

LEXINGTON PLANNING COMMISSION

January 11, 2024 - 5:00 P.M
Rockbridge County Administrative Offices – First Floor Meeting Room
150 South Main Street, Lexington, VA 24450

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF MINUTES**
Minutes from December 14, 2023*
4. **CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA**
5. **NEW BUSINESS**
 - A. EC 2024-01: An application by Chastity Berkstresser for a Certificate of Appropriateness for new signage at 637 B Waddell Street (Tax Map #35-1-1), owned by H+C Rental, Inc.
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Commission Discussion & Recommendation
 - B. EC 2023-06: An application by James Larner for a Certificate of Appropriateness for exterior improvements at 449 & 453 E. Nelson Street and new signage at 449 E. Nelson Street (Tax Map #30-1-9), owned by James Larner.
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Commission Discussion & Recommendation
 - C. ZOA 2024-01: Annual Zoning Ordinance Amendments. Batch A.
 - 1) Staff Report*
 - 2) Applicant Statement
 - 3) Public Comment
 - 4) Commission Discussion & Recommendation
6. **OTHER BUSINESS**
 - A. Zoning and Planning Report
 - B. Key Annual PC Milestones: Ongoing. Remaining items:
 - 1) Zoning Text Amendments: Ongoing. Remaining items:
 - a. Cottage Housing
 - b. What else, if any?

- 2) Comp Plan Review: Ongoing
- 3) Major Project Update

7. CITY COUNCIL REPORT

8. ADJOURN

*indicates attachment

MINUTES

**The Lexington Planning Commission
Thursday, December 14, 2023 – 5:00 p.m.
Rockbridge County Administrative Offices – First Floor Meeting Room
150 South Main Street, Lexington, VA 24450**

Planning Commission:

Presiding: Pat Bradley, Chair
Present: John Driscoll
Jon Eastwood
Mary Stuart Harlow
Gladys Hopkins
Shannon Spencer, Vice-Chair
Leslie Straughan, Council Liaison

City Staff:

Arne Glaeser, Planning Director
Kate Beard, Administrative Assistant

CALL TO ORDER

Chair Bradley called the meeting to order at 5:02 p.m.

AGENDA

The agenda was unanimously approved as presented. (S. Spencer / M.S. Harlow)

MINUTES

The minutes from the November 9, 2023 meeting were unanimously approved as presented. (L. Straughan / J. Eastwood)

CITIZENS' COMMENTS ON MATTERS NOT ON THE AGENDA

None

NEW BUSINESS

A. EC 2023-06: An application by James Larner for a Certificate of Appropriateness for exterior improvements at 449 & 453 E. Nelson Street and new signage at 449 E. Nelson Street (Tax Map #30-1-9), owned by James Larner.

1) Staff Report –

A. Glaeser noted the Rockbridge Square shopping center had a relatively new owner who made improvements to the building's façade without approval. This application was a request for exterior improvements, including those already completed, and a new sign for the Pack & Mail business.

During the summer, the applicant removed the angled, wooden siding that was covering these two storefronts to expose the original brick. The brick was painted a charcoal color (Sherwin Williams Iron Ore) with a light gray stripe (Sherwin Williams Online) spanning the top portion of the building's face. The applicant was now requesting approval of the completed exterior improvements as well as approval to increase the height of the light gray stripe to 39 inches. The application also included a request for a new wall sign for the Pack & Mail business. The proposal was for a 90" x 30" x .08" aluminum sign to be mounted to the brick, centered in the stripe above the Pack & Mail storefront. It

would feature the Pack & Mail logo in Peacock Blue, Light Blue and Pale Red on a white background with a black border and would not be illuminated. Several Commissioners had questions about the precise location of the proposed extended stripe on the wall face, the precise location of the sign, and the variations in paint color on the various storefronts along the building. A. Glaeser suggested the Commission either request clarification from the applicant or place conditions on its approval.

- 2) Applicant Statement – None
- 3) Public Comment – None
- 4) Commission Discussion & Decision – **S. Spencer moved to table discussion of the request until the applicant provided additional information and a visual diagram showing where the expanded stripe would be located on the façade and the proposed placement of the sign within the stripe. J. Driscoll provided the second and the motion passed unanimously. (7-0)**

B. CUP 2024-01: An application by Hugh Latimer of Washington & Lee University for approval of a Conditional Use Permit to allow a student health center to be located on East Denny Circle, on a portion of the 103 acre parcel (Tax Map #NM 19) owned by Washington & Lee University.

Commissioners Eastwood, Straughan and Bradley recused themselves from the discussion of this application. Their disclosure statements are attached hereto and made a part of the record. They each left the dais and joined the public. Vice-Chair Spencer presided over this item of business.

1) Staff Report –

The site selected for the proposed Lindley Center for Student Wellness is currently an undeveloped area on the W&L campus, on the west side of E. Denny Circle, across from the Woods Creek Apartments. Medically related facilities such as the proposed Lindley Center for Student Wellness are a permitted use in the Institutional District, and permitted uses that have not been approved as part of a master plan require a conditional use permit. The proposed Lindley Center for Student Wellness was not included on the W&L Campus Master Plan approved on June 16, 2022, and the applicant therefore requests a conditional use permit to allow a medically related facility along E. Denny Circle.

Director Glaeser pointed out that the proposed site for the facility - beside the tennis courts, across from the Woods Creek Apartments, and in close proximity to the football field and Law School – was very centrally located on the main campus parcel. He then cited the sections of the zoning ordinance specifying that: 1) *medically related facility* is a permitted use in the Institutional District, 2) facilities with permitted uses “which have not been approved as a part of a master plan..., shall require a conditional use permit,” and 3) “uses, buildings and structures not a part of an approved institutional master plan shall be subject to all regulations applicable in the underlying zoning district.” He noted the additional height initially requested for the building, which would have required an amendment to the Campus Master Plan, had been withdrawn and the building would comply with the 45’ maximum height allowed in the underlying R-1 zoning district. He underscored that consideration of the subject application should focus solely on the

medically related facility use at the proposed location and that consideration of the site plan would take place at a later date. He added that if conditions were deemed necessary in the public interest, they could be added to the Commission's recommendation but should be reasonably and proportionally related to the impacts resulting from the proposed use. He said staff had not seen a need for any conditions, largely due to the fact that the proposed site was so centrally located on the campus that it wouldn't create any impacts beyond the University itself.

Responding to a question from J. Driscoll, A. Glaeser again explained that had the request included a proposal that exceeded area and bulk regulations for the underlying R-1 zoning district, an amendment to the Campus Master Plan would have been required. Because the subject application did not include such a request the applicant had the option of adding the use and structure by conditional use permit.

2) Applicant Statement –

Hugh Latimer, Washington & Lee architect, reminded the Commission that the Student Health Center had been previously located in Davis Hall which was demolished for the construction of the new Williams School expansion building. He said the original plan was to house the health and counseling centers in the new Williams School building, however it was later determined the site was not big enough for all of the proposed uses and a new structure would be needed for the health and counseling centers. He explained the site proposed for the new facility addressed the University's priorities of having its location be convenient to first year students and also offering ease of ambulance access. He observed the site would provide adequate accessibility and would allow entry to the upper floor from the Law School lawn and direct access to the lower level from E. Denny Circle. He noted additional impacts would include the relocation of an existing trash enclosure and the removal of the bathroom facility currently near the tennis courts. He explained the changes made to the building's design to shrink its overall height to within the 45 feet, and he addressed a concern voiced by the Fire Department by explaining ambulance access to the building and patient discharge.

3) Public Comment – None

4) Commission Discussion & Decision – G. Hopkins remarked that she thought the building was beautiful and in a good location. J. Driscoll agreed and added the University ought to have flexibility to do what it wanted at so central a location on campus. **G. Hopkins moved to approve Conditional Use Permit number CUP 2024-01 to allow a health and counseling center on the west side of E. Denny Circle, across from the Woods Creek Apartments. M. S. Harlow seconded and the motion passed unanimously. (4-0)**

Commissioners Bradley, Eastwood and Straughan rejoined the Planning Commission on the dais.

C. Review of draft Planning Commission Annual Report - A. Glaeser said staff had updated the report to reflect the Planning Commission's actions in 2023 and he invited the Commissioners to edit the document as they saw fit. He noted Chair Bradley would present the final draft to City Council at its January 18th meeting. The Commission generally approved the draft report and suggested no edits to its text. L. Straughan suggested Chair Bradley might

want to include an explanation in his remarks to Council as to why the Land Use Strategies Implementation Matrix was included in the report.

OTHER BUSINESS

A. Zoning and Planning Report – Director Glaeser reported the following:

- He has been working on several code enforcement issues including: a) nuisance debris stored in a yard, b) subdivision entrance signs installed without approval, c) a dwelling unit housing more than 3 unrelated persons, and d) a short term rental exceeding the maximum allowable nights rented.
- The burned out structure at 201 N. Randolph Street was demolished earlier in the week.
- He attended the first management team meeting for the CDBG planning grant received by the City to conduct a city-wide housing conditions and needs assessment.
- He attended training to maintain his Certified Zoning Administrator certification.
- He attended the City Council work session concerning the building assessment and feasibility study for improvements to City Hall.
- City Council is still considering the Planning Commission’s A.D.U. recommendation.

L. Straughan clarified that Council’s consideration of the A.D.U. ordinance was focused on fine tuning details concerning short term rental regulations, water metering, and maximum occupancy.

B. Key Annual PC Milestones / Continued Review of the Land Use Chapter –

A. Glaeser listed the tasks prioritized by the Commission for 2024 during its November 9th discussion as: 1) a Comp Plan amendment to correct the map for the S. Main Street Opportunity Area, 2) an amendment to the Subdivision Ordinance to streamline approvals of simple boundary line adjustments and vacations, 3) use and design standards for cottage housing, and 4) the batch of zoning text amendments culled from the “hot file,” which included what would likely be a separate and more time consuming consideration of 5) more robust Entrance Corridor design standards. He noted J. Driscoll had submitted revised notes for the continued discussion of the Land Use Chapter which could be found on pages 38-44 of the packet and in an additional hand-out made available at the meeting.

J. Driscoll indicated his suggestions did not need to be added to the list and did not need to be accomplished within the next year, though he did wish the City would be more proactive with the implementation of bike and pedestrian improvements. He spoke to the importance of review and maintenance of the Comprehensive Plan for keeping the plan timely and relevant. He also advocated for the City undertaking a baseline study of infrastructure needs should the South Main Street Entrance Corridor be fully built out.

CITY COUNCIL REPORT -

L. Straughan reported City Council held a joint meeting with the County and the MSA on December 5th to get an update on needed upgrades at the waste water treatment plant and held a work session on December 7th on the annual audit and a possible location for a dog park. During Council’s regular meeting, the A.D.U. discussion was tabled because the City Attorney was not

present and the Weatherburn PUD amendment was approved. And finally, on December 12th Council held a work session concerning needed improvements to City Hall.

