Woody Jr. Woody Building	Exterior Improvements & New Signage	Multi-tenant projecting sign and exterior security lighting	HD COA 2023-37	Yes
Tim Hickman 131 S. Jefferson Street	Alteration to existing COA	Increase building height by 18 inches	HD COA 2023-38	Yes
Jeanne Hepler 10 S. Randolph Street	Exterior Improvement	Hand railing along path to side porch	HD COA 2023-39	Yes