ADJOURN

The meeting was adjourned at 6:10 p.m. with unanimous approval. (S. Spencer / G. Hopkins)

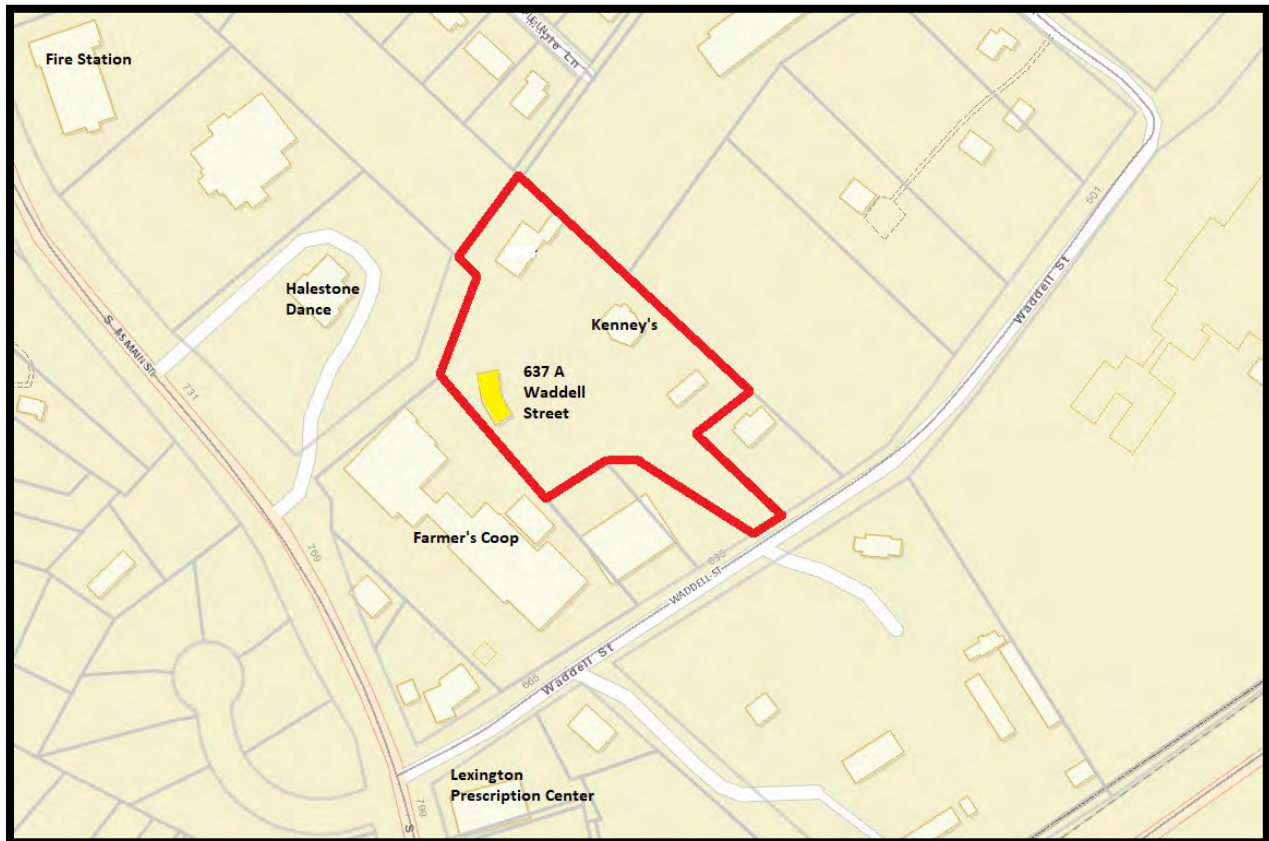
P. Bradley, Chair, Planning Commission

Project Name	Signage for LexingTanVA
Property Location	637 B Waddell Street
Zoning	Entrance Corridor Overlay District (EC), Commercial Shopping Centers (C-2) zoning district
Owner/Applicant	H + C Rental, Inc. / Chastity Berkstresser

OVERVIEW OF REQUEST

This request is for approval of a projecting sign and two window signs for LexingTanVA. The parcel is located in the Commercial Shopping Centers (C-2) zoning district and in the Entrance Corridor Overlay District (EC). The applicant is leasing a portion of an existing commercial building for a tanning salon and installed the signs without a permit.

location map



photograph of existing building



APPLICABLE ZONING DISTRICT SECTIONS

Section 420-3 of the zoning ordinance lists personal improvement services as a permitted use by-right in the C-2 zoning district.

APPLICABLE SIGNAGE REGULATIONS

Section 420-13.2 of the sign regulations requires a sign permit before a sign may be erected, constructed, posted, painted, altered, or relocated. The proposed projecting sign and window signs therefore require review and approval.

Section 420-13.6 of the sign regulations allows one projecting sign per business per street frontage with a maximum area of 12 square feet. The applicant has installed a 14” x 22” oval-shaped, aluminum projecting sign with black and orange vinyl text and graphics on a white background. The projecting sign is 2.14 square feet in area – significantly less than the 12 square feet allowed. The sign is hanging from chains mounted to the underside of the roof overhang and is facing the parking lot. It is not illuminated.

Section 420-13.6 of the sign regulations allows any business located within a C-2 zoning district to display a window sign that is the lesser of 20% of the window area or 6 square feet. The window area for this portion of the building is sufficient to allow window signage of up to 6 square feet total. The applicant is requesting approval of vinyl decals with black and orange text and logo applied directly to the window glass. The applicant has installed decals that are 6 square feet and 7.5 square feet in size, but the larger of the two window signs must be removed in order to meet the maximum of 6 square feet allowed.

APPLICABLE ENTRANCE CORRIDOR REGULATIONS

Section 420-6.6.A requires a Certificate of Appropriateness be approved by the Planning Commission prior to 1) building permit issuance for exterior building modifications, 2) site plan approval, and 3) exterior color changes to a building or to a sign.

Section 420-6.7.B allows the Planning Commission to consider any architectural feature which influences appearance, such as, but not limited to, motif and style, color, texture and materials, configuration, orientation, mass, shape, height and location of buildings, location and configuration of parking areas, landscaping and buffering.

Section 420-6.8 states all applications for certificates of appropriateness must satisfy the following design standards for landscaping, signage, architecture, site planning, and lighting. Only the signage design standards are applicable to this certificate of appropriateness request and the remaining standards are not applicable. *Staff comments are provided in italics.*

B. Signage.

- (1) Each parcel shall have an overall sign plan which reflects a consistent style and specifies the size and color scheme for proposed signage. *The subject parcel also includes the Kenney's of Lexington restaurant and the Super Wheels used car dealership. An overall sign plan does not appear to exist on the subject parcel.*
- (2) Materials used in signs and their support structures should reflect the building served by the sign.
- (3) Sign colors should be harmonious with the building which they serve.

The Planning Commission may also consider any architectural feature which influences appearance, such as, but not limited to, motif and style, color, texture and materials, configuration, orientation, mass, shape, height and location of buildings, location and configuration of parking areas, landscaping and buffering.

STAFF RECOMMENDATION

With the exception of one of the proposed window signs, staff finds the proposed improvements meet the zoning criteria.

SUGGESTED MOTION

I move to approve/deny the Entrance Corridor Certificate of Appropriateness application EC COA 2024-01 for a projecting sign and window signage meeting zoning requirements to be located at 637 B Waddell Street as proposed by the applicant.



www.lexingtonva.gov

Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

SIGN PERMIT APPLICATION

Applicant¹

Name: Chastity Berkstresser Phone: (540) 202-8460
 Company: Lexington VA LLC Fax: _____
 Address: 637 B Waddell St. Email: Lexingtonva@gmail.com
 Applicant's Signature: Chastity Berkstresser Date: 11/29/2023

Property Owner

Name: H&C Rentals Inc. Phone: 540-563-0063
 Address: P.O. Box 869, Buena Vista, VA 24416 Email: machildress@cox.net
 Owner's Signature: Mary Ann H. Childress Date: 12/8/23

Sign Contractor

Name: Sign Bracket Store Phone: 888-919-7446
 Company: Sign Bracket store Fax: _____
 Address: 6056 Corte Del Cedro CA Email: _____

Proposal Information²

Address (or location description): _____
 Tax Map: _____ Deed Book and Page #: _____
 Acreage: _____ Zoning (attach any existing conditions or proffers): _____
 Property Doing Business As: _____
 Overlay District:

- Historic (requires Architectural Review Board review and approval)
 Entrance Corridor (requires Planning Commission review and approval)
 None (requires Planning and Development Department review and approval only)

1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.
2. Any application deemed incomplete by staff will not be accepted.



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Sign Information

	<u>Sign Type</u>	<u>Square Feet</u>	<u>Width</u>	<u>Height</u>
Sign 1	<u>oval aluminum</u>	_____	<u>14"</u>	<u>22"</u>
Sign 2	<u>window</u>	_____	<u>36"</u>	<u>36' 24"</u>
Sign 3	<u>window</u>	_____	<u>36"</u>	<u>30"</u>

window dimensions 6' x 3'-6"
Street Frontage (width) of business space in feet _____

Street Frontage (width) of building in feet _____

Are other signs currently displayed on the same building? Yes No

If "Yes", please provide the size of each existing building sign that is to remain.

Width _____ Height _____

Width _____ Height _____

If a projecting sign, clearance from sidewalk: _____ feet

What materials will be used? _____

Will the sign be illuminated? Yes No

Please attach a sketch of sign(s) and samples showing the following:

- Dimensions of sign
- Lettering style and size
- How colors will be used
- Photo showing building and adjoining structures
- Exact wording layout of sign
- Paint samples
- Style of bracket, stand, and/or awning



Lexing Tan VA
Tanning Salon

Project Name	Exterior Improvements and New Signage at Rockbridge Square Shopping Center
Property Location	449 & 453 E. Nelson Walker Street
Zoning	Entrance Corridor Overlay District (EC), Commercial Shopping Centers (C-2) zoning district
Owner/Applicant	James Larner / James Larner

OVERVIEW OF REQUEST

This is a request for a Certificate of Appropriateness for a new sign at 449 E. Nelson Street and for exterior improvements at 453 and 449 E. Nelson Street, located in the Rockbridge Square Shopping Center. The parcel is located in the Commercial General Commerce (C-2) zoning district and in the Entrance Corridor Overlay District (EC). The request is for approval of exterior improvements made to the building's façade without permits, as well for a new wall sign for the Pack & Mail business. The applicant has removed the angled, wooden siding, which had begun to rot, to expose the original brick façade. The brick has been painted a charcoal color (Sherwin Williams Iron Ore) with a light gray stripe (Sherwin Williams Online) spanning the top portion of the building's face.

The applicant is also requesting to expand the light gray stripe to 39 inches in height to accommodate the placement of a 90" x 30" x .08" aluminum wall sign to the brick façade, centered in the stripe above the Pack & Mail storefront. The sign will feature the Pack & Mail logo in Peacock Blue, Light Blue and Pale Red – Perfect Match Red, on a white background with a black border. It will not be illuminated. Additional sign details are included in the application.

location map (Rockbridge Square Shopping Center)



photograph of existing storefront



APPLICABLE ZONING DISTRICT SECTIONS

Section 420-3 of the zoning ordinance lists general office as a permitted use by-right in the C-2 zoning district.

APPLICABLE SIGNAGE REGULATIONS

Section 420-13.2 of the sign regulations requires a sign permit before a sign may be erected, constructed, posted, painted, altered, or relocated. The proposed new wall sign therefore requires review and approval.

Section 420-13.6 of the sign regulations allows any business located within a C-2 zoning district to display 1 wall sign per street frontage with an allowable area of 1 square foot per lineal foot of building frontage; with a 32 square feet minimum and 100 square feet maximum. The proposed wall sign is 18.75 square feet in area which is less than the minimum 32 square feet allowed.

The proposed sign will not be illuminated.

APPLICABLE ENTRANCE CORRIDOR REGULATIONS

Section 420-6.6.A requires a Certificate of Appropriateness be approved by the Planning Commission prior to 1) building permit issuance for exterior building modifications, 2) site plan approval, and 3) exterior color changes to a building or to a sign.

Section 420-6.7.B allows the Planning Commission to consider any architectural feature which influences appearance, such as, but not limited to, motif and style, color, texture and materials, configuration, orientation, mass, shape, height and location of buildings, location and configuration of parking areas, landscaping and buffering.

Section 420-6.8 states all applications for an entrance corridor certificates of appropriateness must satisfy the design standards for landscaping, signage, architecture, site planning, and lighting. Only the signage and architecture design standards are applicable to this certificate of appropriateness request and the remaining standards are not applicable.

B. Signage.

1. Each parcel shall have an overall sign plan which reflects a consistent style and specifies the size and color scheme for proposed signage.
2. Materials used in signs and their support structures should reflect the building served by the sign.
3. Sign colors should be harmonious with the building which they serve.

C. Architecture.

- (1) Materials, colors and general style of buildings within a development should be coordinated.
- (2) Heating and air-conditioning units, ventilation units, and mechanical equipment shall be screened from view from public streets.
- (3) Loading docks, trash containers and mechanical equipment shall be screened from view from public streets.
- (4) The effective visual mass of large buildings should be reduced by variations in roofline, building angles, dimensional relief, color, architectural detailing and landscaping.
- (5) Architectural styles, building and roofing materials, and colors shall be reflective of the traditional architecture of Lexington. This may be accomplished through building scale, materials and forms, all of which may be embodied in architecture which is contemporary as well as traditional.
- (6) Trademark buildings and related features shall be modified to meet these design standards.

STAFF RECOMMENDATION

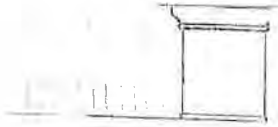
Staff finds the proposed improvements meet the zoning criteria.

SUGGESTED MOTION

I move to approve/deny the Entrance Corridor Certificate of Appropriateness application EC COA 2023-06 for a wall sign for the Pack & Mail business at 449 East Nelson Street and for exterior improvements at 449 and 453 East Nelson Street as proposed by the applicant.

HISTORY

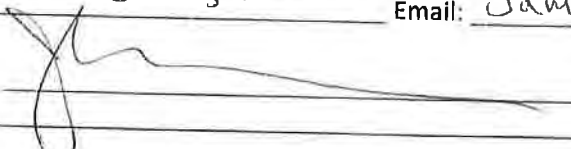
During the December 14, 2023 meeting, the Planning Commission deferred its decision on this application until a visual representation of the proposed improvements and sign could be reviewed. The applicant has since provided a photoshopped photograph of the property showing the expanded light gray stripe and the location of the wall sign on the face of the building. The photoshopped rendering and updated applicant narrative have been included in the packet.



www.lexingtonva.gov

Planning & Development Department
 300 East Washington Street
 Lexington, Virginia 24450
 Phone: (540) 462-3704 Fax: (540) 463-5310

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS –
 ENTRANCE CORRIDOR OVERLAY DISTRICT**

Applicant¹	
Name: <u>JAMES HARNER</u>	Phone: <u>434 825 0321</u>
Company: <u>Andorra Properties</u>	Fax: _____
Address: <u>449 E. Nelson St.</u>	Email: <u>James @ LARNER.COM</u>
Applicant's Signature: 	Date: <u>8/7/13</u>
Property Owner	
Name: <u>SAME AS ABOVE</u>	Phone: _____
Address: _____	Email: _____
Owner's Signature: _____	Date: _____
Architect/Designer	
Name: <u>SAME AS ABOVE</u>	Phone: _____
Company: _____	Fax: _____
Address: _____	Email: _____
Administration	
<p>Application is hereby made to the Lexington Planning Commission for a Certificate of Appropriateness (COA) to make repairs, alterations, or improvements in the Entrance Corridor in accordance with Chapter 28, Article XV of the Lexington City Code.</p> <p>This document shall constitute a valid COA upon its completion and execution by the Chairperson or Acting Chairperson of the Planning Commission. The recipient of a COA is responsible for obtaining any and all other certificates and permits required by the Code of the City of Lexington through the Office of the Planning and Development Administrator.</p>	
<p>1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.</p>	



Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

www.lexingtonva.gov

Proposal Information² (attach list of properties if request includes multiple properties)

Address (or location description): 449 E Nelson St Lexington VA

Tax Map: _____ Deed Book and Page #: _____

Acreage: _____ Zoning (attach any existing conditions or proffers): _____

Property Doing Business As: Prize + Mail

2. Any application deemed incomplete by staff will not be accepted.

Alteration Description (complete a City Sign Permit Application for sign alterations)

I. Please check action(s) for which this COA is requested:

- Remodeling or renovation of the exterior of a building
- Total restoration of the exterior of a building
- Removal of any architectural element
- Painting of any building exterior
- Cleaning of wall surfaces or architectural elements
- Repair of all surfaces or architectural elements
- Any removal, alternation, repair, or construction of amenities such as fences or walls
- Demolition of part or all of an existing building
- Moving a building (complete Part III)
- Construction of a new building (complete Part III)
- Construction of any addition to an existing building (complete Part III)

Remove Rotten Siding.
Paint existing Brick Charcoal color with grey stripes

See Attached image

II. For ALL projects, please attach the following:

- Photographs or drawings from the site showing adjoining structures, streets, and sidewalks
- Scale drawings of the Improvements
- Detailed drawings of significant decorative or architectural elements
- Indication of exterior lighting adequate to determine its character and impact on the public and adjoining properties
- Samples of exterior materials and paint colors to be used
- Any other documentation or visual aid necessary to determine compliance with § 420-141 of the Lexington City Code

III. For NEW CONSTRUCTION, please provide the above attachments in addition to the following:

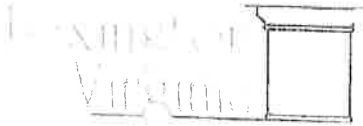
- Dimensions, orientation, and acreage of each lot or plot to be built upon
- Layout of the project and its relation to surrounding structures
- Location of points of entry and exit for motor vehicles and internal vehicular circulation pattern and parking facilities
- The size, shape, and location of existing and proposed construction on the parcel
- Location of walls, fences, and railings, and the indication of their height and the materials of their construction

Application for new façade at Ugly Doug's and Pack and Mail

Description of Work:

Remove rotten angled siding and restore original brick façade.

Brick to be painted with Sherwin Williams Iron Ore (Charcoal color) with light gray stripe (Sherwin Williams Online). Width of stripe to be increased to 39 inches, Colors were chosen to have an historic flavor. Iron ore color creates symmetry with charcoal colored roof of adjacent Valley Pawn shop.



www.lexingtonva.gov

Planning & Development Department
300 East Washington Street
Lexington, Virginia 24450
Phone: (540) 462-3704 Fax: (540) 463-5310

SIGN PERMIT APPLICATION

Applicant¹	
Name: <u>James LARNER</u>	Phone: <u>434 825 0321</u>
Company: <u>Audorra Properties</u>	Fax: _____
Address: <u>449 E. Nelson St</u>	Email: <u>JAMES LARNER</u>
Applicant's Signature: <u>[Signature]</u>	Date: <u>8/7/23</u>
Property Owner	
Name: <u>Same As Above</u>	Phone: _____
Address: _____	Email: _____
Owner's Signature: _____	Date: _____
Sign Contractor	
Name: <u>Same As Above</u>	Phone: _____
Company: _____	Fax: _____
Address: _____	Email: _____
Proposal Information²	
Address (or location description): <u>449 E. Nelson St.</u>	
Tax Map: _____	Deed Book and Page #: _____
Acreage: _____ Zoning (attach any existing conditions or proffers): _____	
Property Doing Business As: _____	
Overlay District:	
<input type="checkbox"/> Historic (requires Architectural Review Board review and approval)	
<input checked="" type="checkbox"/> Entrance Corridor (requires Planning Commission review and approval)	
<input type="checkbox"/> None (requires Planning and Development Department review and approval only)	
1. Prior to submitting an application, the applicant is required to meet with staff for a pre-application meeting.	
2. Any application deemed incomplete by staff will not be accepted.	



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Sign Information

	<u>Sign Type</u>	<u>Square Feet</u>	<u>Width</u>	<u>Height</u>
Sign 1	ALUM, W/M	18.75	90"	30"
Sign 2	See Attached Quote For details			
Sign 3				

Street Frontage (width) of business space in feet _____

Street Frontage (width) of building in feet _____

Are other signs currently displayed on the same building? Yes No

If "Yes", please provide the size of each existing building sign that is to remain.

Width _____ Height _____

Width _____ Height _____

If a projecting sign, clearance from sidewalk: _____ feet

What materials will be used? _____

Will the sign be illuminated? Yes No

Please attach a sketch of sign(s) and samples showing the following:

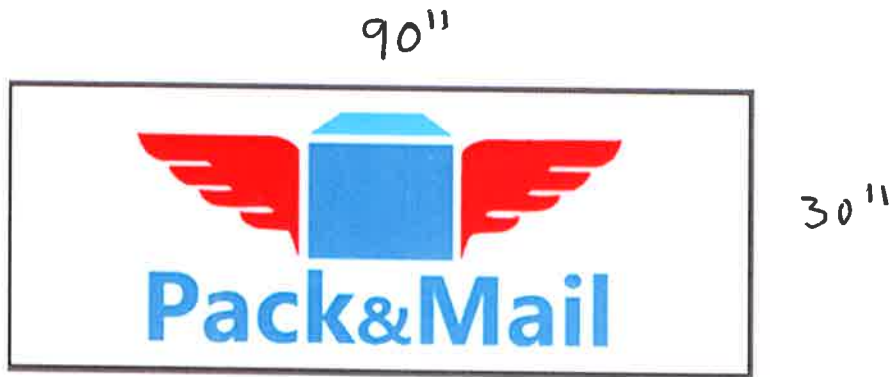
- Dimensions of sign
- Lettering style and size
- How colors will be used
- Photo showing building and adjoining structures
- Exact wording layout of sign
- Paint samples
- Style of bracket, stand, and/or awning

Proposed Sign details:

See Attached quote from High-tech signs for further details

Colors for proposed Pack and Mail sign (red and blue) are similar to AC sign colors.

Size of sign will be 90 inches by 30 inches. Sign will be centered in light gray stripe with approx. 3-4 inches of light gray exposed superiorly and inferiorly. Inferior aspect of sign will be approx. 150 inches above ground and superior aspect of sign will be approx. 180 inches above grade. Sign will have a black border. Sign will be centered with respect to the front façade of Pack and Mail space.



Font: Humanist BLACK.

Colors: PALE
Red - Perfect Match Red,

Light BLUE

Peacock BLUE

All colors ARE FROM 3M Commercial SOLUTIONS.

Sign will have Black Border AS SHOWN.

Sign will be Attached to MORTAR with pre-punctured holes AND ANCHOR BOLTS.

Hightech Signs
 2165 Seminole Trail
 Charlottesville, VA, 22901-2901 USA
 Phone: (434)-974-7900 Fax: (434)-974-6898
 www.htsva.com
 info@htsva.com

PROPOSAL



GREENBR005
 James Larner
 Greenbrier Theater LLC
 1305 Garth Gate Ln.
 Charlottesville, VA 22901- USA

Quote Number: **109156**
 Quote Date: 8/8/2023
 Sales Rep: cquinn

Phone (434) 825-0321
 Fax
 Email jml2p@icloud.com

30" 90"

Quantity	Product Description	Unit Price	Total
1	Aluminum Sign .080" thick; digital print Height: 30 In Length: 90 In; SIDES: 1 High performance cast vinyl, solvent inkjet COPY: Pack and Mail ENHANCEMENTS: 1. Holes punched or drilled, per hole 2. Gloss overlamine - 2.5 mil vinyl	\$691.76	\$691.76
0.5	Art/Design Time to set up production file and rendering	\$80.00	\$40.00

We appreciate your business.

Freight: \$0.00
 Fuel Surcharge: \$0.00
 Taxable: \$691.76
 Nontaxable: \$40.00
 Sales Tax: \$36.66
OrderTotal: \$768.42

For: HIGHTECH SIGNS

 Date: _____

For: Greenbrier Theater LLC

 Date: _____

1. Hightech Signs (HTS) hereby sells and the Customer hereby purchases the items and services listed at the prices specified. Unless credit terms have been agreed, payment is due upon completion . HTS will assess a service charge of 2% per month on all past due amounts (APR 24%).
 2. This contract , signed above by authorized representatives of both parties constitutes the entire agreement. It may be canceled only by written consent of both parties.

IF ADDITIONAL TERMS AND CONDITIONS APPLY, PLEASE INITIAL AND RETURN TO HIGHTECH SIGNS WITH THE SIGNED PROPOSAL.

This Quote is good for 30 days from receipt.



Pack & Mail

VABC

DEFEND POLICE



LEXINGTON ANNUAL ZONING ORDINANCE TEXT AMENDMENTS – “BATCH A”

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ITEM #1 – Dish Antenna reference corrected in Use Matrix

ISSUE:

The Use Matrix in §420-3 includes the Dish Antennas use and there is an incorrect reference for the use and design standards for Dish Antennas. The reference should change from §420-11.1.1 to §420-11.1.2.

Items to consider:

Should the reference for Dish Antennas be corrected?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General
<i>B = By-right uses, C = Conditional uses</i>			
Use Types			
Residential			
<i>Dish Antennas (not meeting use and design Standards in §420-11.1.1)</i>			C

STAFF RECOMMENDATION:

Correct the reference as follows:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General
<i>B = By-right uses, C = Conditional uses</i>			
Use Types			
Residential			
<i>Dish Antennas (not meeting use and design Standards in §420-11.1.2)</i>			C

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #2 – Cemeteries allowed in P-OS zoning district

ISSUE:

Cemeteries are currently only permitted in the R-1 zoning district as a by-right use. In contrast, the parent parcels in the Evergreen and Oak Grove cemeteries are located in the Parks and Open Space (P-OS) zoning district where cemeteries are not a permitted use. The recent additions to both cemeteries are located in the R-1 zoning district where the cemetery use is permitted.

The current situation is one where the older portions of both cemeteries are considered to be legal nonconforming uses because both cemeteries existed prior to the adoption of a zoning ordinance sometime in the 1950s, and as a legal nonconforming use, those older portions of both cemeteries can continue their cemetery use. The question is one of consistency and whether we prefer to amend the Use Matrix to allow cemeteries to be a permitted use (by right or conditional) in the Parks and Open Space (P-OS) zoning district. To address this perceived inconsistency, the City should consider allowing the cemetery use as either a by-right use or as a conditional use in the P-OS zoning district and then initiate separately a rezoning of the parcels recently added to both cemeteries (and possibly initiate separately a conditional use permit if the cemetery use is allowed as a conditional use in the P-OS zoning district). The benefit of this approach is that all portions of the Evergreen and Oak Grove cemeteries old and new would be consistently located in the P-OS zoning district. Staff recommends the City also consider whether the cemetery use should continue to be a by-right use in the R-1 zoning district or whether to prohibit cemeteries in the R-1 zoning district.

Prior to the major update to the zoning ordinance in 2017, cemeteries were a conditional use in the P-OS zoning district, and cemeteries were neither a by-right use nor a conditional use in the R-1 zoning district. Staff cannot explain why the cemetery use was changed in 2017 from a conditional use in the P-OS zoning district to a by-right use in the R-1 zoning district, and it may simply have been an error with the newly created Use Matrix.

Items to consider:

Should cemeteries be allowed by-right in the P-OS zoning district?

Should cemeteries be allowed conditionally in the P-OS zoning district?

Should cemeteries continue to be a by-right use in the R-1 zoning district?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
B = By-right uses, C = Conditional uses Use Types								
Civic								
Cemetery			B					

STAFF RECOMMENDATION:

Amend the Use Matrix to allow the cemetery use as a by-right use in the P-OS zoning district and delete the by-right use of cemeteries in the R-1 zoning district. This path requires the parcels added to both cemeteries be rezoned.

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
B = By-right uses, C = Conditional uses Use Types								
Civic								
Cemetery		<u>B</u>	B					

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #3 – Update Entrance Corridor lighting standards to include Dark Sky requirements

ISSUE:

Exterior lighting standards (see §420-15) were added in the 2017 Zoning Ordinance update, and those dark sky lighting requirements were not specifically added or referenced in the Entrance Corridor lighting standards in §420-6.8.E.2. that were already included in the Zoning Ordinance. It would be an improvement to update the Entrance Corridor lighting standards to require new exterior lighting to meet the dark sky requirements found in Article XV of the Zoning Ordinance.

Items to consider:

Should the Entrance Corridor standards for lighting reference the dark sky requirements located in the exterior lighting standards in Article XV?

EXISTING LANGUAGE:

Article VI. Entrance Corridor Overlay District (EC)

420-6.8. Design standards.

E. Lighting.

1. *Lighting should be of uniform style for each project site.*
2. *Lighting should be contained within the site and designed to limit spillover and minimize the amount of light that is directed to the sky.*
3. *Light poles shall not exceed 24 feet in height.*

STAFF RECOMMENDATION:

Amend the Entrance Corridor lighting standards to include a reference to the exterior lighting standards in §420-15.3.

Article VI. Entrance Corridor Overlay District (EC)

420-6.8. Design standards.

E. Lighting.

1. *Lighting should be of uniform style for each project site.*
2. *Lighting should be contained within the site and ~~designed to limit spillover and minimize the amount of light that is directed to the sky~~ meet the exterior lighting standards in §420-15.3.*
3. ~~*Light poles shall not exceed 24 feet in height.*~~

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #4 – Amend Specialty Food Shop definition to allows ovens/convection ovens

ISSUE:

Specialty food shops such as coffee, candy, or ice cream shops are currently allowed by-right in three zoning districts (R-LC, C-1, & C-2) with limitations. One of those limitations is that while “cooking” is not allowed, the application of heat by microwave is permitted (see item #2 in the Specialty Food Shop definition). Staff asks whether the definition could be expanded to also allow the application of heat by an oven and by a convection oven? The issue is one of impact, and specifically whether the use of an oven or the use of a convection oven creates an impact at a level that is or is not appropriate for use in a Specialty Food Shop.

The technology utilized in microwaves is certainly distinct from that utilized in ovens and convections ovens, but all three in staff’s opinion, can be considered to have much less impact on surrounding uses when compared to ranges, flattop grills, and deep fryers for example. The distinction in methods of cooking is also complicated by the types of cooking appliances that are available for sale. Convection microwave ovens for instance are a combo appliance with at least two modes – the first is a standard mode that uses microwaves to heat or cook food, and the second uses a heating element and a fan to evenly distribute heat throughout the appliance.

Items to consider:

In addition to a microwave oven, should an oven and/or a convection oven be allowed in a specialty food shop?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
<i>B = By-right uses, C = Conditional uses</i>								
Use Types								
Commercial								
<i>Restaurant, drive-in</i>								
<i>Restaurant, general</i>								
<i>Restaurant, mobile</i>								
<i>Restaurant, small</i>								
Specialty Food Shop								

§420-20.1 Definitions.

SPECIALTY FOOD SHOP

The use of land, such as a coffee, candy, or ice cream shop, where the primary client consumption is off-site with limited seating and the product is limited to one type or line of food service and the food preparation is such that:

Prepared by the City of Lexington Department of Planning and Development for the Planning Commission meeting on January 11, 2024

1. *All odors must be contained within the establishment and specialized equipment may be required to contain the odors;*
2. *It does not involve “cooking” but the application of heat, by microwave or the boiling of water for beverages, shall not be considered “cooking” for purposes of this definition; and*
3. *No open flame heat source is used.*

STAFF RECOMMENDATION:

Amend the Specialty Food Shop definition to allow both an oven and a convection oven to be utilized in a specialty food shop in addition to the microwave that is already permitted. The restriction that no open flame heat source be utilized for specialty food shops will remain. Staff does not expect the use of an oven or a convection oven in a Specialty Food Shop located in the C-1 and C-2 zoning districts to create an unwelcome impact given that restaurants with open flame heat sources are by right in those zoning districts. However, the R-LC zoning district is that step-down zoning district between commercial uses and residential uses, and the impact of an oven and convection oven in a Specialty Food Shop should be particularly considered in the R-LC zoning district.

§420-20.1 Definitions.

SPECIALTY FOOD SHOP

The use of land, such as a coffee, candy, or ice cream shop, where the primary client consumption is off-site with limited seating and the product is limited to one type or line of food service and the food preparation is such that:

1. *All odors must be contained within the establishment and specialized equipment may be required to contain the odors;*
2. *It does not involve “cooking” but the application of heat, by microwave, oven, convection oven, or the boiling of water for beverages, shall not be considered “cooking” for purposes of this definition; and*
3. *No open flame heat source is used.*

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #5 – Reiterate that outdoor storage is not allowed for home occupations

ISSUE:

The previous Zoning Ordinance specifically prohibited outdoor storage for home occupations but the 2017 update modified the home occupation use and design standards in such a way that it is less obvious that home occupations are not permitted to have the outdoor storage of materials in association with a home occupation permit. Adding a clear prohibition back into the home occupation use and design standards will help staff with code enforcement.

Items to consider:

Should the use and design standards for Home Occupations be amended to clearly state that outdoor storage is not permitted?

PREVIOUS LANGUAGE:

§420-19. *Home occupations.*

A home occupation shall be subject to the following restrictions:

- G. The business shall not use more than 25% of the total floor area of the residence and accessory structures. **There shall be no outdoor storage.***

STAFF RECOMMENDATION:

Amend the home occupation use and design standards to clearly state outdoor storage is not permitted for home occupations.

§420-11.3. *Commercial Uses.*

12. *Home Occupations.*

All home occupations shall be subject to the following general standards:

- A. No signs shall be permitted.*
- B. The area devoted to home occupation(s) shall not exceed 25 percent of the gross floor area of the dwelling unit.*
- C. There shall be no outdoor storage.*
- ~~*D. Use shall be conducted as an accessory use and shall not change the character of the dwelling unit nor have any exterior evidence of its use.*~~
- ~~*E. No merchandise shall be sold on the premises.*~~
- ~~*F. The type and volume of traffic generated by a home occupation shall be consistent with the traffic generation characteristics of other dwellings in the area.*~~
- ~~*G. The home occupation shall not increase the demand on water, sewer, or garbage collection services to the extent that its use combined with the residential use of the dwelling shall not be significantly higher than is normal for residential uses.*~~
- ~~*H. The equipment used by the home-based business and the operation of the business shall not create any noise, vibration, heat, glare, dust, odor or smoke discernible at the property lines or use or store hazardous materials in excess of quantities permitted in residential structures.*~~

- H. The operator of a home occupation use shall secure a City business license, and obtain a home occupation use permit.*
- H. Approval of a home occupation use shall be revocable at any time by the City because of the failure of the owner or operator of the use covered by the approval to observe all requirements of law with respect to the maintenance and conduct of the use and all conditions imposed in connection with the approval.*
- H.K. Approval of a home occupation use shall stand revoked, without any action by the City, if the use authorized has been intentionally abandoned, has ceased for a period of one year, has not commenced within one year of approval, or does not have a current business license.*

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #6 – Amend sign tables for C-1 and C-2 district signs to include ...

ISSUE:

The sign standards for the C-1 and C-2 zoning districts include tables displaying the sign types allowed in each of those two zoning districts along with the dimensions permitted for each sign type. What is often overlooked is the short paragraph above the tables that describes how the total amount of signage is calculated for each business frontage, and the overall square footage allowed to be displayed for each business frontage. Staff believes it helpful to add the calculation and overall limit in the table itself to make these provisions more obvious to property owners and sign makers.

Items to consider:

Should the calculation for overall signage, and the overall square footage allowed to be displayed be copied to the C-1 and C-2 sign tables?

STAFF RECOMMENDATION:

Copy the overall sign calculation and the maximum amount that can be displayed from the first paragraph of the C-1 and the C-2 zoning district sign standards and add that language to the respective sign tables as follows:

§420-13.5. Sign Standards: C-1 Zoning District

Any business located within a C-1 zoning district shall be limited to displaying no greater than 1 square foot of signage per foot of business frontage, and in no case shall any business display greater than 30 square feet of signage per building street frontage. Individual signs shall be limited in their size and placement according to the following regulations:

Maximum Sign Dimensions: C-1 Zoning District			
Sign Type	Number	Area (Sq. Ft.)	Height (Ft.)
Window	Not limited	Lesser of 20% of window area or 6 Sq. Ft.	Not limited
Freestanding	1 per business	9 s.f. per side for buildings < 30 ft frontage; 15 per side for buildings > 30 ft frontage	8
Projecting	1 per business per street frontage	9 s.f. per side for buildings < 30 ft frontage; 15 per side for buildings > 30 ft frontage	No less than 8 and 15 ft. max. above grade level
Wall	1 per business per street frontage	15 s.f.	15 ft. max. above grade level
Canopy	Permitted	Letters not more than 6 inches high.	No less than 9
Internally Illuminated	Not permitted except one neon window sign not more than 3 Sq. Ft. ¹	n/a	n/a
A-Frame	1 per 30 feet of frontage	6 per side	4 feet
Painted	1 on side or rear wall	Shall not exceed 10% of that wall area	As per other standards
Temporary (freestanding, banner, or wall only) ²	Not limited	8	4
<u>Total sign calculation</u>	<u>Any business in C-1 shall be limited to displaying no greater than 1 sq. ft. of signage per foot of business frontage</u>		
<u>Maximum sign allowance</u>	<u>In no case shall any business display greater than 30 sq. ft. of signage per building street frontage</u>		

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¹Such signs shall not flash and shall be “on” only during posted hours of business.

²Temporary signs shall not count toward sign allotment for each business.

§420-13.6. Sign Standards: C-2 Zoning District

Any business located within a C-2 zoning district shall be limited to displaying no greater than 2 square feet of signage per foot of business frontage, and in no case shall any business display greater than 100 square feet of signage per building street frontage. Individual signs shall be limited in their size and placement according to the following regulations:

Maximum Sign Dimensions: C-2 Zoning District			
Sign Type	Number	Area (Sq. Ft.)	Height (Ft.)
Window	Not limited	Lesser of 20% of window area or 6 Sq. Ft.	Not limited
Freestanding	1 per street frontage, limit 2 per lot	25	15
Projecting	1 per business per street frontage	12	No less than 9
Wall	1 per business per street frontage	1 s.f. for each lineal foot of bldg. frontage; with 32 s.f. min. and 100 s.f. max. allowed	15 ft. max. above grade level
Canopy	Permitted	Letters not more than 12 inches high.	No less than 9
Internally Illuminated	Permitted	n/a	n/a
A-Frame	1 per 30 feet of frontage	6 per side	4 feet
Painted	1 on side or rear wall	Shall not exceed 15% of that wall area	As per other standards
Temporary (freestanding, banner, or wall only) ¹	Not limited	8	4
<u>Total sign calculation</u>	<u>Any business in C-2 shall be limited to displaying no greater than 2 sq. ft. of signage per foot of business frontage</u>		
<u>Maximum sign allowance</u>	<u>In no case shall any business display greater than 100 sq. ft. of signage per building street frontage</u>		

¹Temporary signs shall not count toward sign allotment for each business.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #7 – Amend definition of Industry, Light

ISSUE:

The Use Matrix (see §420-3) includes the “Industrial, light” use that is permitted by-right in the C-2 zoning district, but the definitions section (see §420-20) does not provide a definition for “Industrial, light.” Instead, the definition section provides a definition for “Industry, light.” In order to minimize potential conflicts related to the interpretation of the Zoning Ordinance, the use listed in the Use Matrix should align with the defined use.

Items to consider:

Should the Zoning Ordinance be amended to address the inconsistency between the *Industrial, light* use included in the Use Matrix and the *Industry, light* use included in the definitions section?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
B = By-right uses, C = Conditional uses								
Use Types								
Industrial								
Industrial, light								B

§420-20.1 Definitions.

INDUSTRY, LIGHT

Enterprises engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. Use may include, but are not limited to, a machine shop, the manufacturing of apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic products (but not the processing of raw materials), pharmaceuticals or optical goods, bicycles, any other product of a similar nature.

STAFF RECOMMENDATION:

Amend the “Industry, Light” definition in Article XX of the Zoning Ordinance to “Industrial, light” in order to match the “Industrial, light” use that is listed in the Use Matrix.

§420-20.1 Definitions.

~~INDUSTRY~~IAL, LIGHT

Enterprises engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. Use may include, but are not limited to, a machine shop, the manufacturing of apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic products (but not the processing of raw materials), pharmaceuticals or optical goods, bicycles, any other product of a similar nature.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #8 – Amend Bed & Breakfast requirement to live on the property

ISSUE:

The Bed-and-Breakfast use and design standards (see §420-11.3.2.O) require bed-and-breakfast establishments to be occupied by the owner. There are instances in Lexington where owners of a B&B live in an adjacent residence and not within the B&B nor on the same parcel as the B&B. The question is whether the B&B use and design standards should be expanded to allow owners of a B&B establishment to either live in the B&B, or to alternatively live on an immediately adjacent property. It is presumed that the requirement to live in the B&B is for the owner to provide direct oversight and control over the operations of their B&B in order to limit impacts from the operation of an income generating use within a neighborhood, and a similar level of control can likely be maintained if the owners live on an immediately adjacent property.

Items to consider:

Should the B&B use and design standards be expanded to allow owners of a B&B establishment to live on an immediately adjacent property?

EXISTING LANGUAGE:

§420-11.3. Commercial Uses.

2. Bed-and-breakfast.

Bed-and-breakfasts shall be subject to the following minimum standards:

- A. The operator shall hold a valid business license from the City and, where applicable, a permit from the Department of Health.*
- B. A registration book must be maintained for one year and be made available for review by the City upon request.*
- C. Every room occupied for sleeping purposes shall comply with Uniform Statewide Building Code.*
- D. Signage must comply with Article XIII of this chapter.*
- E. No changes shall be made to the building exterior that would detract from its appearance as a family dwelling.*
- F. Off-street parking shall be provided in compliance with Article XII of this chapter. The physical and aesthetic impact of required off-street parking shall not be detrimental to the existing character of the house and lot or to the surrounding neighborhood.*
- G. Bed-and-breakfasts shall only be permitted in existing structures and may not increase the size of the structure, including accessory structures, by more than 25% of the original square footage. Any additions or modifications shall be residential in appearance and compatible with the original structure and surrounding structures and the overall footprint of the structure, and parking shall not be excessive for the size and shape of the lot.*
- H. Landscaping, buffers and/or fences shall be in compliance with Article XIV of this chapter.*
- I. Bed-and-breakfasts are to be integrated into the residential fabric of the neighborhood in which they are located. A proposed bed-and-breakfast should not affect the integrity or character of the single-family residential neighborhood for which it is proposed.*

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- J. *Off-street parking shall be screened from surrounding family residences by landscaping or fencing which is compatible with the neighborhood.*
- K. *Existing structures and landscaping determined to contribute to the character of the neighborhood shall not be removed.*
- L. *Guest rooms shall not have cooking facilities.*
- M. *The maximum stay for a guest shall be 14 days.*
- N. *Bed-and-breakfast establishments are permitted solely to provide lodging and breakfast accommodations. Additional activities, including receptions, parties and other events, are not permitted unless specifically authorized by the conditional use permit. Authorization for additional activities will be based on the suitability of the house and property for hosting such events. Specific consideration will be given to the floor plan of the house, the proximity of the house to neighboring houses, the size of the lot, provisions to buffer the effects of such activities from adjacent property and the ability to provide parking for such events.*
- O. *Bed-and-breakfast establishments must be occupied by the owner.*
- P. *In R-1, B&B's may only be located along Main, Washington, and Nelson Streets by CUP.*
- Q. *In R-2, B&B's may only be located along South Main Street by CUP.*

STAFF RECOMMENDATION:

Amend the requirement for a B&B owner to occupy the B&B to also allow the owner to occupy an immediately adjacent property.

§420-11.3. Commercial Uses.

2. *Bed-and-breakfast.*

Bed-and-breakfasts shall be subject to the following minimum standards:

- O. *Bed-and-breakfast establishments must be occupied by the owner, alternatively, the owner(s) may also live on an immediately adjacent parcel with at least 50 feet of adjacency to the parcel containing the bed-and-breakfast.*

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #9 – Allow Townhouses along a private drive

ISSUE:

The townhouse use and design standards require any townhouse to front on, or be accessed by, a public street. One of the design proposals for the then City owned parcel along Spotswood Drive included townhouses that were not fronting a public street, and one of the constraints with locating all townhouses on a public street is that the minimum right of way widths for a public street are excessive. This excessive width requirement is an inefficient use of space and private drives are sufficient as evidenced by the Weatherburn development.

Townhouses are a by-right use in the R-M, R-LC, and C-1 zoning districts, and are a conditional use in the C-2 zoning district.

Items to consider:

Should townhouses be allowed along private streets as well as along public streets?

EXISTING LANGUAGE:

§420-20.1 Definitions.

DWELLING, TOWNHOUSE

A grouping of three or more attached single-family dwellings in a row in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from any other unit by one or more common walls.

§420-11.1. Residential Uses.

5. Townhouse.

- A. *No more than eight townhouses shall be constructed contiguously.*
- B. *The facades of individual townhouses within any contiguous row of townhouses shall be sufficiently varied in their materials, design, or appearance as to visually distinguish them as individual dwelling units.*
- C. *Any townhouse shall front on, or be accessed by, a public street.*
- D. *Any provided open space shall be owned and maintained by the developer, until such time as it is turned over to the ownership and maintenance of an approved homeowners' association.*

STAFF RECOMMENDATION:

Delete the requirement that any townhouse shall front on, or be accessed by, a public street to increase the possibility of this housing type to be allowed in Lexington. Townhouses are not exempt from site plan requirements and any issues with the development of townhouses on a private drive should be able to be addressed adequately during the site plan review process.

§420-11.1. Residential Uses.

5. Townhouse.

- D. *No more than eight townhouses shall be constructed contiguously.*

E. The facades of individual townhouses within any contiguous row of townhouses shall be sufficiently varied in their materials, design, or appearance as to visually distinguish them as individual dwelling units.

~~*F.—Any townhouse shall front on, or be accessed by, a public street.*~~

~~*∅C. Any provided open space shall be owned and maintained by the developer, until such time as it is turned over to the ownership and maintenance of an approved homeowners' association.*~~

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #10 – Clarify where remote parking may be located

ISSUE:

Article XII of the Zoning Ordinance provides off-street parking and loading requirements, and subsection 3 thereof specifies where the required parking may be located. Parking spaces are required to be located on the same lot as the principal use, but there is an exception for uses in non-residential districts that allows a portion of the required off-street parking to be located in a remote parking lot (within 500 feet from the principal use) through a conditional use permit. One issue that is not immediately clear is whether the remote parking lot can be located in a residential district, and it would be helpful to state that the remote parking lot utilized to satisfy the parking requirement for commercial uses must be located on parcels in the C-1 or C-2 zoning districts.

Items to consider:

Should the remote parking required for a use in a district other than residential only be allowed in a commercial zoning district?

Should the remote “parking lot” mentioned in §420-12.3.C be changed to remote “parking facility” to align with the parking facility definition and the parking facility use and design standards?

EXISTING LANGUAGE:

Article XII. Off-Street Parking and Loading Requirements

§420-12.3. Location in relation to use.

C. The parking spaces required shall be located on the same lot as is the principal use; provided, however, that upon the recommendation of the Planning Commission and made part of a conditional use permit by the City Council, a portion of required off-street parking for uses in districts other than residential may be located in a remote parking lot which is within 500 feet measured along lines of public access from the principal use. A remote parking lot to satisfy this requirement shall be owned by the owner of the principal structure or, in the alternative, shall be restricted by a recorded agreement to off-street parking purposes during the lifetime of the principal structure or as long as off-street parking is required for such principal structure in accordance with the terms of this article.

§420-11.5. Miscellaneous Uses.

1. Parking Facility.

The following general standards shall apply to all parking facilities:

A. No motor vehicle work shall be permitted in association with a parking facility except under emergency service work.

B. Parking shall be the principal use of all parking facilities. Spaces may be rented for parking but no other business of any kind shall be conducted in the structure except City sanctioned farmer’s markets.

§420-20.1 Definitions.

PARKING FACILITY

A site for surface parking or a parking structure use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar

features meeting the requirements established by this ordinance. This use type shall not include parking facilities accessory to a permitted principal use.

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
B = By-right uses, C = Conditional uses								
Use Types								
Miscellaneous								
Parking facility		B			C	C	C	C

STAFF RECOMMENDATION:

Clarify that a conditional use permit allowing off-site parking in a remote parking lot can only occur on parcels located in the C-1 or C-2 zoning districts, and possibly in the R-LC zoning district. Consider changing the remote “parking lot” mentioned in §420-12.3.C to a remote “parking facility” to align with the *parking facility* definition and the *parking facility* use and design standards that already exist in the Zoning Ordinance.

Option A.

§420-12.3. Location in relation to use.

C. The parking spaces required shall be located on the same lot as is the principal use; provided, however, that upon the recommendation of the Planning Commission and made part of a conditional use permit by the City Council, a portion of required off-street parking for uses in districts other than residential may be located in a remote parking lot zoned C-1, C-2, or R-LC which is within 500 feet measured along lines of public access from the principal use. A remote parking lot to satisfy this requirement shall be owned by the owner of the principal structure or, in the alternative, shall be restricted by a recorded agreement to off-street parking purposes during the lifetime of the principal structure or as long as off-street parking is required for such principal structure in accordance with the terms of this article.

-- or --

Option B.

Another option to consider in addition to the clarification needed in Option A, is to tie the remote parking lot allowed in §420-12.3.C to the “Parking Facility” use which is defined in the current Zoning Ordinance and which also includes use and design standards.

§420-12.3. Location in relation to use.

C. The parking spaces required shall be located on the same lot as is the principal use; provided, however, that upon the recommendation of the Planning Commission and made part of a conditional use permit by the City Council, a portion of required off-street parking for uses in districts other than residential may be located in a remote parking ~~lot~~ facility which is within 500 feet measured along lines of public access from the principal use and meets the use and design standards for a parking facility. A remote

parking ~~lot~~ facility to satisfy this requirement shall be owned by the owner of the principal structure or, in the alternative, shall be restricted by a recorded agreement to off-street parking purposes during the lifetime of the principal structure or as long as off-street parking is required for such principal structure in accordance with the terms of this article.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #11 – Amend the definition for a Story, Half

ISSUE:

We realized during the ADU discussion that our definition of a half story is less than clear. First, a three foot knee wall is relatively low, and second, the second half of the definition is difficult if not impossible to understand.

Items to consider:

Should the definition of half story be amended?

EXISTING LANGUAGE:

§420-20.1 Definitions.

STORY, HALF

A space under a sloping roof, which has the line of intersection of roof decking and wall face not more than three feet above the top floor level, and in which space not more than two-thirds of the floor area and the ceiling next above it.

STAFF RECOMMENDATION:

Increase the knee wall height from three feet to five feet in the definition of a half story, and delete the remaining portion of the definition because its meaning is unclear.

§420-20.1 Definitions.

STORY, HALF

*A space under a sloping roof, which has the line of intersection of roof decking and wall face not more than ~~three~~ **five** feet above the top floor level, ~~and in which space not more than two-thirds of the floor area and the ceiling next above it.~~*

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #12 – Concessions are not specifically allowed in a public park

ISSUE:

While the Brewbaker Field Sports Complex contains a concession stand, there is no specific provision allowing concessions in the *Public Park and Recreational Area* use. It would be helpful to allow concessions within public parks to a) explicitly authorize the Brewbaker concession stand (it is now considered a legal nonconforming use), and b) to allow food to be served in other public parks. The Brewbaker Complex has hosted events with food trucks previously, and the kayak rental vendor in Jordan's Point Park last summer expressed interest in serving food as well.

One option to address the deficiency is to either a) amend the definition of a *Public Park and Recreational Area* or to b) create use and design standards that expressly allows concessions to be sold incidental to the *Public Park and Recreational Area* use.

Another option, albeit more complicated, is to also address concessions for the *Public Recreation Assembly* use. The *Public Recreation Assembly* use allows publicly-owned and operated civic centers, recreation centers, year-round swimming facilities and indoor performing arts auditoriums, and these uses will likely generate higher participation numbers (see definitions below) than the *Public Park and Recreational Area* use which allows lower intensity uses such as picnic areas, playgrounds, recreation facilities, shelters, and open spaces. This higher expected intensity explains why the *Public Recreation Assembly* use is not a permitted use in any zoning district and that it is a conditional use in the Floodplain Overlay (FP), R-1, R-M, R-LC, C-1 and C-2 zoning districts.

There are also two use and design standards for the *Public Recreation Assembly* use that could be amended to specifically allow concessions for the higher expected attendance levels, while the definition of *Public Recreation Assembly* could also be amended to allow concessions. It may not be as imperative to consider concessions in the *Public Recreation Assembly* use at this time, but it may be worthwhile to mention that a study group lead by the Chamber of Commerce is currently investigating the feasibility of a civic/recreation center in the Brewbaker Complex. For that reason alone it may be beneficial to decide concessions for the *Public Recreation Assembly* use while we address concessions in the *Public Park and Recreational Area* use.

Items to consider:

Should concessions be allowed in the *Public Park and Recreational Area* use?

Should concessions be allowed in the *Public Recreation Assembly* use?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential- Light Commercial	C-1, Central Business District	C-2, General Commercial District
<i>B = By-right uses, C = Conditional uses</i>								
Use Types								
Civic								
<i>Public assembly</i>			<i>C</i>	<i>C</i>	<i>C</i>		<i>C</i>	<i>C</i>
<i>Public Park & Recreational Area</i>		<i>B</i>						
<i>Public recreation assembly</i>	<i>C</i>		<i>C</i>		<i>C</i>	<i>C</i>	<i>C</i>	<i>C</i>

§420-11.2. Civic Uses.

3. Recreation Facility, Public.

- A. General standards: Any outdoor activity area, swimming pool, ball field, or court which adjoins a residential use type shall include screening and buffering in accordance with the landscape section of this ordinance.*
- B. Where nighttime lighting is proposed it shall be fully shielded and large evergreen trees shall be required to appropriately screen any adjoining residences. Any such night-time lighting shall be constructed in accordance with the lighting standards set forth in this ordinance.*

§420-20.1 Definitions.

PUBLIC ASSEMBLY

Facilities that accommodate public assembly for sports, amusements, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, and incidental sales and exhibition facilities.

PUBLIC PARK AND RECREATIONAL AREA

Publicly owned and operated parks, picnic areas, playgrounds, indoor/outdoor athletic or recreation facilities, indoor/outdoor shelters, amphitheaters, game preserves, open spaces, and other similar uses. This shall not include Public recreation assembly.

PUBLIC RECREATION ASSEMBLY

Publicly-owned and operated community, civic, or recreation centers, year-round swimming facilities, or indoor performing arts/auditoriums.

STAFF RECOMMENDATION:

Allow concessions in the *Public Park and Recreational Area* use through the addition of new use and design standards, and consider allowing concession in the *Public Recreation Assembly* use through the addition of use and design standards.

§420-11.2. Civic Uses.

3. ~~Recreation Facility, Public~~ *Public Recreation Assembly, and Public Park and Recreational Area.*

- A. *General standards: Any outdoor activity area, swimming pool, ball field, or court which adjoins a residential use type shall include screening and buffering in accordance with the landscape section of this ordinance.*
- B. *Where nighttime lighting is proposed it shall be fully shielded and large evergreen trees shall be required to appropriately screen any adjoining residences. Any such night-time lighting shall be constructed in accordance with the lighting standards set forth in this ordinance.*
- C. *Incidental sales, such as, but not limited to, concession stand, and food trucks in compliance with §420-11.3.18.*

PUBLIC COMMENT AT P.C. PUBLIC HEARING:**PLANNING COMMISSION RECOMMENDATION:**

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #13 – Add chickens to the Use Matrix

ISSUE:

The Use Matrix should include all of the uses defined in the Zoning Ordinance and include all of the uses that have use and design standards. Several years ago the City developed use and design standards for the keeping of chickens (see §420-11.1.1), but that use was not added to the Use Matrix. It would be helpful to add the keeping of chickens use to the Use Matrix.

Items to consider:

Should the keeping of chickens use be added to the Use Matrix?

EXISTING LANGUAGE:

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential-Light Commercial	C-1, Central Business District	C-2, General Commercial District
<i>B = By-right uses, C = Conditional uses</i>								
Use Types								
Residential								
Accessory apartment			B	B	B	B	B	
Dish Antennas (not meeting §420-11.1.1)			C	C	C	C		

STAFF RECOMMENDATION:

Add the keeping of chickens use to the Use Matrix.

Article III. Use Matrix

Zoning District	FP, Floodplain Overlay	P-OS, Parks and Open Space District	R-1, Residential General	R-2, Suburban Residential	R-M, Residential Multifamily	R-LC, Residential-Light Commercial	C-1, Central Business District	C-2, General Commercial District
<i>B = By-right uses, C = Conditional uses</i>								
Use Types								
Residential								
Accessory apartment			B	B	B	B	B	
<u>Chickens¹</u>	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>
Dish Antennas (not meeting §420-11.1.1)			C	C	C	C		

¹the keeping of chickens is an accessory use to a single-family, two-family, or multifamily dwelling and permitted if requirements of 420-11.1.2 are met

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #14 – Clarify only one booking to occur with short term rentals

ISSUE:

The limitation of short term rentals to only one booking per night is not as clear as it could be. There have been instances of proprietors attempting to book rooms separately and that allowance was not explicitly approved during the development of the use and design standards for short term rentals.

Items to consider:

Should the limitation of only one booking per nightly rental be added for short term rentals?

EXISTING LANGUAGE:

§420-20.1 Definitions.

SHORT TERM RESIDENTIAL RENTAL

A residential dwelling unit that is used or advertised for rent for transient occupancy in increments of fewer than 30 consecutive days. This use type does not include bed-and-breakfast establishments.

§420-11.3.22 Short Term Residential Rental

A. Definitions. As used in this article, unless the context requires a different meaning:

Booking transaction means any transaction in which there is a charge to a transient by a host for the occupancy of any dwelling, sleeping, or lodging accommodations.

Guest or transient means a person who occupies a short term rental unit.

Short term rental means a residential dwelling unit that is used or advertised for rent for transient occupancy in increments of fewer than 30 consecutive days. This use type does not include bed-and-breakfast establishments and does not apply to month to month extensions following completion of a year's lease.

Primary resident (or Host) means the owner of the short term rental unit, or lessee of the short term rental unit with a lease agreement that is one year or greater in length, who occupies the property as his or her principal place of residence and domicile. In determining compliance with these regulations, the host has the burden of demonstrating that the dwelling unit is his or her primary residence.

Residential dwelling unit means a residence where one (1) or more persons maintain a household.

Type A rentals means rentals where the host is present during the short term rental and no more than two (2) bedrooms of the short term rental unit are rented.

Type B rentals means all other rentals, including ones where more than two (2) bedrooms of the short term rental unit are rented or the host is not present during the short term rental.

(note: not all of the use and design standards for short term rentals were included here and they can be found in §420-11.3.22 Short term Residential Rental of the Lexington Zoning Ordinance)

STAFF RECOMMENDATION:

Amend the definition of *booking transaction* to clearly limit a short term rental to only one booking transaction per nightly rental.

Prepared by the City of Lexington Department of Planning and Development for the Planning Commission meeting on January 11, 2024

§420-11.3.22 Short Term Residential Rental

A. *Definitions. As used in this article, unless the context requires a different meaning:*

Booking transaction means any transaction in which there is a charge to a transient by a host for the occupancy of any dwelling, sleeping, or lodging accommodations, and only one booking transaction is permitted per nightly rental of a short term rental operation.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #15 – Clarify maximum fence height regulations

ISSUE:

Section 420-4.2 of the Zoning Ordinance regulates areas and yards and includes a maximum height of seven feet for fences, walls, and hedges in subsection C.1. All the while, the landscaping regulations in §420-14.8.F allow fences and walls in any residential zoning district to exceed seven feet in height with the approval of a conditional use permit, and the landscaping regulations in §420-14.8.G allow fences and walls in any commercial zoning district to exceed eight feet in height with the approval of a conditional use permit. It should be noted that the landscaping requirements found in Article XIV. Landscaping are only implemented where a landscape buffer is required. That Article establishes standards for site buffering and landscape screening, among others, and landscape buffers are only applied where a commercially zoned development abuts a residential zoning district, or where multi-family residential development abuts any property zoned R-1 or R-2. As written, additional height via a conditional use permit would only be allowed when a landscape buffer is required.

The landscaping standards found in Article XIV were added in the 2017 Zoning Ordinance update while the area and yard standard existed in the previous edition. This may be the cause for the discrepancy between the eight feet allowed in commercial districts in §420-14.8.G and the maximum of seven feet allowed in §420-4.2.C.1.

At a minimum, we should consider an amendment to address the eight feet allowed in commercial districts in §420-14.8.G despite the maximum of seven feet that is allowed in §420-4.2.C.1.

Items to consider:

Should the discrepancy between the seven foot maximum fence and wall height for yards and areas found in §420-4.2.C.1 and the 8 foot allowed in commercial districts found in §420-14.8.G be addressed?

EXISTING LANGUAGE:

§420-4.2. Areas and yards.

C. All yards and courts required by this chapter shall be open and unobstructed to the sky with the following authorized encroachments:

- 1. Fences, Walls, Hedges: Fences, walls, hedges, may be permitted in any required yard, provided that **no fence, wall or hedge along any yard shall be over seven feet in height.** The aforesaid provision notwithstanding, no fence, hedge, wall or barricade of any kind shall be constructed on or between abutting properties in commercial districts, both of which are utilized for off-street customer parking and/or traffic flow, unless it is determined by the Zoning Administrator that such fence, hedge, wall or barricade will promote the general welfare of the public and decrease traffic hazards in the general vicinity.*

§Article XIV. Landscaping.

§420-14.8. Walls and Fences.

Fences and walls may be used within landscaped areas to provide buffering, privacy, separation, security, or for aesthetic reasons, but may not create an unsightly or unsafe condition on or off of the public or private property on which the fence or wall is proposed.

F. A fence or wall in any residential zoning district shall not exceed 7 feet in height above the existing grade without approval of a conditional use permit.

G. A fence or wall in any commercial zoning district shall not exceed 8 feet in height above the existing grade without approval of a conditional use permit.

STAFF RECOMMENDATION:

Amend the Zoning Ordinance to address the eight feet allowed in commercial districts in §420-14.8.G despite a maximum of seven feet that is allowed in §420-4.2.C.1. To address this inconsistency, either a) amend the *Areas and yards* section (i.e. §420-4.2.C.1.) to allow fences up to eight feet in height in commercial zoning districts, or b) amend the *Walls and Fences* section (i.e. §420-14.8.G) to only allow fences above seven feet in height through a conditional use permit.

§420-4.2. Areas and yards.

C. All yards and courts required by this chapter shall be open and unobstructed to the sky with the following authorized encroachments:

- 1. Fences, Walls, Hedges: Fences, walls, hedges, may be permitted in any required yard, provided that no fence, wall or hedge along any yard shall be over seven feet in height in residential zoning districts or eight feet in height in commercial zoning districts. The aforesaid provision notwithstanding, no fence, hedge, wall or barricade of any kind shall be constructed on or between abutting properties in commercial districts, both of which are utilized for off-street customer parking and/or traffic flow, unless it is determined by the Zoning Administrator that such fence, hedge, wall or barricade will promote the general welfare of the public and decrease traffic hazards in the general vicinity.*

-- or --

§Article XIV. Landscaping.

§420-14.8. Walls and Fences.

F. A fence or wall in any residential zoning district shall not exceed 7 feet in height above the existing grade without approval of a conditional use permit.

G. A fence or wall in any commercial zoning district shall not exceed ~~8~~ 7 feet in height above the existing grade without approval of a conditional use permit.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #16 – Develop design standards for mini-warehouses

ISSUE:

Mini-warehouses are only allowed as a conditional use in the C-2 zoning district and there may be a benefit to developing use and design standards for this use. Use and design standards can lessen the impact of a particular use and help with its integration amongst other existing uses. This may be more true with mini-warehouses than with other uses because the typical mini-warehouse development, while needed, represents a low level of investment and can be particularly unsightly. In staff's opinion a typical one story mini-warehouse development is not an efficient use of land in Lexington where development and redevelopment opportunities are limited. Additionally, the standard mini-warehouse does not enhance the design character and quality of our community.

Per the Land Use chapter of the comp plan, in commercial centers "new buildings should be oriented toward the street and provide a visually rich and detailed architectural character with quality, enduring materials." Again, it is staff's opinion that a typical mini-warehouse development does not provide a visually rich and detailed architectural character, and minimum development standards should be considered to limit the impacts of this use.

Items to consider:

Should use and design standards be developed to help integrate a mini-warehouse development with existing land uses with the intent of lessening potential impacts from the mini-warehouse use?

EXISTING LANGUAGE:

§420-20.1. Definitions.

MINI-WAREHOUSE

A building designed to provide rental storage space in cubicles where each cubicle has a maximum floor area of 400 square feet. Each cubicle shall be enclosed by walls and ceiling and have a separate entrance for the loading and unloading of stored goods. The conduct of sales, business or any other activity within the individual storage units, other than storage, shall be prohibited.

STAFF RECOMMENDATION:

Consider the following use and design standards for mini-warehouses.

§420-11.3.26. Warehouse, mini

- A. All storage for mini-warehouse storage facilities shall be within a completely enclosed building provided, however, that the outdoor accessory storage of motor vehicles, trailers, and recreational equipment on the same site is acceptable if such outdoor storage is thoroughly screened from adjacent properties and streets.
- B. The following uses shall be prohibited:
 1. Auctions by tenants, commercial wholesale or retail sales, or miscellaneous or garage sales.
 2. The servicing, repair or fabrication of motor vehicles, boats, trailers, lawn mowers, appliances or other similar equipment.
 3. The operation of power tools, spray-painting equipment, table saws, lathes, compressors, welding equipment, kilns, or other similar equipment.

4. The storage of flammable, highly combustible, or other hazardous materials.
- C. The owner shall post readily visible contact information, including but not limited to name and phone number, on site for appropriate personnel to be reached in case of emergency.
- D. Tenant identification signs and advertising signs are prohibited.
- E. Accommodations for alive-in manager shall be permitted.
- F. No door opening for any storage unit shall be constructed facing any residentially or Parks & Open Space (P-OS) zoned property, or any public right-of-way.
- G. Door openings for rental units shall face the interior of the site unless impracticable.
- H. All interior driveways shall be at least 26 feet wide when cubicles open onto one side only and at least 30 feet wide when cubicles open onto both sides to accommodate loading and unloading at individual cubicles. Adequate turning radiuses shall be provided, where appropriate, for a thirty-foot long single unit truck or moving van. All driveways and any other vehicle use or storage area shall be construction of a hard surface such as asphalt bituminous concrete.
- I. The maximum length of any single storage building shall be 100 feet.
-
- J. In addition to the conditions noted above, (except for subsections (?) and (?) of this section), all multi-story mini-warehouse storage facilities that are accessed only from the interior of the building shall comply with the following:
1. The mini-warehouse storage facility shall be a multistory structure designed to emulate multifamily or office buildings;
 2. All storage units shall gain access from an interior hallway;
 3. Access to all buildings shall be monitored by electronic security and/or facility staff at all times. All access to individual storage units shall be from internal corridors;
 4. Loading docks and areas shall be from the rear or side of the building, but not facing a public street.
 5. Building shall have massing compatible with the scale and intensity of surrounding developments and consist of the following elements:
 - a. Buildings shall be oriented to the street, with a functional primary entrance on their facades.
 - b. Blank or mirrored building facades are not allowed.
 - c. Façades should appear to have between 30 and 70 percent transparency.
 - d. Façade design facing public rights-of-way shall vary along the street block, as opposed to presenting a single face for the block along all or great extents of the street. Articulation shall occur at least every 1/3 of the length of any building façade;
 - e. Integrate rooflines and articulate prominent roof tops. The tops of flat-roofed buildings shall be visually articulated, with projections providing visual interest and shadow lines;
 - f. Primary materials shall include, but are not limited to:
 - (1) Brick or brick masonry veneer.
 - (2) Stone.
 - (3) Integral colored textured concrete block.
 - (4) Fiber cement panel siding (Hardi-siding).

(5) High quality vinyl.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #17 – Amend Gasoline Station definition to allow electric vehicle charging stations

ISSUE:

The Zoning Ordinance does not currently address the use of, or the placement of electric vehicle charging equipment, and this was made apparent with the recent addition of a Tesla fast charging station at the Sheetz store. In that instance the Tesla fast charging station was considered an accessory use to the Gasoline station use because the number of fast charging stations was considerably fewer in number than the number of gasoline pumps. While we may not be prepared at this time to fully consider electric vehicle charging equipment and placement citywide, we can at least add a definition of an electric vehicle charging station to the definitions section of the Zoning Ordinance and add the electric vehicle charging station as an accessory use to the Gasoline Station use.

If desired, we can also address the addition of electric vehicle charging equipment as a permitted use in the parking standards section of the Zoning Ordinance. This supplement will make existing and future charging equipment permitted.

Gasoline Stations are currently listed in the Use Matrix as a conditional use in the C-1 zoning district and as a by-right use in the C-2 zoning district.

Items to consider:

Should a definition for electric vehicle charging stations be added to the Zoning Ordinance?

Should electric vehicle charging be specifically added to the definition of a gasoline station?

Should the design standards for off-street parking be amended to allow electric vehicle charging stations?

EXISTING LANGUAGE:

§420-20.1 Definitions.

GASOLINE STATION

Any place of business with fuel pumps and underground storage tanks which provides fuels and oil for motor vehicles. A store associated with automobile fuel sales shall be considered a gasoline station.

§420-11.3. Commercial Uses.

11. Gasoline station.

Gasoline stations shall be subject to the following general standards:

- A. Applicants shall demonstrate that the use will be compatible with the neighborhood with regards to traffic circulation, parking, and appearance and size of structures.*
- B. Entrances to the site shall be minimized and located in a manner promoting safe and efficient traffic circulating while minimizing the impact on the surrounding neighborhood.*
- C. Any canopy over the fuel pumps shall have the same roof shape and exterior materials as the primary structure.*
- D. Dumpsters shall be located so as to minimize view from off-site areas and shall be fully screened by a wall constructed of the same material and color as the principal structure.*
- E. The Zoning Administrator may require a traffic analysis to be provided by the applicant. Such analysis may include, but not be limited to, the proposed traffic flows, sight visibility for emerging vehicles, and other public safety factors.*

STAFF RECOMMENDATION:

Amend the gasoline station definition to allow electric vehicle charging and add a definition for electric vehicle charging stations.

*§420-20.1 Definitions.***GASOLINE STATION**

~~Any place of business with fuel pumps and underground storage tanks which provides fuels and oil for motor vehicles. A store associated with automobile fuel sales shall be considered a gasoline station.~~
An establishment engaged in the retail sale of motor vehicle fuel that is stored on-site, such as gasoline, diesel fuel, natural gas, hydrogen, and electricity. Accessory uses may include a convenience retail store, and light vehicle repair and maintenance.

ELECTRIC VEHICLE CHARGING STATION

An off-street or on-street parking space that has equipment installed for the purpose of charging the battery or other energy storage device of an electric vehicle or a plug-in hybrid electric vehicle.

Consider adding language to the parking requirements section of the Zoning Ordinance to specifically allow electric vehicle charging equipment.

*Article XII. Off-Street Parking and Loading Requirements**§420-12.6. Design standards.*

J. Electric vehicle charging stations. Any off-street parking space that meets the minimum requirements of this article may also include a charging station for electric vehicles as shown on an approved site plan. Such stations may be reserved for electric vehicles and may also count toward minimum off-street parking requirements.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:**PLANNING COMMISSION RECOMMENDATION:**

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #18 – Revise sign regulations for electric vehicle charging stations

ISSUE:

We learned from the installation of the eight Tesla charging stations at the Sheetz location that each charging station/port requires signage and we do not currently allow that amount/type of signage. In preparation for other electric vehicle charging stations, we can amend the sign regulations to accommodate this use.

The sign regulations in the Zoning Ordinance do not specifically provide an allowance for signage on fuel pumps, and it may be equitable to allow a limited amount of signage for fuel pumps and for electric vehicle charging stations. This can be accomplished by exempting a certain amount of signage on fuel pumps and electric vehicle chargers from the sign regulations. Currently the sign chapter exempts a limited number of signs, such as traffic signs and real estate signs, from the requirement to obtain a sign permit, and staff recommends that signs attached to fuel pumps and to electric vehicle chargers be added to the exempted list with limitations.

Items to consider:

Should additional signs be allowed for fuel pumps and for electric vehicle charging stations?

EXISTING LANGUAGE:

There is no existing sign regulation specifically for fuel pumps.

STAFF RECOMMENDATION:

Amend the sign regulations to allow some signage to be displayed on each electric vehicle charger and on each fuel pump.

Article XIII. Signs

§420-13.3. Exemptions.

Sign permits shall not be required for the following signs; however, all applicable regulations of this chapter shall apply.

1. Fuel pumps and electric vehicle charging stations with not more than 2 square feet of signage per pump or charger.

PUBLIC COMMENT AT P.C. PUBLIC HEARING:

PLANNING COMMISSION RECOMMENDATION:

Recommend in favor/denial of the proposed amendment.

Vote:

ITEM #19 – Revise Entrance Corridor (sign) design standards

ITEM #20 – Develop Cottage Housing regulations